236 THIRD STREET
GREENPORT, NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

ww.villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
PATRICK BRENNAN
DEPUTY MAYOR

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

MARY BESS PHILLIPS

TREASURER
ADAM BRAUTIGAM
EXT. 217

VILLAGE CLERK
CANDACE HALL
EXT 214

August 21, 2025 – 6:00 p.m.
Mayor and Board of Trustees – Work Session Meeting
Greenport Firehouse
Third Street, Greenport, NY 11944

MOTION TO OPEN MEETING

PLEDGE OF ALLEGIANCE

GREENPORT FIRE DEPARTMENT MONTHLY REPORT

- **Fire Department – Chief Alain DeKerillis**
  - Board of Wardens meeting minutes, monthly report(s) and calendar

PRESENTATION

- Historic NYC Fireboat Museum – David Nyce, 2nd Assistant Chief Greenport Fire Department
- "Protecting What Matters: Benefits of Local Historic Districts" – Tara Cubie of Preservation Long Island
- Greenport BID Financials – David Serure, Greenport BID Treasurer

PUBLIC HEARING(S)

1. Public hearing regarding the proposed local law to amend Chapter 150 of the Village Code to provide clarification relative to the authorization of apartment dwelling unit as permitted uses in the CR Retail Commercial District.
2. Public hearing regarding the Wetlands Permit Application from Lisa Gillooly and Tony Spiridakis, submitted by David Bergen, as agent for the property located at 178 Stirling Street, Greenport, NY 11944, SCTM # 1001-02-03-15. The public hearing remained open from the July 17, 2025 Work Session meeting.

MONTHLY REPORTS

- **VILLAGE CLERK** – Candace Hall

- **VILLAGE TREASURER** – Adam Brautigam
  - Meter Department
  - Housing Authority & Community Development

- **VILLAGE ADMINISTRATION**
  - Road and Water Department
  - Sewer Department (Wastewater Treatment)
  - Electric (Light) Department
  - Building Department
  - Recreation Department
    - Mitchell Park Marina/Parks
    - Recreation Center/After School Program
    - Campground

MAYOR AND BOARD OF TRUSTEES

Board Discussion

- Written Public Comment Policy – review current policy

- Wetlands Applications – Internal Process and Procedure

- Public Assembly Applications – Internal Process and Procedure

- Village Code - Chapter 150, Short Term Rentals

- Greenport membership/liaisons on Southold Town Committees

- **Chapter 65-3B** proposed local law amending Chapter 65 ("Fire Prevention and Building Construction") of the Code of the Village of Greenport.

- **Chapter 65-10** of the Code of the Village of Greenport, amending the penalty provisions with respect to violations of Chapter 65.

- **Chapter 65** of the Code of the Village of Greenport, to add provisions regulating plumbing and electrical work performed in the Village of Greenport.

PUBLIC COMMENT

RESOLUTIONS

Resolution # 08-2025-1

Resolution ratifying the hiring of Natalia Adamariz Rojas as a part-time Recreation Aid to work at the Village of Greenport Summer Camp at a pay rate of $16.50 per hour, effective, July 11, 2025.

Resolution # 08-2025-2

Resolution ratifying the hiring of Jocelyn Charlotte Hubbard as a part-time Recreation Aid to work at the Village of Greenport Summer Camp at a pay rate of $16.50 per hour, effective, July 22, 2025.

Resolution # 08-2025-3

RESOLUTION approving the public assembly application received from Brian Hansen on behalf of All League Baseball to host a Baseball Camp for children 6-13 years old. The baseball camp will run from August 25-29, 2025 between 8:00am – 2:00pm at the Moores Lane ball field.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Patrick Brennan	Trustee	Present	
Lily Dougherty-Johnson	Trustee	Present	
Mary Bess Phillips	Trustee	Present	
Julia Robins	Trustee	Present	
Kevin Stuessi	Mayor	Present	

II. RESOLUTIONS

RESOLUTION # 08-2025-1

RESOLUTION ratifying the hiring of Natalia Adamariz Rojas as a part-time Recreation Aid to work at the Village of Greenport Summer Camp at a pay rate of $16.50 per hour, effective, July 11, 2025.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Mary Bess Phillips, Trustee
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 08-2025-2

RESOLUTION ratifying the hiring of Jocelyn Charlotte Hubbard as a part-time Recreation Aid to work at the Village of Greenport Summer Camp at a pay rate of $16.50 per hour, effective, July 22, 2025.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Lily Dougherty-Johnson, Trustee
SECONDER:	Patrick Brennan, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 08-2025-3

RESOLUTION approving the public assembly application received from Brian Hansen on behalf of All League Baseball to host a Baseball Camp for children 6-13 years old. The baseball camp will run from August 25-29, 2025 between 8:00am – 2:00pm at the Moores Lane ball field.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Patrick Brennan, Trustee
SECONDER:	Mary Bess Phillips, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

Local Law ___ of 2025

A local law to amend chapter 150, entitled "Zoning", of the Village Code to clarify apartment dwelling units as permitted uses in the CR Retail Commercial District.

Section 1. The prefatory sentence in Section 150-18 of the Village Code is hereby amended to read as follows:

"Except with respect to buildings containing apartment dwelling units in the CR District, which dwelling units are specifically permitted in accordance with §150-9(A)(11), and are subject to bulk regulations set forth in §150-12, multifamily dwellings shall comply with the following standards:"

Section 2. A new definition is added to Section 150-2, to read as follows:

"**APARTMENT DWELLING UNIT**

A self-contained housing unit within a larger building, containing in such unit living, sleeping, cooking and sanitation facilities, for occupancy by one or more individuals living together.

Section 3. Any local law or provision of the Code of the Village of Greenport in conflict with this local law is hereby repealed to the extent of such conflict, except that such repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of such local law, ordinance or resolution prior to the effective date of this local law.

Section 4. If any clause, sentence, paragraph, section, article, or part of this local law shall be adjudged to be invalid by any court of competent jurisdiction, such judgment shall not affect, impair or invalidate any other part of this local law, or the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section, article, or part thereof directly involved in the controversy in which such judgment shall have been rendered.

Section 5. This local law shall take effect immediately upon adoption and filing pursuant to the Municipal Home Rule Law.

Written Public Comment Submission Policy

Purpose

The purpose of this policy is to ensure that the Village Board of Trustee meetings are conducted in an orderly and efficient manner while providing an opportunity for public participation. This policy outlines the deadlines for submitting written public comments to the Village Board and Mayor in advance of scheduled meetings. This policy applies to all written public comment submissions filed in advance with the Clerk's office for all Village of Greenport Board of Trustees Meetings.

Public Comment Submissions

- Members of the public may submit written public comments for Village Board meetings to be included in the official meeting minutes and considered by the Village Mayor and Board of Trustees.
- **Submission Deadline:** Written comments must be submitted no later than 12:00pm on the desired meeting date for which the comments should be appended to the minutes.
- **Submission Methods:** Written public comments may be submitted via email to the **Village Clerk** or printed and delivered to the Village Clerk's office at **236 Third Street, Greenport**.

Late Public Comment Submissions

- Written comments submitted after the deadline will be accepted but may not be included in the meeting minutes or addressed during the meeting. Late submissions will be forwarded to the Village Board and Mayor for review at a later time.

Confidentiality and Personal Information

- Public comment submissions are public documents subject to public dissemination and should not contain confidential or sensitive personal information. If any comments include private details that may constitute an invasion of privacy, the Village Clerk will redact such information before its inclusion in the public record.

Southold Town Committees

The following committees with the Town of Southold are seeking members.

1. Housing Advisory Commission
2. Water Advisory Committee
3. Anti-Bias Task Force
4. Economic Development Committee
5. Police Advisory Committee
6. Community Housing Advisory Board
7. Conservation Advisory Council

Bill VOG 06-25

A local law to amend Chapter 65 ("Fire Prevention and Building Construction") of the Code of the Village of Greenport, to repeal a provision of law relating to Building Inspector duties.

Section 1. Section 65-3(B) is hereby rescinded.

Section 2. Severability. If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 3. Effective date. This local law shall take effect immediately upon filing with the Secretary of State.

VOG Bill 25-05

A local law to amend Chapter 65 of the Code of the Village of Greenport, to add provisions regulating plumbing and electrical work performed in the Village of Greenport.

Section 1. Chapter 65 of the Code of the Village of Greenport is hereby amended, to include a new Article III, to read as follows:

"**Article III. Plumbing Work.**

§65-11. Adoption of standards.

The plumbing standards of the New York State Uniform Fire Prevention and Building Code (Uniform Code) shall be the minimum standards for all buildings hereafter constructed in the Village of Greenport and for all existing buildings wherein any installation, alteration, repair or replacement of or addition to any plumbing system is proposed to be done.

65-12. Plumbing permit required; exception.

A. No installation, alteration or replacement of, nor any addition to, any plumbing system, including any fire sprinkler system, in any building or structure shall be made without first applying for and obtaining a plumbing permit from the Building Department. The fee for and duration of such plumbing permit shall be as determined from time to time by resolution of the Board of Trustees. Such fee shall accompany each application, which shall be in writing, and shall be filed with the Building Inspector. The form for such application shall be as prescribed by the Building Inspector.

B. The foregoing provisions of this section notwithstanding, minor repairs may be made to plumbing systems without the necessity of first obtaining a permit. Minor repairs include basic maintenance work and part for part replacements on existing systems, which includes replacing existing faucets, toilet seats, fixing minor leaks on fixtures, clearing minor drain clogs, replacing worn-out washers and/o-rings, and replacing existing plumbing fixtures with similar ones without altering the existing pipework. Minor repairs shall not include the installation of new gas, soil, waste, drainage or vent pipes or the connection of additional fixtures to existing gas, soil, waste, drainage or vent pipes.

65-13. Application requirements.

A. Applications for plumbing permits shall be to the Building Inspector, on forms provided by the Building Department, and shall include such information and description of work and diagrams as the Building Inspector deems necessary.

B. Where plans and specifications filed in connection with an application for a building permit do not contain sufficient details or where no building permit has been applied for, the Building Inspector may require the plumber to file, as part of his application, a drawing on tracing cloth or a print of the system of plumbing showing the location of the various fixtures, lines, valves and other items required by the Uniform Code. Such plans, drawings or prints shall be drawn to scale and shall contain such floor plans and sections as may be necessary to show clearly any plumbing work to be done. They shall also show partitions and the method of ventilating bathrooms and toilet rooms. Such plans, drawings or prints must be signed by an architect, professional engineer or licensed plumber.

C. No modification of the approved plans, drawings or prints will be permitted unless amended plans, drawings or prints covering the proposed change or changes are filed with and approved by the Building Inspector.

65-14. Display of permit.

A plumbing permit shall be prominently displayed on the premises while the work is being performed.

65-15. Licensed plumber required.

All plumbing work shall be performed by or under the direct supervision of a plumber licensed to perform plumbing work in Suffolk County, except as otherwise provided in this chapter.

65-16. Notice of commencement of work; inspection; certificate of approval.

A. In cases where no building permit has been issued, notice shall be given to the Building Inspector by the plumber when any work is begun. Upon the completion of such work, it shall be inspected by the Building Inspector. If found to have been done satisfactorily in accordance with the permit issued therefor, the Building Inspector shall issue a certificate of approval.

B. It shall be unlawful to use any plumbing system until a certificate of occupancy (in the case of work covered by a building permit) or a certificate of approval has been issued therefor.

65-17. Other Provisions Applicable.

Such other provisions of this chapter as relate to building permits, including but not limited to provisions for revocation, notice and stop-work orders, which are not inconsistent herewith shall be applicable to plumbing permits.

65-18. Penalties.

A violation of any of the provisions of this article, including performance of work without a plumbers' license or a required building permit shall be subject to the penalties set forth in section 65-10."

Section 2. Chapter 65 of the Code of the Village of Greenport is hereby amended, to include a new Article IV, to read as follows:

"Article IV. Electrical Work.

65-19. Performance of Electrical Work.

A. No person shall install, alter or repair electrical wiring, apparatus, fittings, appliances or equipment other than:

(1) A master electrician; or
(2) A person hired by or working under the general supervision of a master electrician.

B. A person authorized herein to perform electrical work in the Village must register annually with the Village, and provide any information and documentation required from time to time by the Building Department, including proof of insurance and an annual fee as required by the Board of Trustees from time to time.

Section 3. Any local law or provision of the Code of the Village of Greenport in conflict with this local law is hereby repealed to the extent of such conflict, except that such repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of such local law, ordinance or resolution prior to the effective date of this local law.

Section 4. If any clause, sentence, paragraph, section, article, or part of this local law shall be adjudged to be invalid by any court of competent jurisdiction, such judgment shall not affect, impair or invalidate any other part of this local law, or the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section,

article, or part thereof directly involved in the controversy in which such judgment shall have been rendered.

Section 5. This local law shall take effect immediately upon adoption and filing pursuant to the Municipal Home Rule Law.

VOG Bill 25-03

A local law to amend Section 65-10 of the Code of the Village of Greenport, to amend the penalty provisions with respect to violations of Chapter 65.

Section 1. Section 65-10 of the Code of the Village of Greenport is hereby amended, to read as follows:

"§**65-10. Penalties.**

A. The performance of any construction work without a building permit, the occupancy of a building or structure without a required certificate of occupancy or completion, as applicable, and/or the performance of any construction work without permitting an inspection required by this chapter, is a violation of this chapter and shall be punishable by a fine in the amount of:

(1) $1,000,
(2) $1,000 to $2,500 for a second offense within an eighteen (18) month period, and
(3) $2,500 to $5,000 for a third or subsequent offense within an eighteen (18) month period.

B. For purposes of multiple offenses within an eighteen (18) month period, any person or entity that is a member of a limited liability company, professional limited liability company or limited liability partnership, a partner of a partnership or an officer of a corporate entity, shall be subject to the increase in penalties in the same manner as an individual subject to the increasing offenses occurring within an eighteen (18) month period.

C. Each and every day that any violation shall exist shall be a separate violation punishable as a separate offense of this chapter with a separate fine in accordance with subsection A above.

