

# HOUSING AUTHORITY BOARD REGULAR MEETING AGENDA

October 29, 2024 at 5:00 PM

## 1. Informational Update:

### VOUCHER/HAP PROGRAM

- a) 4 recertifications and 7 interims were performed for September 2024.
- b) Balance of VGHA HAP Savings account as of 9/30/2024 is: \$20,801.60.
- c) Balance of VGHA HAP Checking account as of 9/30/2024 is: \$9,759.00.
- d) Balance of VGHA Admin Checking account as of 9/30/2024 is: \$61,954.52.
- e) Asha Gallacher and HA Atty Nina Stewart are working on the 5 year Plan and revisions to the Admin Plan. The new Admin Plan with resolutions will be presented to the Board for their approval at the November 2024 meeting.
- f) The 5 Year Plan public open comment review period was noticed in the Suffolk Times August 22<sup>nd</sup> and August 29<sup>th</sup>. The public comment review period was closed on October 18, 2024. No public comment was submitted.
- g) 1 voucher holder ported.
- h) As of September 2024, there are 4 voucher holders looking for housing.
- i) Inspection update: 3 fails, all corrected.

## 2. Informational Update:

### COMMUNITY DEVELOPMENT

- a) Balance of 213 Center Street checking account as of 9/30/2024 is: \$39,075.25.
- b) Balance of 278 2nd Street checking account as of 9/30/2024 is: \$10,423.53.

## 2024 Monthly Projected Income:

278 2 <sup>nd</sup> St, Unit # 1	\$1,900.00
278 2 <sup>nd</sup> St, Unit # 2	\$1,700.00
278 2 <sup>nd</sup> St, Unit # 3	\$1,375.00
<b>Total 278 Total Rental Income</b>	<b>\$4,975.00</b>

213 Center St \$1,125.00

## 3. Resolutions:

- a) MOTION – to approve the minutes of the September 24, 2024 Board Meeting.
- b) MOTION – to ratify September 2024 accounts payable for the Housing Authority totaling \$113,979.53.
- c) MOTION – to ratify September 2024 accounts payable for 213 Center Street totaling \$833.68.

- d) MOTION – to ratify September 2024 accounts payable for 278 2<sup>nd</sup> Street totaling \$2,143.19.
- e) MOTION – to change the November 2024 VGHA Board Meeting from Tuesday, November 26, 2024, to Tuesday, November 19, 2024 to accommodate the Thanksgiving holiday.

- 4. The next meeting will be held on Tuesday, November 19, 2024 at 5:00pm.
- 5. Motion to adjourn.



## Village of Greenport Housing Authority Regular Board Meeting

### MINUTES

The regular monthly meeting was held on September 24, 2024. Meeting was called to order by Tinne Finne, Board Chairperson, at 5:00 pm.

Those present were: Tina Finne, Valerie Shelby, Marilyn Corwin, Inga Van Eysden, and Asha Gallacher.

#### 1. Section 8 Housing Update:

- a) 4 recertifications and 7 interims were performed for August 2024.
- b) Balance of VGHA HAP Savings account as of 8/31/2024 is: \$16,281.33.
- c) Balance of VGHA HAP Checking account as of 8/31/2024 is: \$9,759.00.
- d) Balance of VGHA Admin Checking account as of 8/31/2024 is: \$59,682.05.
- e) 1 voucher holder found housing and lease started 8/1/24.
- f) 2 new vouchers were issued in August 2024. 1 voucher holder ported, 1 voucher holder was terminated, 1 voucher holder passed away.
- g) As of August 2024, there are 4 voucher holders looking for housing.
- h) August inspection update: 2 fails, both corrected.

#### 2. Informational Update:

### COMMUNITY DEVELOPMENT

- a) Balance of 213 Center Street checking account as of 8/31/2024 is: \$38,733.93.
- b) Balance of 278 2nd Street checking account as of 8/31/2024 is: \$8,396.33.
- c) 278 2<sup>nd</sup> Street #1 repairs have been completed, and was paid by VOG in the amount of \$10,300.

#### 3. Resolutions:

- a) MOTION – was made to approve the minutes of the August 27, 2024 board meeting. Tina Finne made motion, Valerie Shelby carried.
- b) MOTION – was made to ratify August 2024 accounts payable for the Housing Authority totaling \$124,234.55. Tina Finne made motion, Marilyn Corwin carried.
- c) MOTION – was made to ratify August 2024 accounts payable for 213 Center Street totaling \$657.95. Tina Finne made motion, Inga Van Eysden carried.
- d) MOTION – was made to ratify August 2024 accounts payable for 278 2<sup>nd</sup> Street totaling \$2,207.36. Tina Finne made motion, Valerie Shelby carried.

4. Tina Finne made a motion to adjourn, Marilyn Corwin carried. The meeting was adjourned at 5:11pm.

Respectfully submitted by Tina Finne, Board Chairperson