Section 2. Any local law or provision of the Code of the Village of Greenport in conflict with this local law is hereby repealed to the extent of such conflict, except that such repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of such local law, ordinance or resolution prior to the effective date of this local law.

Section 3. If any clause, sentence, paragraph, section, article, or part of this local law shall be adjudged to be invalid by any court of competent jurisdiction, such judgment shall not affect, impair or invalidate any other part of this local law, or the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section, article, or part thereof directly involved in the controversy in which such judgment shall have been rendered.

Section 4. This local law shall take effect immediately upon adoption and filing pursuant to the Municipal Home Rule Law.

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VILLAGE CLERK
CANDACE HALL
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Submitted:	August 13, 2025
Meeting:	August 21, 2025 6:00 PM
	Work Session Meeting
To:	Mayor Kevin Stuessi
	Board of Trustees
Prepared By:	Jeanmarie Oddon, *Deputy Clerk*
From:	Greenport Fire Department

Greenport Fire Department August 2025 Work Session

Attachments:
Greenport Fire Department August 2025 Work Session Reports (PDF)

As of 7/31/25 4:50 pm

GREENPORT F.D.
August 2025

Duty Companies 8-3-4 & 8-3-1 First due on Signal 24s + 8-3-4

OFFICE: 631.477.9801 FAX: 631.477.4012 gfdsecretary@greenportvillage.org

August 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Hose Test Ladder Test	2
3	4 Relief Hose Mtg Standard Hose Mtg	5 Eagle Hose Mtg	6 Marine/Rescue Mtg	7	8	9
10	11 Star Hose Mtg	12 Rescue Mtg Finance Mtg	13 Phenix H&L Mtg	14 Dept Training Tanker Truck Ops 1900hrs	15 Planning Bd – 6pm	16 Standard Hose Chicken BBQ
17	18	19 Fire Police Mtg Zoning Bd – 6pm	20 Wardens Mtg	21 HPC – 5pm Bd Trustees – 6pm	22	23
24	25	26	27 Paul Drum Event Mitchell Park 12pm-2pm	28 Bd Trustees – 6pm	29	30 Dept Picnic 6th St Beach 12pm-4pm
31						

Chief de Kerillis	631.208.7506
1st Ass't Chief Miller	631.831.5645
2nd Ass't Chief Nyce	917.439.6324

Entries in GREEN denote Greenport Village events.

CHIEF ALAIN DeKERILLIS
1ST ASST CHIEF WAYNE MILLER
2ND ASST CHIEF DAVID NYCE
CHAPLAIN FRANK MUSTO
ASST. CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER CLIFF HARRIS

(631) 477-9801 – STATION 1
(631) 477-8261 – STATION 2
(631) 477-1943 – CHIEF'S OFFICE
(631-477-4012
311 THIRD STREET – PO BOX 58
GREENPORT, NY 11944
Email:gfdsecretary@greenportvillage.org
www.greenportfd.org

Meeting of the Board of Wardens

Wednesday July 16, 2025

OPENING

Chief Wayne Miller opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

1st Ass't Chief Wayne Miller

Wardens Bernard Purcell and Wayde Manwaring of Eagle Hose Co. #1

Wardens Norma Corwin and Antone Volinski III of Relief Hose Co. #2

Wardens Patrick Brennan and Robert Hamilton of Star Hose Co. #3

Warden Scott Hollid of Standard Hose Co. #4

Wardens Michael Reed and Peter Harris of Phenix Hook & Ladder Co. #1

Excused: Chief Alain de Kerillis, 2nd Ass't Chief David Nyce, and Warden Jordan Arnold of Standard Hose Co. #4

THOSE WISHING TO ADDRESS THE BOARD –

1. Sue Kostal reported that the Christmas Party will be December 13th at the American Legion. They have the building from 3pm-1am which gives time for set up. The cost is $1500 and they are going to get CJs American Grill for catering. It will be a buffet style. Sam will get a DJ. She was thinking 7pm-12am for the actual party. They need an event liquor license as well as a qualified bartender, no self serving. She is going to ask CJs about a bartender. CJs is $48 a head. We have to supply our own alcohol.

READING OF THE PREVIOUS MINUTES

Motion made by W. Manwaring, seconded by S. Hollid, to approve the minutes of the June 18, 2025, meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was not read as the Chief was not present. Motion made by W. Manwaring, seconded by P. Brennan, to accept the report. Motion Carried.

COMPANY OFFICERS' MEETING MINUTES- None.

TREASURER'S REPORT

The treasurer's report for the period of June 19, 2025, through July 18, 2025, was read by Secretary/Treasurer N. Corwin. Motion made by A. Volinski, seconded by S. Hollid, to accept the treasurer's report as read. Motion carried. (report attached)

1. N. Corwin mentioned that for reimbursement checks it is one check. She wanted to know if there is any way to have separate checks for Fire School & General. Currently, a check has to be written to transfer from one to the other.
2. N. Corwin also mentioned that we have some losses from the past budget because we were way behind for the fiscal year.
3. She also reported that she still does not have access to the Casualty Fund.

BILLS- None

COMMUNICATIONS

1. Suffolk County Fire Chief's Council Annual Golf Outing, Smithtown Landing Country Club, September 29, 2025.
2. $30 Donation from Greg Rhino.
3. $500 check donation from Horton-Mathie Funeral Home.
4. $4,000 donation from Dog World Corporation
   Motion made S.Hollid, seconded by W. Manwaring, to deposit into General Fund. Motion carried.
5. Village postings for Laborer, Administrative Aide, Power Distribution Line Mechanic, and Park Marina Attendant. Chief Miller mentioned

that the Civil Service is giving them a hard time about the title for the Administrative Aide.

6. Seminar at Georgios, September 17, 2025.

Motion by W. Manwaring, seconded by P. Harris, to file and/or forward all communications, Motion carried.

APPLICATIONS FOR MEMBERSHIP- None.

REPORTS OF COMMITTEES

Buildings and Grounds

1. N. Corwin reported that she dumped and started cleaning the deep fryer. She left it in the dishwasher and stuff got piled on top if it and there was mold growing. She said she thinks that we should just get rid of it. R. Hamilton said it should just be cleaned with Dawn and hot water.
2. R. Hamilton asked about the electric motor. 1st Asst Chief Miller said it'll be two weeks.
3. P. Brennan brought up the request for no parking on the East Side of 4th Ave.- South street to West Street. He said that he would like to bring it up tomorrow at the Village meeting. He gave a proposed drawing to the Wardens of where the no parking would be to make sure they all agree. All Warden's agreed.

Bylaws- No Report.

Finance- No Report.

Fire District – No Report.

Pre-Incident Planning-

1. P. Brennan mentioned the Mini Railroad. He said that he requested that the Wardens look at it before opening and wanted to know if that happened. 1st Asst. Chief Miller said that it didn't, but they will set something up. P. Brennan said that it needs to be viewed from the rescue side.
2. A. Volinski III asked if there was any movement with the skate park. P. Brennan said that to his knowledge, nothing is moving forward yet and there are more public hearings that need to happen. P. Harris stressed that historically the polo grounds is fair grounds and that it is

some of the only open space that we have left. P. Brennan reported that when the opportunity comes he makes sure that he mentions the FD and will continue to do so. He also asked if there is any feedback about the dog diving because they are applying for a permit for next year. A. Volinski reported that he thinks there needs to be more notice next year.

Service Awards- No Report.

Recruitment- No Report.

Casualty Fund- No Report.

Funeral – No Report.

Communications- No Report.

Trips & Travel-

1. Receipts were submitted for reimbursements for the parade.

COMPANY REQUESTS

Eagle Hose Co. #1- Budget items.

Relief Hose Co. #2- Co meters, Nozzle, sledgehammer, and budget items.

Star Hose Co. #3- Budget items, garage door.

Standard Hose Co. #4- Reimbursement for 10 double bags of charcoal for dog diving, batteries for Milwaukee tools, combo tool kit, gutter above Rescue engine bay needs to be put back up. When the roof was redone, it was never put back, and budget items.

Phenix Hook & Ladder Co. #1- Budget items.

Rescue Squad- As per finance report.

Fire Police- Reflective jacket for new member, W. Manwaring told him to have fire police buy it and ask for reimbursement.

Water Rescue- They were recently given portable VHF radios and fire radios, but need a place to leave them and to charge them. Much discussion ensued. N. Corwin suggested the filing cabinet in the radio room and add a lock to it. P. Brennan said that he would check it out.

UNFINISHED BUSINESS-

1. W. Manwaring asked what the status of 8-3-4 was. Chief Miller said that he hadn't heard anything. S. Hollid reported that Elias said that it was supposed to be done Monday.
2. 1st Asst Chief Miller said that the latest update on the ambulance was October.
3. N. Corwin asked who was responsible for the Juniors program now because there is an account for it. A. Volinski said the last he knew it was Sam Bumble. 1st Asst Chief Miller said that he will meet with the other Chiefs to try to figure it out.
4. P. Brennan said that he is trying to keep the bidder and Munson involved. They don't have the grantor paperwork finalized. He asked the Village Board and grantor about an agreement before the paperwork was finalized, but the grantor said to be weary of that. The contract had a payment plan, but council said that by NYS Law you can't make partial payments. We have to go to Munson to change it. 1st Asst Chief Miller also asked P. Brennan to ask what happened to our money in the apparatus fund. He said its down to 300 something dollars and it was $600,000. P. Brennan said that he will connect with Adam.
5. A. Volinski III reported that the company for the fire house software is coming out next week to install and teach how to use it.
6. P. Brennan reminded everyone of the district wide training 7/20. He said there will be a message out in a day or two to let everyone know what to expect. There was discussion about whether it was going to be a drill or a training. He said that he wasn't too sure about doing a drill without the Chief. 1st Asst Chief Miller reported that the Chief is going to be back for it.

REPORTS OF DELEGATES- None.

NEW BUSINESS- None

GOOD OF THE DEPARTMENT

1. Scott Hollid asked about the stack of fire hydrants at the light plant. 1st Asst. Chief Miller said that they have been there for over a year. S. Hollid said that we should figure out what's going on with them and

why they aren't being used. P. Brennan said that he would bring it up at the Village meeting tomorrow.

2. N. Corwin said that she knows that there are duty nights, but there has been plenty of times that Chief Nyce or Chief de Kerillis have been on scene but won't transport the patient. Jimmy calls for a signal 3 and they still don't. It is a delay in care, and it is frustrating to know as EMTs they are just standing there, especially if it is a routine transport. She understands if it's to wait for ALS. She also said that if it's because they do not want to use the tablet, someone else can do the report. A. Volinski also brought up that people are complaining about people flying through Southold/Orient and there is no need to speed if a crew is already there. 1St Asst. Chief Miller will bring it up at the company officers meeting.
3. W. Manwaring said that the pickup truck needs to be at the FD in case there is a water rescue. A. Volinski III said that the Lts. should not have the truck unless they get special permission. 1st Asst. Chief Miller said that the Chief gave permission for that. He also said that he doesn't think there is a problem with the Captain of the rescue squad using the Chief's car if they are out of town. N. Corwin said they just need to know that they are required to respond if they have it.

   Motion made by A. Volinski III, seconded by W. Manwaring, that the pick up truck is to stay at the FD for Marine Rescues and Fire Police. Motion Carried.
4. A. Volinski III said that at Peconic Landing, the driveways on Thompson Blvd are being redone. They are starting on one side first from cottage 117-48. It will be a double lane on the West side until they finish the East driveways. Then it will be a double lane on the East side until they finish the West driveways. There will be a week to two week grace period and then they are starting on the front entrance parking lots. The entrance that will be used will be the West apt entrance. N. Corwin asked if there will be a map printed up. A. Volinski III said that he will talk to Darryl about that. N. Corwin said the Stonybrook medics need to be notified as well.
5. N. Corwin asked what was up with the old van in the parking lot. 1st Asst Chief Miller reported that it was donated by Mrs. Bumble for training.

READING OF THE MINUTES

Motion by W. Manwaring, seconded by S. Hollid, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by P. Harris, seconded by R. Hamilton, to adjourn. Motion carried. The meeting was adjourned at 8:15pm.

Submitted by,

Rebecca J. McKnight

Recording Secretary

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
1																									
2		**Greenport Fire Department period ending July 31, 2025**													##	maximum points in category						**FIRE: 10% = 25 pts**			
3																						**EMS: 7.5% = 25 pts**			
4		**elect/app**	**# Fire**	**%**		**pts**	**# EMS**	**%**		**pts**		**st/by**	**mtgs**	**misc**	**train**	**drill**	**pos(dis)**		**points**		**phys**	**haz**	**bb**	**wp/sh**	**yap**
5	Antonelle, Carmine		67	48	%	25	106	19	%	25		0	8	7	9	2	0		76			X	X	X	
6	Arnold, Jordan	W, L	24	17	%	25	49	8.6	%	25		0	19	5	5	0	13		92		X				
7	Baglivi, Ryan		20	14	%	25	5	0.9	%	0		1	5	7	3	1	0		42						
8	Barron, Megan	T	85	60	%	25	231	41	%	25		2	12	15	25	3	5		112			X	X	X	X
9	Barszczewski, Joseph III	L	14	9.9	%	0	7	1.2	%	0		0	7	4	6	1	5		23			X	X	X	X
10	Betz, James		9	6.4	%	0	68	12	%	25		1	12	3	5	0	0		46			X	X	X	
11	Birmingham, Kenneth		4	2.8	%	0	7	1.2	%	0		2	12	8	5	1	0		28			X	X	X	
12	Breese, Colleen		3	2.1	%	0	2	0.4	%	0		0	2	6	4	0	0		12		X				
13	Breese, Harry		3	2.1	%	0	2	0.4	%	0		0	2	8	4	0	0		14		X	X	X	X	
14	Breitstadt, Charles		20	14	%	25	32	5.6	%	0		2	7	5	5	1	0		45						
15	Brennan, Patrick	W, C	8	5.7	%	0	2	0.4	%	0		0	13	4	2	1	14		34		X				
16	Buchanan, Shawn		21	15	%	25	10	1.8	%	0		1	5	9	7	0	0		47		X	X	X	X	
17	Bumble III, Charles	T	0	0	%	0	1	0.2	%	0		0	5	2	0	0	5		12		X				
18	Bumble, Samantha		1	0.7	%	0	0	0	%	0		0	4	0	4	0	0		8			X	X	X	
19	Butler, Michael		49	35	%	25	15	2.6	%	0		0	4	2	6	0	0		37			X	X	X	
20	Capon, George		17	12	%	25	84	15	%	25		1	6	8	4	0	0		69			X	X	X	
21	Carey, Patrick		1	0.7	%	0	1	0.2	%	0		0	2	0	0	0	0		2						
22	Charters, Gary		0	0	%	0	1	0.2	%	0		0	2	2	0	3	0		7		X	X	X	X	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtgs	misc	train	drill	pos(dis)		points		phys	haz	bb	wp/sh	yap
23	Clark, James	S	22	16	%	25	6	1.1	%	0		0	7	6	0	0	5		43						
24	Clark, Jeffry		44	31	%	25	8	1.4	%	0		0	10	15	5	0	0		55			X	X	X	
25	Corazzini, Jeffrey		23	16	%	25	140	25	%	25		1	7	3	1	1	0		63		X				
26	Corazzini, Warren		2	1.4	%	0	1	0.2	%	0		0	4	1	0	0	0		5		X				
27	Corwin, Everett		33	23	%	25	124	22	%	25		1	14	10	8	1	0		84		X	X	X	X	
28	Corwin, Norma	W	30	21	%	25	132	23	%	25		2	15	13	9	1	8		98		X			X	
29	Corwin, Robert E.	D,IDO	39	28	%	25	155	27	%	25		5	19	15	16	3	8		116		X	X	X	X	
30	Corwin, Robert J.	L	16	11	%	25	46	8.1	%	25		2	13	8	5	1	5		84					X	
31	Corwin, Scott		27	19	%	25	5	0.9	%	0		0	7	5	4	0	0		41		X	X	X	X	
32	Costas, Tom		19	13	%	25	9	1.6	%	0		0	13	4	5	0	0		47			X	X	X	
33	Creedon, Daniel	S	42	30	%	25	226	40	%	25		0	9	7	4	1	5		76		X	X	X	X	
34	Creighton, Ryan		2	1.4	%	0	3	0.5	%	0		0	3	1	0	1	0		5		X				
35	De Kerillis, Alain	CH	59	42	%	25	173	30	%	25		2	20	15	9	3	25		124			X	X	X	
36	DelGaudio, Malyssa	L	18	13	%	25	109	19	%	25		1	4	5	5	1	5		71		X				
37	Detrick, Gary		0	0	%	0	0	0	%	0		0	4	1	1	0	0		6						
38	Diaz, Juan	D	12	8.5	%	0	2	0.4	%	0		0	6	8	5	0	3		22		X	X	X	X	
39	Droskoski, Remi		2	1.4	%	0	1	0.2	%	0		0	7	3	2	0	0		12		X			X	
40	Edwards, Alson	L	23	16	%	25	6	1.1	%	0		3	10	3	0	1	5		47						
41	Edwards, Carol		11	7.8	%	0	86	15	%	25		0	6	4	25	0	0		60						
42	Ellis, Scott		0	0	%	0	0	0	%	0		0	0	0	0	0	0		0						
43	Ferguson, Peter		0	0	%	0	0	0	%	0		0	0	0	0	0	0		0						

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtgs	misc	train	drill	pos(dis)		points		phys	haz	bb	wp/sh	yap
44	Ficurilli, Michael		35	25	%	25	14	2.5	%	0		0	8	9	5	0	0		47		X	X	X	X	
45	Fogarty, Jonathan	T	23	16	%	25	9	1.6	%	0		0	8	9	7	1	5		55		X	X	X	X	X
46	Golden, Jillian		0	0	%	0	0	0	%	0		0	0	0	0	0	0		0						
47	Gouveia, John		0	0	%	0	0	0	%	0		0	2	1	0	1	0		4						
48	Grattan, Timothy		1	0.7	%	0	1	0.2	%	0		0	5	0	4	0	0		9			X	X	X	
49	Gray, Sally Anne		6	4.3	%	0	27	4.7	%	0		0	4	2	2	1			9						X
50	Grilli, Jennifer	L	2	1.4	%	0	2	0.4	%	0		0	7	4	4	0	5		20			X	X	X	
51	Grilli, John		3	2.1	%	0	0	0	%	0		0	8	4	4	0	0		16			X	X	X	
52	Hamilton Jr., Robert	D, W,SO	44	31	%	25	17	3	%	0		0	14	8	5	1	19		72			X	X	X	
53	Hanold, Christopher T.	C	25	18	%	25	51	8.9	%	25		1	9	6	7	0	8		81		X	X	X	X	
54	Harris, Cliff		2	1.4	%	0	0	0	%	0		0	1	4	4	0	0		9		X	X	X	X	
55	Harris, Peter	L,T,D,W,FPO	35	25	%	25	12	2.1	%	0		3	10	13	4	0	24		79		X	X	X	X	
56	Harvey, Russell		0	0	%	0	0	0	%	0		0	0	0	4	0	0		4			X	X	X	
57	Hollid, Scott	W	19	13	%	25	2	0.4	%	0		0	7	5	1	0	8		46			X			
58	Holmes, Joseph	L	10	7.1	%	0	40	7	%	0		1	9	3	9	1	5		28			X	X	X	X
59	Hubbard Jr, George		14	9.9	%	0	4	0.7	%	0		0	6	6	4	0	0		16			X	X	X	
60	Huzsek, Andrew H		67	48	%	25	15	2.6	%	0		0	7	9	5	1	0		47		X	X	X	X	
61	Jensen, Warren		15	11	%	25	3	0.5	%	0		1	11	3	12	1	0		53		X	X	X	X	
62	Jester, Robert	T, S	5	3.5	%	0	4	0.7	%	0		0	16	12	4	1	10		43			X	X	X	
63	Jimenez, Susano		4	2.8	%	0	5	0.9	%	0		0	5	1	4	2	0		12			X	X	X	
64	Jobes, Craig	C	39	28	%	25	89	16	%	25		0	13	3	6	1	8		81				X	X	X

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtgs	misc	train	drill	pos(dis)		points		phys	haz	bb	wp/sh	yap
65	Johnson, Craig		0	0	%	0	0	0	%	0		0	0	1	0	0	0		1						
66	Kalin, James		103	73	%	25	391	69	%	25		3	3	6	6	0	0		68		X	X	X	X	
67	Kostal, Anne Susan		53	38	%	25	229	40	%	25		4	10	13	25	2	0		104			X	X	X	
68	Luke, Alexander		0	0	%	0	0	0	%	0		0	0	1	0	0	0		1						
69	Mantzopoulos, John		1	0.7	%	0	2	0.4	%	0		1	1	0	0	1	0		3						
70	Manwaring, Julia		50	35	%	25	58	10	%	25		0	15	9	10	0	0		84			X	X	X	
71	Manwaring, Wayde	W	48	34	%	25	62	11	%	25		0	17	7	10	0	8		92			X	X	X	
72	Marczewski, Macy		5	3.5	%	0	0	0	%	0		0	5	5	4	1	0		15			X	X	X	
73	Martocchia, Jerome		7	5	%	0	3	0.5	%	0		0	4	4	4	0	0		12			X	X	X	
74	Miller, Wayne	CH	62	44	%	25	177	31	%	25		4	20	11	9	1	25		120			X	X	X	
75	Mills, Wm. J., III		1	0.7	%	0	0	0	%	0		0	3	1	4	0	0		8		X	X	X	X	
76	Mills, Robert		0	0	%	0	0	0	%	0		0	0	0	4	0	0		4						
77	Milovich Jr., Joseph	S	44	31	%	25	16	2.8	%	0		2	8	4	4	0	5		48			X	X	X	
78	Mims, Ralph		1	0.7	%	0	0	0	%	0		0	1	1	0	0	0		2						
79	Musto, Francis	S, Chpln	28	20	%	25	71	12	%	25		2	15	15	7	1	10		100		X	X	X	X	
80	Mysliborski, Linda		18	13	%	25	111	19	%	25		2	9	8	9	0	0		78		X	X	X	X	X
81	Narkiewicz, Piotr		35	25	%	25	137	24	%	25		0	13	7	5	1	0		76		X	X	X	X	
82	Nedoszytko, William	S	0	0	%	0	1	0.2	%	0		0	4	2	0	0	5		11		X				
83	Nyce, David	CH	73	52	%	25	166	29	%	25		0	20	15	14	2	25		126		X	X	X	X	X
84	O'Brien, Michael		4	2.8	%	0	1	0.2	%	0		0	5	2	0	0	0		7						
85	Petrigliano, Victor		0	0	%	0	0	0	%	0		0	0	0	0	0	0		0						

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtgs	misc	train	drill	pos(dis)		points		phys	haz	bb	wp/sh	yap
86	Piel, Jeffrey		0	0	%	0	0	0	%	0		0	5	1	0	1	0		7		X				
87	Pirillo, James A.	L	57	40	%	25	14	2.5	%	0		0	14	10	13	3	5		70			X	X	X	
88	Pope, George		47	33	%	25	131	23	%	25		2	14	7	9	1	0		83			X	X	X	X
89	Purcell, Bernard	L,W	133	94	%	25	457	80	%	25		1	20	15	11	2	13		112			X	X	X	X
90	Purcell, Ryan	L	30	21	%	25	18	3.2	%	0		1	11	7	7	0	5		56			X	X	X	X
91	Quillin, Michael	D	24	17	%	25	5	0.9	%	0		0	8	10	7	2	3		55		X	X	X	X	X
92	Raynor, Dale	L	15	11	%	25	40	7	%	0		0	10	9	9	1	5		59			X	X	X	X
93	Reed, Michael	W	7	5	%	0	3	0.5	%	0		0	7	1	4	0	8		20			X	X	X	
94	Reed, Taylor	L	20	14	%	25	128	22	%	25		3	15	10	11	1	5		95			X	X	X	
95	Reiss, Helen		23	16	%	25	75	13	%	25		2	4	10	6	1	0		73		X				
96	Richter, Michael	T,T	14	9.9	%	0	4	0.7	%	0		2	4	6	9	1	10		32		X	X	X	X	
97	Robins, William	L	33	23	%	25	17	3	%	0		0	11	12	8	1	5		62			X	X	X	X
98	Rosa, Lisa		19	13	%	25	6	1.1	%	0		0	9	2	4	0	0		40		X	X	X	X	
99	Rung, Rosalie	S	4	2.8	%	0	61	11	%	25		3	4	1	0	0	5		38						
100	Rutkowski, Stephen	D	62	44	%	25	238	42	%	25		0	15	5	8	1	3		82			X	X	X	X
101	Santos, Luis Tapia		16	11	%	25	13	2.3	%	0		1	4	1	1	1	0		33		X				
102	Schroeder, Geoffrey		6	4.3	%	0	1	0.2	%	0		0	6	5	1	2	0		14						
103	Skrezec, John		0	0	%	0	0	0	%	0		0	0	0	0	0	0		0						
104	Strickland, Samuel	C,D	50	35	%	25	159	28	%	25		3	15	13	9	1	11		102			X	X	X	X
105	Tamin, John		1	0.7	%	0	0	0	%	0		0	2	1	0	0	0		3						
106	Tejada, Yira		5	3.5	%	0	13	2.3	%	0		3	3	2	2	1	0		11		X				

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtgs	misc	train	drill	pos(dis)		points		phys	haz	bb	wp/sh	yap
107	Thorp, Thomas		36	26	%	25	12	2.1	%	0		1	2	4	7	0	0		39			X	X	X	
108	Vandenburgh, Richard		0	0	%	0	0	0	%	0		0	1	1	0	0	0		2						
109	VanEtten, George	D, D	14	9.9	%	0	12	2.1	%	0		1	7	8	9	2	6		33			X	X	X	
110	Verity, Michael		3	2.1	%	0	2	0.4	%	0		0	0	2	4	0	0		6		X	X	X	X	
111	Versheck, Jon		15	11	%	25	32	5.6	%	0		2	10	5	7	1	0		50			X	X	X	
112	Volinski, Antone, III	W,L	14	9.9	%	0	99	17	%	25		2	12	5	7	0	13		64		X	X	X	X	
113	Volinski, Darryl		5	3.5	%	0	11	1.9	%	0		2	2	4	4	0	0		12			X	X	X	
114	Waller, Kristie		49	35	%	25	88	15	%	25		2	10	7	25	3	0		97			X	X	X	X
115	Walters, Joseph		1	0.7	%	0	0	0	%	0		0	4	1	4	0	0		9		X	X	X	X	
116	Wright, William		39	28	%	25	165	29	%	25		0	12	8	5	0	0		75			X	X	X	
117	Zaymayar, Elias	C	57	40	%	25	124	22	%	25		6	13	15	10	4	8		106		X	X	X	X	X
118	Zurek, Gregory		28	20	%	25	7	1.2	%	0		0	8	5	4	1	0		43			X	X	X	
119	Zurek Jr, Stanley		21	15	%	25	2	0.4	%	0		1	9	1	4	1	0		41			X	X	X	

CHIEF ALAIN DeKERILLIS
1ST ASST CHIEF WAYNE MILLER
2ND ASST CHIEF DAVID NYCE
CHAPLAIN FRANK MUSTO
ASST. CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER CLIFF HARRIS

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311 THIRD STREET – PO BOX 58
GREENPORT, NY 11944
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www.greenportfd.org

Greenport Fire Department Monthly Report
JULY 2025

Number of calls this month:.....139
Number of calls to date:.....719

Breakdown of Calls by Signal Numbers:

9	(stand/by)	**3**
12	(brush fire)	**0**
13	(automatic alarm, smoke, etc.)	**22**
13-35	(working structure fire)	**0**
14	(vehicle fire)	**0**
16	(ambulance/rescue)	**101**
16-23	(MVA, water rescue, misc.)	**5**
16-59	(routine transport)	**0**
23	(CO alarm, medi-vac)	**7**
24/9	(mutual aid standby)	**0**
24/12	(mutual aid brush fire)	**0**
24/13-35	(mutual aid working structure fire)	**0**
24/16	(mutual aid ambulance/rescue)	**0**
24/16-23	(mutual aid MVA)	**1**
24/23	(mutual aid water rescue/misc.)	**0**
26	(boat fire)	**0**

Breakdown of Calls by Location:

Within the Incorporated Village of Greenport	**75**
Within the East/West Fire Protection District	**62**
Other (mutual aid)	**2**

(**40** calls ahead of last year)

Prepared by: Secretary 08/04/2025

236 THIRD STREET
GREENPORT, NY 11944

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www.villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
PATRICK BRENNAN
DEPUTY MAYOR

LILY DOUGHERTY-JOHNSON

JULIA ROBINS

MARY BESS PHILLIPS

TREASURER
ADAM BRAUTIGAM
EXT. 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted:	August 19, 2025
Meeting:	August 21, 2025, 6:00p.m. **Work Session Meeting**
To:	**Mayor Kevin Stuessi** **Board of Trustees**
Prepared by:	Candace Hall, *Village Clerk*
From:	Candace Hall, *Village Clerk*

Village Clerk August 2025 Work Session Report

Announcements, Updates and Reminders:

- Applications for the lottery to participate in the 2025-2026 Deer Management Program are available on the Village of Greenport website and at Village Hall. Applications will be accepted at Village Hall until September 10, 2025. The lottery will take place shortly after and 15 permits will be issued.

- Reminder for the public – a new law passed requiring all municipalities to maintain websites using **".gov"** by February 2026. The Village is undergoing this transition as part of the website redevelopment project.
  - Village emails will also be updated to reflect **.gov**

- Internal Processes – Clerk's Office
  - Wetlands Permits – see attached procedure checklist
  - SLA (State Liquor Applications) – see attached procedure checklist

- Update on the Village Administrator job search

- NY State Archives Local Government Records Management Improvement Fund Grant (LGRMIF) – Village of Greenport Awarded $149,531
  - Final steps are underway to receive the grant disbursement
  - Work is scheduled to begin Spring of 2026 (Phase 1)
  - This removal of the records at Village Hall will enable us to eventually digitize many of our records.

Resolutions:

1. Resolution authorizing the solicitation of bids for the purchase of ten (10) single phase pad mounted transformers of 120v/240v voltages and various KVA and directing Village Clerk Hall to notice the bid solicitation accordingly.

2. Resolution ratifying the hiring of Patrick James Brennan as a part-time Dockhand to work at Mitchell Park Marina at a pay rate of $16.50 per hour, effective August 18, 2025.

Public Assembly Permit Applications Received:

1. Public assembly application received from the Greenport UFSD for the annual Homecoming Parade to be held on September 26, 2025, kick off at 6:00pm. The road closure for the parade is as follows: starting in the municipal parking lot on South Street, down to 1st Street, to Front Street, to 6th Avenue, to Oak Street, ending at Greenport High School.

2. Public assembly application submitted by Richard Vandenburgh on behalf of The Greenport Harbor Brewing Company to close to vehicular traffic and utilize Carpenter Street (Carpenter Street from Bay Avenue to East Front Street) for the annual Oyster Festival, from 1:00 p.m. through 6:00 p.m. on October 12, 2025.

3. Public assembly application received from Chris Hamilton on behalf of the Class of '93 Jeremy Hamilton Memorial Scholarship Fund. The requested date of the event is September 13, 2025, rain date September 14, 2025. The annual BBQ Pig Roast Fundraiser will be held at 6th Street Beach between the hours of 6:00am – 6:00pm, including set up and clean up.
    a. The applicant is requesting a waiver of the $50.00 application fee, as this is a donation-based event in which proceeds raised contribute to a scholarship for a graduating senior at Greenport High School.

4. Public Assembly Application received for the annual Halloween Celebration co-sponsors The Village of Greenport, Greenport Fire Department, Greenport BID and Greenport Rotary. The parade and celebration will take place on October 25, 2025, with a rain date of October 26, 2025. Parade kicks off at 11:00am.

5. Public assembly application received from John Kohut for a private event (wedding) on private property. The event will take place on October 4, 2025 with approximately 150 attendees.

6. Public assembly application received from Sonia Spar on behalf of Rites of Spring Music Festival Inc. to host a community concert at Mitchell Park on Sunday September 14, 2025 at 3:00pm.
    a. The applicant has requested a waiver of the $250 application fee

236 THIRD STREET
GREENPORT, NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
PATRICK BRENNAN
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-JOHNSON

JULIA ROBINS

MARY BESS PHILLIPS

TREASURER
ADAM BRAUTIGAM
EXT. 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Village of Greenport
Bow Hunting Access Permit
Designated Areas Only
October 1, 2025 – January 31, 2026

Name _____Phone Number_____

Address _____

City _____ State ____ Zip _____

Email Address_____

Date of Birth _____

Back Tag #_____ Issued by: _____

2025-2026 Deer Management Lottery: applications can be submitted between August 1st, 2025 – September 10th, 2025

1. 15 Hunters will be awarded in the 2025-2026 Village of Greenport Deer Management Lottery program.
2. All hunting Zones shall be available to permit holders on a "First Come, First Serve" basis.
3. In addition to a seasonal access permit: a valid NYS Hunting license, Bow Hunting Certification and some form of identification is required for hunting.
4. Seasonal access permits are valid until **January 31, 2026**.

Hunter Ethics and Waiver of Liability:

If approved to participate, I hereby agree to adhere to the hunter ethics standards below at all times while hunting or scouting in the Village of Greenport Deer Hunting Lottery:

- I will obey all hunting regulations and follow all Village of Greenport rules and procedures.
- I will respect members of the public while participating in scouting and hunting activities.
- I will respect the rights of other participants at all times.
- I will use archery only.
- I will make every effort to avoid unnecessary wounding of deer.
- I will take the utmost precaution to assure the safety of others and my myself.

Assumption of Risk and Indemnification

I_____ (print name of applicant), the undersigned, assume all risks and shall be responsible for all personal or bodily injury to myself and others and damage to my property and the property of others, arising from my activities as a participant in the Village of Greenport Deer Management Program.

Furthermore, I agree to indemnify and defend the Village of Greenport and hold it harmless from and against any and all claims suits, damages, liabilities and expenses, including attorney's fees and the Village's cost of defense, in connection with the loss of life, personal or bodily injury and/or damage to or loss of property that arises from my participation in the program. This indemnification is not to be deemed as a waiver or any immunity that may exist in any action against the Village of Greenport.

_____ _____

Signature of applicant Date

Wetlands Permit:

Internal Process (Clerk's Office)

Process Prior to Public Hearing

1. Permit received and reviewed for accuracy and inclusion of required documents – see application for list of required documents
    a. Applicant/representative **must** provide digital copy of documents

2. Clerk's office distributes the application to the Board, CAC members and legal

3. Clerk's office coordinates the site visit with the CAC members and property owners/representatives of property owners

4. Once CAC report is received, Clerk's office distributes report to Board and legal

5. Public Hearing is scheduled for the next available Board of Trustees meeting
    a. Legal notice generated and published in official Village newspaper

b. Legal notice also published on Village website and on Village bulletin board
c. Clerk's office coordinates with application/representative to attend the public hearing

Process Post Public Hearing

1. If the application is approved, the Clerk's office notifies the Building Department of the approval for the issuance of the permit.
    a. Building department is provided with a copy of the resolution approving the application (including conditions set by the Board)
    b. Building department calculates the permit fee

<u>Questions:</u>

- What, if any, portion of the application should be published on the Village website?
    - If the application is published, what needs to be redacted?

- What template is the CAC using for the required report?
    - Does the CAC report need to be published on the Village website?

SLA (State Liquor Application):

Internal Process (Clerk's Office)

1. 30-Day Notice Received - date stamped and distributed to the Board/Legal

2. Schedule Public Comments at next available Board meeting

3. Generate legal notice
    a. Publish on the Village website and official Village newspaper

4. Order Placard for business owner, communicate the placard requirement and confirm pick up at Village Hall
    a. if the business is on a corner lot, 2 (two) placards are needed **
    b. the business pays for the placard – current cost is $32 per placard (2025) **

5. Confirm business owners' attendance at Board meeting for public comments and potential BOT questions/clarification

6. After the Board meeting/public comments, legal drafts letter to the State Liquor Authority on behalf of the Village BOT

Questions:

- What, if any, portion of the application should be published on the Village website?
    - If the application is published, what needs to be redacted?
- Suggestions for additional steps?

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VILLAGE CLERK
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EXT 214

Submitted: August 15, 2025
Meeting: August 21, 2025 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: Jeanmarie Oddon, *Deputy Clerk*
From: Adam Brautigam, *Village Treasurer*

Village Treasurer August 2025 Work Session Report

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION scheduling a public hearing on a proposed local law to amend chapter 136, article 3 of the Village code relating to water rates.

WHEREAS, the Board of Trustees of the Village of Greenport has determined that it is in the best interests of the Village to amend the Village Code to increase the water rates; and

WHEREAS, the proposed Local Law would amend Section 136-3 of the Village Code to update said rates; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby schedules a public hearing on the proposed Local Law entitled *"A Local Law to Amend Chapter 136 of the Village Code Relating to Water Rates"* to be held on October 16th at 6:00 PM at the Fire House; and

BE IT FURTHER RESOLVED, that the Village Clerk is hereby directed to cause notice of said public hearing to be published in the official newspaper of the Village and to be posted as required by law.

RESOLUTION scheduling a public hearing on a proposed local law to amend chapter 105, article 40 of the Village code relating to sewer rates.

WHEREAS, the Board of Trustees of the Village of Greenport has determined that it is in the best interests of the Village to amend

the Village Code to increase the sewer rates; and

WHEREAS, the proposed Local Law would amend Section 105-40 of the Village Code to update said rates; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby schedules a public hearing on the proposed Local Law entitled *"A Local Law to Amend Chapter 105 of the Village Code Relating to Sewer Rates"* to be held on October 16th at 6:00 PM at the Fire House; and

BE IT FURTHER RESOLVED, that the Village Clerk is hereby directed to cause notice of said public hearing to be published in the official newspaper of the Village and to be posted as required by law.

RESOLUTION to increase the monthly fee for the Village's after-school program at the Recreation Center, from $80 to $120 per child, per month, effective September 2025, in order to help cover rising program costs and ensure its continued quality and sustainability.

RESOLUTION authorizing Treasurer Brautigam to perform attached budget modification #6543, to appropriate sewer fund reserves to fund the repair of the Cliffside Pump Station and directing that budget amendment #6543 be included as part of the formal meeting minutes of the August 28th 2025 meeting of the Board of Trustees.

UTILITY BILLING

End of Month Statistics for July 2025 completed.

Sector one read, to be billed by 08/08/2025.

Sector two bills to be read and mailed by 8/15/2025.

TALKING POINTS

WATER RATES

SEWER RATES

AFTER-SCHOOL CARE RATES

SIGNIFICANT COLLECTIONS

RENTS COLLECTED IN JULY 2025- $133,500.72

PROPERTY TAX COLLECTED THROUGH JULY 2025- $1,301,429.66

SIGNIFICANT PAYMENTS

2024 BAN- $3,135,000.00

2024 BOND- $31,000.00

2024 BOND- $66,429.00

2024 BOND- $57,571.00

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

5 recertifications and 6 interims were performed for July 2025.

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report - See attached

Attachments:

property taxes collected through (PDF)

CD report (PDF)

EOM report (PDF)

HA report (PDF)

BANK BALANCE SHEET AUGUST 2025 (PDF)

bud mod #6543 (PDF)

VILLAGE OF GREENPORT

Payment to 07/31/2025, Balance as of 07/31/2025

Grand Totals

		Count	Balance Amt	Count	Paid Amt	Count	Refunds	Payment Total	Writeoff
BID	MT	20	6,716.75	97	46,292.25			46,292.25	
CODEV	MT			2	23,046.80			23,046.80	
SEWER	MT	8	20,388.83	15	5,895.61			5,895.61	
VILLT		94	125,030.33	965	1,301,429.66			1,301,429.66	
WATER	MT	7	7,612.85	16	3,755.91			3,755.91	
Total PRINCIPAL			159,748.76		1,380,420.23			1,380,420.23	
PEN				14	1,043.89			1,043.89	
Total PENALTY					1,043.89			1,043.89	
Total			159,748.76		1,381,464.12			1,381,464.12	

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - July 2025

Account Description	REVENUE: 213 Center	REVENUE: 278 2nd Street				
	213 Center	UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3	HOUSE	
Rent	$ 1,125.00	$ 2,100.00	1,900.00	$ 1,950.00		
Late Fees/Credits	$ 50.00	$ (50.00)				
TOTAL REVENUE	**$ 1,175.00**	**$ 2,050.00**	**$ 1,900.00**	**$ 1,950.00**	**$ 5,900.00**	
EXPENSES:	**EXPENSES: 213 Center**	**EXPENSES: 278 2nd Street**				
	213 CENTER	UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3 - 8328	HOUSE - 8590	RE/8361 SW
Utilities						
Electric					$ 13.71	
Water/Sewer					$ 86.78	
Propane/Heating Oil						
Admin						
Salaries & Benefits (Asha, Adam)	$ 615.09				$ 1,845.26	$ 2,460.35
Payment Agreement to Village					$ 1,000.00	
Total	**$ 615.09**	**$ -**	**$ -**	**$ -**	**$ 2,945.75**	
					$ 2,945.75	
	213 CENTER	UNIT 1	UNIT 2	UNIT 3	HOUSE	
Maintenance Repairs/Other						
American Bankers Ins. Co of Florida	$ 1,086.00					
Southold/Ace Hardware					$ 62.99	
JP McHale Pest Mgmt, LLC					$ 91.30	
Mattituck Enviro Services					$ 45.14	
Pine Oaks Landscaping					$ 105.00	
		$ -	**$ -**	**$ -**	**$ 304.43**	
Total Maintenance Expenses	**$ 1,086.00**				**$ 304.43**	

MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET
Interest Earned		
Total Revenue	$ 1,175.00	$ 5,900.00
Total Expenses	**$ 1,701.09**	**$ 3,250.18**
NET REVENUE	$ (526.09)	$ 2,649.82
EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	$ (526.09)	$ 2,649.82

1000

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSCES	Comm Tax	Res Tax
Electric	2 - Electric - Flat Charge	9	0	0		0		494.98				5.88
	9 - Residential (1,1)	1373	0	1311056	140,002.50	0			15,170.26	4,289.83		3,834.29
	10 - Water Heating (2, 2)	9	0	1032	85.19	0			11.93	3.38		2.52
	11 - All Electric (3, 3)	344	0	261820	28,617.59	0			3,029.28	856.73		809.33
	13 - Demand - Class 3 (5, 5)	4	0	412600	23,064.34	867	10,187.25		4,773.78	1,350.03	1,303.66	
	14 - Village St. Lighting (6, 6)	5	0	17586.725	2,024.23	0			203.49	57.54		
	15 - Town St Lighting (7, 7)	1	0	0	0.00	0						
	19 - Traffic Lights (11, 11)	1	0	1019	108.18	0			11.79	3.33		
	20 - Contract St Lighting (12, 12)	2	0	96	0.00	0						
	21 - Sterling Harbor (13, 13)	2	0	195.25	22.47	0			2.26	0.64	2.18	
	67 - NSF Fee	1	0	0		0		35.00				
	77 - RESIDENTIAL SOLAR	12	0	4372	568.32	0			54.33	15.37		15.98
	78 - CLASS 3 SOLAR	1	0	82400	4,606.16	156	1,833.00		953.37	269.61		
Electric Total		1764	0	2092176.975	199,098.98	1023	12,020.25	529.98	24,210.49	6,846.46	1,305.84	4,668.00
Sewer	3 - Sewer -INSIDE Flat Charge	28	0	0	1,741.32	0						
	23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	898	391	5765.6	87,730.60	0						
	25 - Sewer - IN VILL 1" W/SEWER (15, 15)	31	10	445.3	6,429.23	0						
	27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	12	0	147.9	2,217.98	0						
	29 - Sewer - IN VILL 2" W/SEWER (17, 17)	28	5	683.1	11,363.59	0						
	31 - Sewer - IN VILL 3" W/SEWER (18, 18)	1	0	3.6	49.56	0						
	33 - Sewer - IN VILL 4" W/SEWER (19, 19)	3	0	652.6	11,801.95	0						
	54 - Sewer - OUTSIDE RES SEWER (50, 50)	93	70	894.6	22,746.44	0						
	57 - SPLIT SEWER BILLING (52, 52)	1	0	0	0.00	0						
	62 - O/S DRIFTWOOD COVE 52	1	1	83.7	3,276.00	0						
	63 - O/S DRIFTWOOD COVE 49	1	1	0	3,087.00	0						
	64 - O/S PECONIC LANDING 301	1	0	1211	21,511.00	0						
	65 - O/S CLIFFSIDE CONDOS-SEWER	1	1	134	4,410.00	0						
Sewer Total		1099	479	10021.4	176,364.67	0						
Water	5 - Water - Flat Charge	33	0	0	936.05	0						
	22 - RES VILL 3/4" W/SEWER (14, 14)	913	199	6719	36,771.06	0						
	24 - RES VILL 1" W/SEWER (15, 15)	32	5	523	2,515.04	0						
	26 - COMM VILL 1 1/2" W/SEWER (16, 16)	13	3	220	963.65	0						
	28 - COMM VILL 2" W/SEWER (17, 17)	30	8	772	3,451.32	0						
	30 - COMM VILL 3" W/SEWER (18, 18)	1	1	4	45.35	0						
	32 - COMM VILL 4" W/SEWER (19, 19)	3	1	787	3,738.33	0						
	46 - COMM VILLAGE 1 1/2" (42, 42)	1	1	0	45.35	0						
	47 - COMM VILLAGE 2" (43, 43)	7	1	413	1,770.65	0						
	48 - RES VILLAGE 3/4" (44, 44)	154	45	2480	12,417.58	0						
	49 - RES VILLAGE SEWER ONLY (45, 45)	5	0	0	0.00	0						
	52 - FLAT-FIRE SPRINKLERS (49, 49)	33	0	0	0.00	0						
	53 - OUTSIDE RES SEWER (50, 50)	91	0	993	0.00	0						
Water Total		1316	264	12911	62,654.38	0						
electric-small commercial	12 - Commercial (4, 4)	381	0	1124615	140,457.42	0			13,011.91	3,679.82	11,760.81	
	16 - Operating Municipalt (8, 8)	33	0	99947	12,606.96	0			1,156.37	327.00		
	17 - Water Department (9, 9)	2	0	0	24.86	0						
	18 - Sewer Department (10, 10)	10	0	55472	6,999.61	0			641.81	181.50		
	73 - Electric Power Plant	5	0	18622	0.00	0						

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSCES	Comm Tax	Res Tax
	79 - SMALL COMMERCIAL SOLAR	1	0	4320	523.45	0			49.98	14.14		
electric-small commercial Total		432	0	1302976	160,612.30	0			14,860.07	4,202.46	11,760.81	
Grand Total		4611	743	3418085.375	598,730.33	1023	12,020.25	529.98	39,070.56	11,048.92	13,066.65	4,668.00

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Total
Electric	2 - Electric - Flat Charge	500.86
	9 - Residential (1,1)	163,296.88
	10 - Water Heating (2, 2)	103.02
	11 - All Electric (3, 3)	33,312.93
	13 - Demand - Class 3 (5, 5)	40,679.06
	14 - Village St. Lighting (6, 6)	2,285.26
	15 - Town St Lighting (7, 7)	0.00
	19 - Traffic Lights (11, 11)	123.30
	20 - Contract St Lighting (12, 12)	0.00
	21 - Sterling Harbor (13, 13)	27.55
	67 - NSF Fee	35.00
	77 - RESIDENTIAL SOLAR	654.00
	78 - CLASS 3 SOLAR	7,662.14
Electric Total		248,680.00
Sewer	3 - Sewer -INSIDE Flat Charge	1,741.32
	23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	87,730.60
	25 - Sewer - IN VILL 1" W/SEWER (15, 15)	6,429.23
	27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	2,217.98
	29 - Sewer - IN VILL 2" W/SEWER (17, 17)	11,363.59
	31 - Sewer - IN VILL 3" W/SEWER (18, 18)	49.56
	33 - Sewer - IN VILL 4" W/SEWER (19, 19)	11,801.95
	54 - Sewer - OUTSIDE RES SEWER (50, 50)	22,746.44
	57 - SPLIT SEWER BILLING (52, 52)	0.00
	62 - O/S DRIFTWOOD COVE 52	3,276.00
	63 - O/S DRIFTWOOD COVE 49	3,087.00
	64 - O/S PECONIC LANDING 301	21,511.00
	65 - O/S CLIFFSIDE CONDOS-SEWER	4,410.00
Sewer Total		176,364.67
Water	5 - Water - Flat Charge	936.05
	22 - RES VILL 3/4" W/SEWER (14, 14)	36,771.06
	24 - RES VILL 1" W/SEWER (15, 15)	2,515.04
	26 - COMM VILL 1 1/2" W/SEWER (16, 16)	963.65
	28 - COMM VILL 2" W/SEWER (17, 17)	3,451.32
	30 - COMM VILL 3" W/SEWER (18, 18)	45.35
	32 - COMM VILL 4" W/SEWER (19, 19)	3,738.33
	46 - COMM VILLAGE 1 1/2" (42, 42)	45.35
	47 - COMM VILLAGE 2" (43, 43)	1,770.65
	48 - RES VILLAGE 3/4" (44, 44)	12,417.58
	49 - RES VILLAGE SEWER ONLY (45, 45)	0.00
	52 - FLAT-FIRE SPRINKLERS (49, 49)	0.00
	53 - OUTSIDE RES SEWER (50, 50)	0.00
Water Total		62,654.38
electric-small commercial	12 - Commercial (4, 4)	168,909.96
	16 - Operating Municipalt (8, 8)	14,090.33
	17 - Water Department (9, 9)	24.86
	18 - Sewer Department (10, 10)	7,822.92
	73 - Electric Power Plant	0.00

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Total
	79 - SMALL COMMERCIAL SOLAR	587.57
electric-small commercial Total		191,435.64
Grand Total		679,134.69

Report Setup Information:

Report Design EOM Billing Statistics Report
Output Type Graphics

Start Route	End Route	Start Date	End Date
51	56	6/7/2025	7/10/2025
57	63	6/14/2025	7/18/2025
64	72	6/21/2025	7/28/2025
73	79	7/2/2025	8/1/2025
82	82	7/2/2025	8/1/2025
80	80	7/2/2025	8/1/2025
81	81	7/2/2025	8/1/2025

Financial Data Schedule -
Monthly Revenue & Expenses (HAP REGISTER) - July 2025

	Account	Description						
		REVENUE:						
706		PHA HUD Operating Grants	$ 117,057.00					
706	a	Admin fee revenues	$ 10,193.00	$ -	FR HAP (714.010)			
711		Interest Earned - HAP		$ -	FR ADMIN (714.020)			
		Interest Earned - ADMIN			Add'l HAP			
714		Fraud recovery	$ -					
700		**TOTAL REVENUE**	**$ 127,250.00**		Add'l ADMIN from HUD			
		EXPENSES:						
		Administrative						
912		Auditing fees						
		Salaries - Asha ($35.91), Adam						
911		Column E, 2 payperiods	$ 5,027.60	$ 277.56				
911e		Medical	$ 3,056.29	$ 59.18				
b		Dental	$ 185.61	$ 4.17				
911c		Pension T4 15.7%, T5 12.9.%	$ 789.33	$ 35.81	$ -			
914		Payroll Taxes FICA	$ 384.61	$ 21.23	$ -			
915		Employee Benefit Contribution **TOTAL**	$ 9,443.44	$ 397.95	$ -			
919		The Suffolk Times	$ 52.70					
917		Legal Fees/Nina JG Stewart						
916		A Gallacher Reimb		FASS BENEFITS				
918		A Gallacher Mileage		TOTAL	$ 3,097.79			
916		Office Expenses Total	$ 52.70					
910		Administrative Total	$ 7,433.74		$ 7,931.04			
962		Other General Expenses (Office Rent)	$ 550.00					
973		Port Admin Fee						
969		**TOTAL OPERATING EXPENSES**	**$ 7,983.74**					
970		**EXCESS OPERATING REVENUE OVER OPERATING EXPENSES**			$ 2,209.26			
973		PHA Utility Allowance	$ -					
973		HAP payments	$ 114,843.00					
		PORT payments						
973		(HAP, PORT and UTILITY TOTAL)	$ 114,843.00	(VMS - HAP TOTAL)				
		HAP & UTIL less Port payments	$ 114,843.00	(VMS- ALL OTHER VOUCHERS HAP)				
1117-020		Total Admin Revenue	$ 10,193.00					
1117		Net ADMIN	$ 2,209.26					
1118		Total Hap Revenue	$ 117,057.00					
1118-020		Net HAP	$ 2,214.00					
900		**TOTAL EXPENSES**	**$ 122,826.74**		$ 122,826.74			

78	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES	114,843.00
75	Vouchers Leased on last day of month		
3	New Vouchers Issued/No Lease/Searching		
0	Portable Vouchers		
78	All other Vouchers		

$ 5,305.16	Admin Salaries total	
$ 3,115.47	Medical Total	
$ 189.78	Dental Total	
$ 825.14	Pension Total	
$ 405.84	FICA Total	
$ 7,381.04	**Benefits Total**	

	75%	
$ 3,978.87	Admin Salaries total	
$ 2,336.60	Medical Total	
$ 142.34	Dental Total	
$ 618.85	Pension Total	
$ 304.38	FICA Total	
$ 7,381.04	Total	Village of Greenport total

TERMINATED
#27VC Hajek 7/31/25

DECEASED

ABSORBED

RELINQUISHED

TOTAL CASH DISBURSEMENTS

PORT BREAKDOWN		DATE	BILLED	ADMIN FEE	ABSORBED
PORT IN					
TOTAL PORT I	0		$ -	$ -	
PORT OUT					
TOTAL PORT OUT	0		$ -	$ -	

EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES: $ 4,423.26

BANK ACCOUNT BALANCES					
FOR THE MONTH OF JULY 2025					
FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	84,495.76	
A	Repair & Maintenance	A.0200.400	Checking	137,471.76	
A	Greenhill Cemetery	A.0201.100	Savings	33,742.87	
A	Money Market	A.0201.130	Money Market	824,010.72	
A	Fire Apparatus	A.0221.110	Savings	741,715.18	
A	Bulding Department Escrow	A.0235.101	Checking	73,262.63	
A	Parks and Recreation	A.0200.200	Checking	37,285.28	
A	General Investment Savings	A.0201.110	Muni Investment Pool	1,239,957.72	
A	American Recovery Plan	A.0200.415	Checking		
			TOTAL GENERAL FUND		$ 3,171,941.92
CD	Small Cities Rehab.	CD.0200.000	Savings	1,139.78	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
			TOTAL COMMUNITY DEVELOPMENT		$ 1,365.99
E	Light Fund	E.0121.100	Checking	88,589.72	
E	Light Depreciation Savings	E.0116.100	Savings	1,446,453.48	
E	Light Investment Savings	E.0201.110	Muni Investment Pool	1,072,414.86	
E	TTC Collections	E.0121.120	Savings	386,905.55	
E	Renewable Energy Savings	E.0121.130	Savings	228,007.23	
E	Consumer Deposit Savings	E.0191.100	Savings	122,705.86	
E	Consumer Deposit Checking	E.0244.200	Checking	13,073.86	
			TOTAL LIGHT FUND		$ 3,358,150.56
F	Water	F.0200.000	Checking	7,131.30	
F	Water Fund Capital	F.0200.400	Savings	8,406.67	
F	Water Investment Savings	F.0201.120	Muni Investment Pool	508,328.84	
F	Water Fund CD (MM)	F.0201.000	Money Market	204,055.37	
F	Water Fund Money Market	F.0201.130	Money Market	105,876.45	
					$ 833,798.63
G	Sewer	G.0200.000	Checking	1,064,491.56	
G	NYS DEC Consent	G.0201.000	Savings	31,628.45	

G	Sewer Fund I	G.0201.100	Money Market	297,628.16	
G	Sewer Investment Savings	G.0201.110	Muni Investment Pool	802,824.47	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,194.45	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	**$ 2,394,729.71**
H	Capital	H.0200.000	Checking	2,778,423.70	
H	Capital Reserve	H.0200.400	Savings	51,213.87	
				TOTAL CAPITAL FUND	**$ 2,829,637.57**
TA	Trust & Agency	TA.0200.000	Checking	38,523.42	
TA	Retirement Savings	TA.0201.000	Savings	50,546.14	
TA	WWI Memorial Trust	TA.0201.001	Savings	732.77	
TA	T & A Special Escrow	TA.0201.002	Savings	6,619.34	
TA	Justice Court	TA.0201.004	Savings	4,804.70	
TA	Global Common	TA.0201.009	Savings	272,072.13	
TA	Basketball Court Donations	TA.0200.101	Checking	92.00	
TA	Tree Committee	TA.0200.102	Checking	4,447.63	
TA	Summer Day Camp Donations	TA.0200.103	Checking	1,680.00	
TA	Recreation Center Donations	TA.0200.104	Checking	15,316.66	
TA	Friends of Fifth Street	TA.0200.106	Checking	113.00	
TA	American Legion Bldg	TA.0200.107	Checking	200.00	
TA	Fifth Street Rehab	TA.0200.120	Checking	13,796.00	
TA	Carousel Committee	TA.0200.113	Checking	18,808.84	
TA	Mitchell Park Bathrroms Rehab	TA.0200.115	Checking	30,000.00	
TA	Accounts Payable	TA.0202.000	Checking	1,082,182.66	
TA	Camera Obscura Donations	TA.0200.116	Checking	1,295.28	
				TOTAL TRUST & AGENCY FUND	**$ 1,539,935.29**
	Wire Account			127,857.24	
	Utility Clearing			132,312.22	
					$ 260,169.46
				TOTAL VILLAGE WIDE	**$ 14,389,729.13**

Bill VOG __-25

A local law amending Chapter 105 of the Code of the Village of Greenport, to amend the Sewer Fee Schedule.

Section 1. Village Code §105-40(B) of the Code of the Village of Greenport is hereby amended to read as follows:

§105-40(B). Fee Schedule. All property owners shall be invoiced for the quantity of water used, based on 90% of water meter reading.

1. Inside Village limits, residential, invoiced monthly: minimum charge of $651.60 per year for each meter or $54.30 per month. The minimum charge includes 3,600 gallons used monthly. Usage over the minimum 3,600 gallons shall be billed at the rate of $15.31 per 1,000 gallons up to 16,200 gallons. Usage from 16,201 gallons to 22,500 gallons shall be billed at the rate of $16.70 per 1,000 gallons. Additional usage over 22,500 gallons shall be billed at a rate of $18.10 per 1,000 gallons or portion thereof.
2. Inside Village limits, commercial, invoiced monthly: minimum charge of $701.76 per year for each meter or $58.48 per month. The minimum charge includes the first 3,600 gallons used monthly. Usage over the minimum 3,600 gallons shall be billed at the rate of $18.10 per 1,000 gallons used up to 22,500 gallons. Additional usage over 22,500 gallons shall be billed at a rate of $ 21.58 per 1,000 gallons or portion thereof.

3. Unmetered sewer connections inside Village limits, commercial and residential users: minimum charge of $73.38 per month.

4. Outside Village limits, residential, invoiced monthly: minimum charge of $977.46 per year for each metered unit or $81.45 per month. The minimum charge includes 3,600 gallons used monthly. Usage over the minimum 3,600 gallons shall be billed at the rate of $22.97 per 1,000 gallons up to 16,200 gallons. Usage from 16,201 gallons to 22,500 gallons shall be billed at the rate of $25.06 per 1,000 gallons. Additional usage over 22,500 gallons shall be billed at a rate of $27.15 per 1,000 gallons or portion thereof.

5. Outside Village limits, commercial, invoiced monthly: minimum charge of $1052.65 per year for each metered unit or $87.72 per month. The minimum charge includes the first 3,600 gallons used monthly for each metered unit. Additional usage over the minimum 3,600 gallons for each metered unit shall be billed at the rate of $27.84 per 1,000 gallons or portion thereof.

6. Unmetered sewer connections outside Village limits, commercial and residential users: minimum charge of $88.70 per month.

Section 2. Severability. If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm, or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm, or corporation or circumstance, directly involved in the controversy in which judgment or order shall be rendered

Section 3. Effective date. This local law shall take effect on the first day of the month immediately following the filing of this law with the Secretary of state

Bill VOG __-25

A local law amending Chapter 136 of the Code of the Village of Greenport, to amend the Water Rate Fee Schedule.

Section 1. Village Code §136-3 of the Code of the Village of Greenport is hereby amended to read as follows:

§136-3. Fee Schedule.

A. Residential, meter size less than two inches, invoiced monthly: minimum charge of $253.74 per year for each meter or $21.14 per month. The minimum charge includes 2,000 gallons used monthly. Additional usage between 2,000 and 18,000 gallons shall be billed at the rate of $3.80 per 1,000 gallons. Usage over 18,000 gallons shall be billed at the rate of $5.53 per 1,000 gallons.

B. Commercial, meter size two inches or more, invoiced monthly: minimum charge of $609.49 per year for each meter or $50.79 per month. The minimum charge includes 9,000 gallons used monthly. Additional usage between 9,000 and 60,000 gallons shall be billed at the rate of $3.80 per 1,000 gallons. Usage over 60,000 gallons shall be billed at $5.53 per 1,000 gallons.

Section 2. Severability. If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm, or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm, or corporation or circumstance, directly involved in the controversy in which judgment or order shall be rendered

Section 3. Effective date. This local law shall take effect on the first day of the month immediately following the filing of this law with the Secretary of state

VILLAGE OF GREENPORT

Budget Adjustment Form

Year:	2026		Period: 8	Trans Type:	B2 - Amend	Status:	Batch
Trans No:	6543	Trans Date:	08/21/2025	User Ref:	ADAM		
Requested:	A. HUBBARD	Approved:		Created by:	ADAM		08/21/2025
Description:	TO APPROPRIATE FUNDS TO REPAIR THE PUMP STATION AT CLIFFSIDE RESORT					Account # Order:	No
						Print Parent Account:	No

Account No.	Account Description		Amount
G.5990	APPROPRIATED FUND BALANCE		-22,953.05
G.8130.402	MAINT PUMP STATION..		22,953.05
		Total Amount:	0.00

236 THIRD STREET
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TREASURER
ADAM BRAUTIGAM
EXT 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: August 13, 2025
Meeting: August 21, 2025 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: William Schulz,
From: Village Administration

Work Session

Work Session Report for Road and Utilities

August 21, 2025

Administrator's Office

Statistics

Work Orders:

Electric = 36 Written, 36 Completed

Water = 32 Written, 32 Completed

Sewer = 56 Written, 56 Completed

Road = 85 Written, 85 Completed

Reports

- DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 7-08-2025. The results are detailed below in the Road Department's *Sampling* section.

- GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 7-08-2025.

Discussion

Resolutions

Road/Water Department

Statistics

Water Distribution:

11,918,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.92 mg/L

Third Street Firehouse - Kitchen Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.87 mg/L

The form, DOH-360, was filed with the DOH on July 8, 2025, with the above results.

Report

Tasks Accomplished:

- Daily garbage collection.
- Daily liter pick parking lots.
- Ongoing daily clean up at basketball courts, 6th beach, skate park, and 3rd street park.
- Ongoing Mon/Wed/Fri AM Street sweeping
- Ongoing watering of planters Mon/Wed/Fri
- Biweekly Brush Pickup continues.
- Mowing of 5th Street beach, turntables, pollo grounds, Mitchell Park, 3rd Street parks, campground, cemetery and railroad museum ongoing.
- Ongoing mowing of parking lots, village hall, rec center, dead ends, and historical society building.
- Removed wire fencing at 3rd Street Park.
- Set up for event at 3rd Street basketball court.
- Removed overgrowth at 5th Street beach.
- Filled up water jugs for rec center use.
- Removed garbage dumped in Adams Street parking lot.

- Replaced basketball nets at 3rd Street court.
- Removed garbage from mini train station.
- Painted parking spaces at 6th Street beach.
- Painted stop bars on 4th Street.
- Repaired cross walk sign at Front and Main Street.
- Repaired mowers and weed eaters.
- Ongoing 5pm garbage collection throughout village Fri/Sat/Sun.
- Removed personal belongings dumped at Hampton Jitney Bus stop at turn table.
- Removed garbage from visitor's dock.
- Replaced benches at campground.
- Removed tables and benches from turn table parking lot.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.

Total plant flow for the month of July = 11,451,000 Gallons

Average Daily Flow = .369 (MGD) Permit Limit = .650 MGD

Total Suspended Solids percent removal (TSS) = 98% Permit Limit = 75%

CBOD percent removal = 99% Permit Limit = 75%

Coliform Fecal General = 2.8 MPN. Permit limit 200 MPN/100

Coliform Total General = 9 MPN. Permit limit 700 MPN/100

Total Nitrogen = 8.6 LBS/day

Sludge Removal:

56,000 Gallons of sludge hauled in July

Report

- Treatment Plant:

Wes-Tech repaired aerotor #2 in BNR Basin

Backflushed pumps at 6th St. pump station

Cleaned out east clarifier

Cleaned UV bulbs

- Collection System:

Dosed central pump station with odor control product

Jet-rodded business district for preventative maintenance

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = July 30 @ 145.589 Mwh

Minimum usage day = July 22 @ 104.271 Mwh

Peak demand for the month = 7.966 MW June 25, 04:00pm

Monthly total usage = 3,834.305 Mwh

Service calls/call outs = 10

Street light repairs = 4

Customers shut off for nonpayment = 0

Customers turned on for payment = 0

Customers turned on for the season = 0

New Services/Upgrade = 2 new service and 0 service upgrade.

Tasks Accomplished:

- July started off with some high-power consumption days in the first of the month recorded several days over 7 megawatts to all most 8 megawatts. Not unusual for this time of year.
- Replaced 2 pole mounted transformers due to excessive loading, it was replaced with the next size larger.
- Repaired several service pedestals at the marina. Replace the power inverter on the pump out boat
- The MTA lot is ready for the lights to be installed on the poles, waiting for

deliver, service panel is completed and the low-level lighting next to the bus stop are working.

- Had a customer dig into their underground service, their contractor failed to call into 811 for a mark out service.
- Adams Street parking lot behind the laundry mat a car hit one of the decorative light poles, the pole was damaged beyond repair, will have to find a replacement pole.
- Removed all the graduation banners.
- Changed several electric meters.
- Removed trees on Webb Street with the Road Department.
- Assisted the Wastewater Treatment plant with some maintenance work.

Attachments:
Greenport Meter 07-2025 (PDF)

Total Usage:	3,834,305.0000 KWH
Peak Demand:	7966.00 KW
Occured On:	July 25 2025 16:00
Load Factor:	64.45%
Date Start:	Tuesday, July 1, 2025
Date End:	Thursday, July 31, 2025

Period Ending	KWH
7/1/2025	122,522.00
7/2/2025	112,813.00
7/3/2025	124,935.00
7/4/2025	115,195.00
7/5/2025	118,265.00
7/6/2025	128,081.00
7/7/2025	129,300.00
7/8/2025	134,762.00
7/9/2025	131,138.00
7/10/2025	114,478.00
7/11/2025	115,493.00
7/12/2025	114,926.00
7/13/2025	112,698.00
7/14/2025	118,030.00
7/15/2025	126,500.00
7/16/2025	138,196.00
7/17/2025	139,586.00
7/18/2025	125,339.00
7/19/2025	120,536.00
7/20/2025	127,913.00
7/21/2025	116,852.00
7/22/2025	104,271.00
7/23/2025	107,992.00
7/24/2025	118,348.00
7/25/2025	136,632.00
7/26/2025	121,258.00
7/27/2025	112,073.00
7/28/2025	133,732.00
7/29/2025	142,050.00
7/30/2025	145,589.00
7/31/2025	124,802.00

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ADAM BRAUTIGAM
EXT 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: August 13, 2025
Meeting: August 21, 2025 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: William Schulz,
From: Village Administration

Recreation

Work Session Report Recreation Department

August 21, 2025

Mitchell Park Marina/Parks

- Dockwa Marina reservations continue.
- Marina operations to include day stays and overnight activity, remain very busy.
- Daily debris collection at Mitchell Park Marina continues.
- Hourly restroom cleaning at Mitchell Park continues.
- Weekly mowing and weed whacking by Marina Staff continue throughout the season.
- Weekly Carousel greasing continues.
- Fifth Street Beach Bathrooms are cleaned daily.
- Marina plumbing repairs (Floating Docks will need complete plumbing replacement this off season.
- Department of Health Inspection for Fifth Street Beach was held on July 1st, all went well, no issues noted.
- Schedules for August were completed for the Carousel, Summer Day Camp, Mini Railroad, and Fifth Street Beach.

- The Mini Railroad hours of operation continue Friday through Sunday form 11:00 am - 3:00 pm.

Monthly Revenue Reports are attached

Recreation Center

Statistics

Summer Day Camp = 79 Campers Enrolled

Reports

- All Special programs for the Summer Day Camp have been developed and are going extremely well, including the Paul Drum Program, East End Museum Events, and all Northfork Library special events and programs.
- The Recreation Center is cleaned and sanitized daily.
- Enrollment for the Summer Day Camp continues with all deposits and fees being retrieved.
- The Post-Operational Inspection from the Department of Health was held on July 22nd for the Summer Day Camp. The inspector reviewed all mandated documentation, including Health records, fire drill log, CPR/First Aid Certifications, Sex Offender Registry Search, Camp Safety Plan, and ensured the Fire Alarm System and Fire Extinguishers had their annual inspection and were up to code. The Health Department Inspector also inspected all the equipment at Third Street Park and Fifth Street Beach. It was noted that the chains on the swing set at Fifth Street Beach need to be replaced.

Campground

Tasks Accomplished

- Reservations continue to be made throughout July.
- Mowing and light landscaping continues.
- The Campground was prepped for the July Fourth weekend.
- The weekend of July Fourth remained very busy and was a huge success.
- Bathrooms are cleaned and stocked daily.
- Deposits and reservations continue to be taken through July.
- Site map updated.

Attachments:
RECREATION MONTHLY REVENUE REPORT 7-2025 (PDF)

	MARINA						CAMPGROUND						MOORINGS					
	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2023	FISCAL YEAR 2024	FISCAL YEAR 2025	FISCAL YEAR 2026	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2023	FISCAL YEAR 2024	FISCAL YEAR 2025	FISCAL YEAR 2026	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2023	FISCAL YEAR 2024	FISCAL YEAR 2025	FISCAL YEAR 2026
JUNE	$ 105,335.55	$ 402,754.97	$ 531,545.11	$ 439,022.04	$ 233,628.85	$ 143,054.15	$ 54,920.51	$ 69,227.00	$ 118,817.75	$ 83,535.00	$ 32,203.62	$ 38,031.75	$ 35,400.00	$ 32,100.00	$ 32,000.00	$ 31,100.00	$ 31,000.00	$ 32,300.00
JULY	182,091.41	96,808.51	158,655.93	204,020.77	139,897.49	137,845.66	26,350.00	26,767.00	28,995.00	25,680.00	27,757.50	24,960.25	-	-	-	-	-	-
AUGUST	164,930.68	122,897.70	200,293.25	184,133.13	183,416.35	-	23,517.00	31,338.00	32,442.50	23,520.00	27,858.68		-	-	-	-	-	
SEPTEMBER	91,698.56	50,520.90	53,564.48	58,426.05	70,953.40	-	13,675.00	20,520.00	24,215.00	27,413.45	31,038.38		-	-	-	-	-	
OCTOBER	48,943.46	46,422.76	37,998.32	58,001.34	3,938.05	-	17,725.00	16,565.00	9,905.00	17,221.37	24,521.00		-		900.00	1,900.00	1,700.00	
NOVEMBER	(17,719.06)	-	1,596.00	18,411.02	1,486.99	-	9,985.00	9,940.00	3,640.00	8,815.00	6,815.00		1,200.00	3,000.00	500.00	2,500.00	900.00	
DECEMBER	134.61	-	-	312.50	-	-	-	-	-	(267.22)	-		3,800.00	3,500.00	2,200.00	800.00	2,600.00	
JANUARY	-	7,278.87	2,415.99	29,071.59	73,619.48	-	3,075.00	5,865.02	1,030.00	1,445.00	75.00		5,700.00	5,600.00	7,400.00	4,700.00	4,200.00	
FEBRUARY	-	1,095.37	533.03	35,879.61	25,384.53	-	-	(720.99)	690.00	-	-		1,500.00	900.00	500.00	1,500.00	1,400.00	
MARCH	6,769.59	4,743.09	2,605.94	55,016.35	71,626.60	-	2,975.00	100.00	2,640.00	2,508.50	550.00		1,300.00	500.00	-	800.00	1,500.00	
APRIL	(2,306.36)	580.01	-	15,742.86	30,112.11	-	1,135.00	6,200.00	2,045.00	3,024.50	4,125.00		-	900.00	-	900.00	1,400.00	
MAY	10,479.55	27,622.20	40,407.84	157,173.62	53,230.08	-	7,075.00	3,647.96	3,370.50	2,626.00	8,243.50		-	400.00	1,200.00	-	-	
						-												
YEAR TO DATE	$ 590,358.02	$ 760,724.38	$ 1,029,615.89	$ 1,255,210.88	$ 887,293.93	$ 280,899.81	$ 160,432.51	$ 189,439.99	$ 227,790.75	$ 195,521.60	$ 163,247.68	$ 62,992.00	$ 48,900.00	$ 46,900.00	$ 44,700.00	$ 44,200.00	$ 44,900.00	$ 32,300.00

	CAROUSEL						MINI RAILROAD	
	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2023	FISCAL YEAR 2024	FISCAL YEAR 2025	FISCAL YEAR 2026	FISCAL YEAR 2025	FISCAL YEAR 2026
JUNE	$ -	$ 16,753.55	$ 8,653.55	$ 18,678.25	$ 20,734.30	$ 27,278.31	-	1,840.00
JULY	-	45,122.05	53,917.73	53,519.75	54,128.22	47,936.16	6,657.00	9,467.00
AUGUST	-	41,894.85	55,033.65	50,131.18	73,714.22	-	17,455.00	-
SEPTEMBER	-	19,080.77	22,289.00	28,666.61	19,618.00	-	5,370.00	-
OCTOBER	-	8,692.00	10,237.50	11,583.00	-	-	3,505.00	-
NOVEMBER	-	6,984.00	7,470.75	7,110.50	-	-	-	-
DECEMBER	-	4,083.00	5,248.00	3,740.00	-	-	-	-
JANUARY	-	3,648.80	6,347.00	6,361.51	-	-	-	-
FEBRUARY	-	5,103.50	7,030.50	5,457.50	-	-	-	-
MARCH	-	5,541.40	3,978.50	3,297.00	-	-	-	-
APRIL	7,575.05	10,664.00	-	12,629.51	-	-	-	-
MAY	8,224.00	15,566.54	8,785.00	14,640.33	-	-	2,645.00	-
	$ 15,799.05	$ 183,134.46	$ 188,991.18	$ 215,815.14	$ 168,194.74	$ 75,214.47	$ 35,632.00	$ 11,307.00

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VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted:	August 15, 2025
Meeting:	August 21, 2025 6:00 PM
	Work Session Meeting
To:	Mayor Kevin Stuessi
	Board of Trustees
Prepared By:	Jeanmarie Oddon, *Deputy Clerk*
From:	Lily Dougherty-Johnson, *Trustee*

Trustee Lily Dougherty-Johnson August 2025 Work Session Report

Attachments:
August Work Session Report LDJ (PDF)

August Work Session Report, Village of Greenport

Submitted: August 15, 2025

Meeting: August 21, 2025

To: Mayor Kevin Stuessi
Board of Trustees

From: Lily Dougherty-Johnson, Trustee

Prepared by: Lily Dougherty-Johnson

Southold Town:
CPF
Liaisons - housing, water, anti-bias, economic, police advisory, land preservation

Mass Assemblies:
Change application to include amplified music and different categories of amounts of people
Clarify nonprofits (churches, libraries, museums, arts) and site plan compliance (restaurants)
6 exceptions for nonprofit events (like Blast for Cast)
Residential: should number be 50 or 100 or take out completely?
Deal with Village sponsored events as resolutions, not permits (including Fire Department)
Policy for schoolhouse - allow education and not for profits
Recreation code could limit number of people further in parks
Pull catering and exceptions out of entertainment permit (zoning chapter update)

Etc:
BID appointments
RR dock rules
Recycling
Mini RR lights
Ferry queue
STRs and lodging tax

Parks:
Signage/bathrooms (website)
Bulkhead
Relic beach cleanup stations

Rules/codes of conduct

Dances in the Park:
Still have opportunities for volunteers (get free merch!)
2nd annual Battle of the Bands on Labor Day

Camera Obscura:
Ongoing opportunities for volunteers
Open 9-11am Saturdays and Sundays
Signage

Communication Committee:
Instagram/Facebook
Newsletter
Website

Tree Committee:
Finalizing tree planting, pruning and takedown lists for the fall
Grant opportunity
Tree canopy evaluation
Codes

236 THIRD STREET
GREENPORT, NY 11944

Tel: (631)477-0248
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villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
PATRICK BRENNAN
DEPUTY MAYOR

LILY DOUGHERTY-JOHNSON

JULIA ROBINS

MARY BESS PHILLIPS

TREASURER
ADAM BRAUTIGAM
EXT 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: August 18, 2025
Meeting: August 21, 2025 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: Jeanmarie Oddon, *Deputy Clerk*
From: Patrick Brennan, *Trustee*

Deputy Mayor Patrick Brennan August 2025 Work Session Report

Attachments:
Deputy Mayor Brennan August 2025 Work Session Report (PDF)

VILLAGE OF GREENPORT - WORK SESSION REPORT

TO: MAYOR STUESSI & TRUSTEES
FROM: TRUSTEE BRENNAN
DATE: 8/21/2025

MINI RR – UPDATE

- None

FIRE DEPARTMENT – UPDATE

- 4th Street signage – No Parking
  - See attached map, dated 8/15/2025

HARBOR MANAGEMENT & PLANNING – UPDATE

- RR Dock discussion
  - See attached memo, dated 8/15/2025
- Visitor Dock discussion
  - See attached memo, dated 8/15/2025
  - See attached sketch, dated 8/15/2025

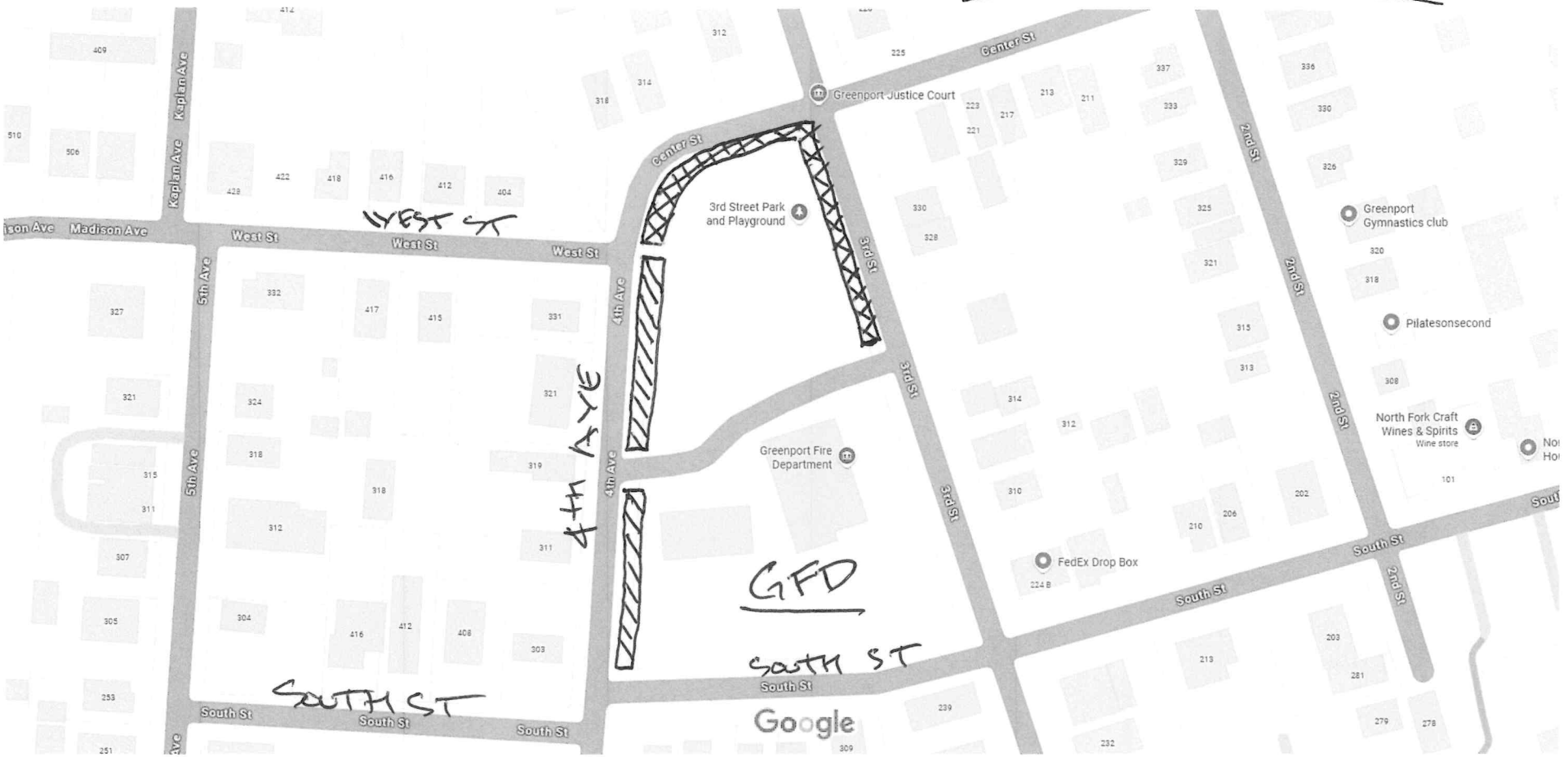
LWRP – UPDATE

- Re-working the WATERFRONT ADVISORY COMMITTEE (WAC)
  - Removing & adding subcommittees
  - Re-organizing subcommittee make-up; chairs, liaisons, members
  - Will bring recommendations to Mayor & Board

GENERAL DISCUSSION TOPICS

Village Administrator Role - Status
Village Organizational Chart - Status
Sidewalk & Road Repair - Priorities
Policing – Coverage Expectations
Building Department – Staffing Status
Code Enforcement – Staffing Status

GFD - NO PARKING



- EXISTING 'NO PARKING'

- PROPOSED 'NO PARKING'

PB
8/15/25

VILLAGE OF GREENPORT
MEMORANDUM ON RAIL ROAD DOCK

TO: **MAYOR STUESSI & TRUSTEES**
FROM: **TRUSTEE BRENNAN**
DATE: **8/15/2025**

RECOMMENDATIONS

- Terminology (throughout)
  - Remove the term "Harbormaster" and substitute "Marina Manager"
  - Or
  - State that, for the purpose of these rules and regulations, the term "Harbormaster" shall have the same meaning as "Marina Manager" or any other title so designated by the Village Board, from-time to time.
  - Remove references to "Moorings".

- 2. Insurance
  - Confirm all types and amounts of insurance required with Village's insurance provider.
  - Consider removing insurance types & amounts to a separate "Insurance Schedule".

- 7.Types of vessels permitted
  - Commercial vessels engaged fishing.
  - Commercial vessels engaged in aquaculture.
  - Commercial vessels operating "party fishing boats" for day fishing purposes.
  - Not-For-Profit vessels providing educational, scientific, or other eleemosynary (benevolent, charitable, philanthropic) experiences. (tall ships and similar)

- 9. c. "Season" – Verify with Marina Manager.
- 9. m. "Diving" - Allow for commercial diving for vessel repair & maintenance activities.
- 9. o.p.q. "Electricity" – Verify with Village Treasurer.
- 9. v. "Sleeping on vessels" – Allow for sleeping 48 hrs immediately prior to and 48 hrs immediately following a commercial fishing expedition. Allow for sleeping during periods of anticipated storm events.

RESOLUTION # 03-2025-33

RAILROAD DOCK RULES AND REGULATIONS RESOLUTION

WHEREAS, in accordance with Village Code §48-20, the Board of Trustees is authorized to establish and amend, from time to time, rules and regulations for the operation and use of moorings and docks under the Village's jurisdiction, including at the dock known as Railroad Dock,

NOW, THEREFORE, it is hereby

RESOLVED, that the Board adopts the following rules and regulations in accord with Village Code §48-20:

1. Boat berths may be rented, when available. Such berths shall be assigned to parties hereunder by the Harbormaster as and where available, subject to the rules and regulations hereinafter set forth, the provisions of Village Code Chapter 48 and such other and further rules and regulations hereafter adopted by the Board of Trustees.

2. All applications for docking or mooring permits must be filed in the office of the Village Clerk and must be in the form furnished by the Harbormaster. Applicants must be 18 years or older. The application submission must include proof of insurance (to include an original certificate of insurance naming the Village as an additional insured), as follows:

    a. Maritime liability insurance, including contractual liability coverage, in an amount not less than one Mill Dollars ($1,000,000) per occurrence and Two Million Dollars ($2,000,000) for the annual aggregate amount of bodily injury and property damage and other general liability;
    b. Workers' compensation and employers' liability insurance for all contractors performing services for the vessel in compliance with all applicable New York State laws and regulations and disability benefits insurance.
    c. Hull insurance satisfactory to the Village;
    d.

3. All applications also shall include a hold harmless and indemnification providing the following:
4. **INDEMNIFICATION AND LIABILITY**.

    a. To the fullest extent permitted by law, permittee shall at all times defend (with

counsel approved by the Village), indemnify, and hold harmless the Harbormaster, Village, and its officials, employees and agents existing now or in the future, its or their successors and assigns, and its or their employees, members, officers, directors, contractors, subcontractors, agents, consultants, representatives, commissioners, and any other persons acting on their behalf (the foregoing, each, an "Indemnitee", and, collectively, the "Indemnitees") from and against, and hereby releases (on behalf of itself and anyone claiming by, through or under the Licensee) the Indemnitees from, any and all damages, losses, costs, liabilities, suits, obligations, violations, fines, damages, penalties, liens, claims, judgments, charges, detriments, and expenses (collectively, "Costs") which may be suffered by, imposed upon or incurred by or asserted against any of the Indemnitees arising out of or in connection with (directly or indirectly): (a) any acts or failure to act, including any negligent or tortious act or failure to act, in connection with the permit or use of the Village dock, occupancy of the dock and surrounding area, use of and repairs to the vessel that is the subject of the permit by or on behalf of the permittee, its guests, officers, directors, employees, agents, invitees, contractors and subcontractors, including, without limitation, any accident, injury (including death at any time resulting therefrom), or damage to any person or property (except to the extent caused by the gross negligence or willful misconduct of the Indemnitees), or (b) any failure on the part of the permittee to keep, observe, perform or comply with any of the Village laws, rules and regulations, covenants, agreements, provisions, terms, conditions or limitations contained in the permit or authorized by the permit. "Costs" shall include reasonable attorneys' fees and other costs incurred by the any Indemnitee. Each of the permittee and the Village intends that each of the Indemnitees be, and each Indemnitee is, a third-party beneficiary of this Agreement.

b. It is understood and agreed that the permittee by its acceptance of a permit is agreeing to assume all risk of losses, damages, expenses, personal injury or death which he or she may suffer or sustain while upon, about or in the vicinity of the dock, facilities, property or premises of the Village. Accordingly, permittee, as a condition of obtaining a permit, hereby releases and discharges the Indemnitees from and against, and covenants not to sue the Indemnitees for, any and all liability, claims, suits, demands, losses or damages on any account, which permittee or other persons claiming under or through permittee, have or can or may have as the result of any losses, damages, expenses, personal injuries, or death which permittee, or any persons whosoever claiming under or through permittee, may suffer or sustain while upon, about or in the vicinity of the dock, facilities, property or premises of the Village, whether said losses, damages, expenses, personal injuries or death is caused or alleged to be caused, in whole or in part, by the fault, failure or negligence of any or all of the Indemnitees or otherwise.

5. The Village Clerk shall forward the applications to the Harbormaster for review. All applications will be reviewed by the Harbormaster, and in the sole discretion of the Harbormaster, permits may be issued to applicants in the following priority:

a. Any person actually residing in the Village applying for a renewal or new permit, and if a renewal, such permit shall have not been revoked.
b. Any nonresident who is an owner of record of title to real property in the Village, either in his or her name only or jointly with some other person or persons (and a copy of the deed demonstrating such title shall be included with the application).
c. Any nonresident of the Village who operates a business in the Village with a physical location within the Village boundaries.
d. Any nonresident of the Village who does not fall within one of the aforementioned categories.

6. Moorings and docking spaces shall be assigned by the Harbormaster. There is no guarantee of any permanent slip for any vessel, as location is available on a first-come, first-served basis.

7. Add provisions re type of vessels permitted.

8. The Harbormaster may reject any application for any type of vessel for any reason which in his or her judgment may jeopardize the safety of other permit holders and their vessels, and shall reject any applications to tie, moor or dock a boat which has living quarters, but is neither a sailing vessel or nonmechanically propelled.

9. Permit conditions:

a. All permits shall assign the permit holder to a specific location for a specific boat. The permittee must be the registered owner of the vessel at and during the course of the period of the permit to be issued.
b. Permits are not transferable.
c. The dock year begins on May 1 and ends on November 15 of the same year. A seasonal permit sought for a longer period of time must so indicate the time sought, which shall not extend to the date when the next seasonal year begins.
d. All permits are issued subject to compliance by the permittee with Village Code Chapter 48, other applicable provisions in the Village Code, and New York State and United States laws and regulations relating to vessels and navigation.
e. All permits are issued for a berthing location on as "as is" basis with no representation by the Village as to the condition of the berth.
f. At any time during the permit period, the Harbormaster may request the permittee to remove or relocate the vessel for the purpose of dock

repairs, reconstruction of bulkheads and poles, dock improvements or for any other Village purpose. Upon such notice given by the Harbormaster, which notice shall be sufficient if mailed to the permittee at the address set forth in the application, the permittee shall remove the vessel as directed by the Harbormaster.

g. At the sole discretion of the Harbormaster for purposes of safety or accessibility, a vessel may be required to be moved to another berth.
h. At no time shall any permittee modify or make improvements to the dock, or install any equipment, facilities or utilities.
i. No commercial activity shall be permitted on any docks or moorings without the prior written consent of the Board of Trustees. Included in commercial activity shall be fuel and ice servicing, repair work of any kind, welding, loading or off-loading of fish or other materials, commercial vehicles or vendor vehicles.
j. No parking of motor vehicles on any dock, except for and during loading and off-loading.
k. No person shall bathe, wade or swim in any waters adjacent to the Railroad dock.
l. No permittee or guest of permittee shall smoke or vape on the dock or a vessel when the boat is docked.
m. No person shall use the Railroad dock for the purpose of diving or jumping into the waters adjacent to the dock.
n. No owner, permittee or other person in charge of any vessel shall empty, clean out, pump out or otherwise discharge water or waste material from the toilets into the water adjacent to the dock, and such activity shall not be permitted in any location not permitted under applicable waterway and/or navigation laws.
o. If electricity is provided for the use of a vessel berthed at the dock, such electricity is only to be used during the hours of 6:00am to 10:00pm. Electricity may only be used for minor repairs. Service of any electricity may be terminated by the Village at any time, without notice.
p. Where electricity is provided, the permittee shall be responsible to pay the Village at a rate determined by the Village from time to time.
q. Connections to any utilities available at the dock shall be at the sole discretion of the Harbormaster and no such connection may be made without receiving written approval from the Harbormaster. As a precondition to such authorization, permittee shall submit to the Village an escrow deposit for utility costs to be incurred in an amount of $2,500. The Village shall apply payments due for such utility usage from the utility deposit. Upon the reduction of the deposit to $1,000 or less, the permittee shall be required to provide an additional deposit to the Village to bring the deposit amount back up to $2,500. The Village shall provide notice to the permittee of the

amount required to bring the deposit up to $2,500, which notice shall be in writing, provide the amount required to be provided to the Village and the date by which such deposit shall be submitted to the Village. If the permittee fails to timely provide the Village with the additional deposit sum as required herein, the permit may be revoked in accordance with Village Code chapter 48. After the termination of the permit period and after making payments from the escrow deposit to the Village for the cost of such utility usage in the full amount due, the Village shall return the balance of the escrow deposit then remaining.

r. Any vessel not berthed where permitted pursuant to a permit may be towed away at the expense of the owner and impounded until the towing fees are paid. When feasible and when doing so shall not impede safe navigation, no prior notice is required before such removal. In all other circumstances, notice shall be provided and the vessel owner shall be provided with an opportunity to be heard with respect to such removal. All removal fees shall be borne by the owner.
s. Every permittee, and his or her guests, shall conduct himself or herself in an orderly manner and shall endeavor to cause no discomfort or inconvenience to any other person or vessel. All persons using the dock or on any vessel shall abide by any reasonable request of the Harbormaster or other person with jurisdiction to make such request.
t. Permittees shall be responsible for the appearance and cleanliness of the vessel, pilings and bulkhead in front of an adjacent to the berth or dock assigned to such permittee. Permittees shall remove all trash to existing trash receptacles and comply with all Village laws relating to litter and debris. Permittees shall be responsible for their pets and comply with all Village laws relating to animal leashing and animal waste.
u. No permittee or any guest of a permittee shall post, distribute, cast or leave any bills, placards, tickets, handbills, circulars or advertisements of any other material for advertising purposes on the dock.
v. Sleeping on a vessel overnight is strictly prohibited.
w. No person shall clean fish at the Village dock or at any mooring location.
x. Except when to provide protection from an incoming significant storm, and as approved by the Harbormaster, no vessels at the dock shall be covered by means of any tarp, canvas or shrinkwrap.
y. No permittee shall use a berth for commercial purposes, including the rental, letting, leasing or similar activity of a vessel.

10. A permit issued to a vessel shall be displayed on the vessel wheelhouse or window.

11. Masters and crews shall be responsible for their own conduct and that of their vessel, and failure to abide by the rules and regulations may result in the revocation of the permit in accordance with Village Code Chapter 48.

12. Removal of sunken vessels. It shall be the duty of the permittee to immediately notify the harbormaster of a sunken vessel or a vessel at risk of sinking. It shall also be the duty of the permittee, in accordance with all applicable navigation, environmental and safety laws and regulations to safely complete the removal of any vessel that sunk at the dock, accidentally or otherwise, within 5 days after the boat has sunk. If the harbormaster determines that any vessel interferes with or substantially endangers navigation, the Village may remove the vessel immediately, after giving notice of such intent, at the cost of the permittee. Until the vessel has been removed, the permittee shall immediately mark the vessel with a buoy or beacon during the day and a lighted lantern at night and maintain such marks until the vessel is removed.

13. Violations of these rules and regulations shall subject the permittee and the person violating the rules and regulations to penalties as provided in Village Code chapter 48.

14. The Board of Trustees may amend or supplement these rules and regulations from time to time by resolution.

VILLAGE OF GREENPORT
MEMORANDUM ON VISITORS' DOCK

TO: **MAYOR STUESSI & TRUSTEES**
FROM: **TRUSTEE BRENNAN**
DATE: **8/15/2025**

I am in agreement with many folks within, and without, the Village that view the Visitors' Dock as an important Village amenity... a valuable aspect of our harbor infrastructure.

The Village of Greenport serves a unique and essential role within the wider North Fork region, as a significant tourist destination, vital transportation hub, and host to numerous hospitality, entertainment, cultural, and retail commercial enterprises. Furthermore, Greenport's harbor provides critical access for many commercial and light-industrial water-dependent businesses, including fishing, aquaculture, recreational boating, and marine technical trades. In this role, the Village bears the responsibility and financial burden of providing and maintaining an extensive and comprehensive array of marine infrastructure; docks, bulkheads, moorings, channels, navigational aids, waste pump-out, etc... It is also important to remember that the Village operates a substantial commercial marina enterprise, dedicated to transient stays only, designed to accommodate recreational boating visitors while supporting our local tourism economy.

My priorities for restoring the Visitor's Dock to full functionality include.

- Maintaining a safe environment for <u>both</u> recreational & commercial vessel operators.
- Providing a conveniently located and welcoming facility for visitors and residents alike.
- Building appropriately robust and serviceable docking structures.
- Creating financially sustainable projects & programs.
- Providing reasonable oversight by Village Marina management.
- Minimizing opportunities for abuse; over-stays, excessively large vessels, etc.

To this end, I will recommend to my Village Board colleagues and Village Administration to give consideration to the following;

- Consider relocating Visitors' Dock to within the Village Marina.
- Consider charging a reasonable fee for short-term stays.
- Consider charging no fees for brief passenger drop-offs & pick-ups.

Furthermore, we need to consider how we might re-imagine the opportunities at the current Visitors' Dock location to best serve additional docking needs, such as;

- Creating a facility for First-Responder, Law Enforcement & Village Marina service vessels.
- Creating a facility for the brief & transient docking needs of commercial operators, like; marine contractors, and small commercial fishing enterprises.
- Creating docking facilities for small commercial transportation enterprises, such as site-seeing launches, water taxis, passenger ferries, etc.

Implementing any of the above will require timely and thoughtful discussion by the Village Board, solicitation of public input, decisive action by our Village Administration and securing adequate funding. I look forward to creating & maintaining safe, welcoming, and financially sustainable Harbor infrastructure for the enjoyment and use of our residents, local businesses, and the wider waterfront community.

Google Maps

VISITORS DOCK
1 of 3

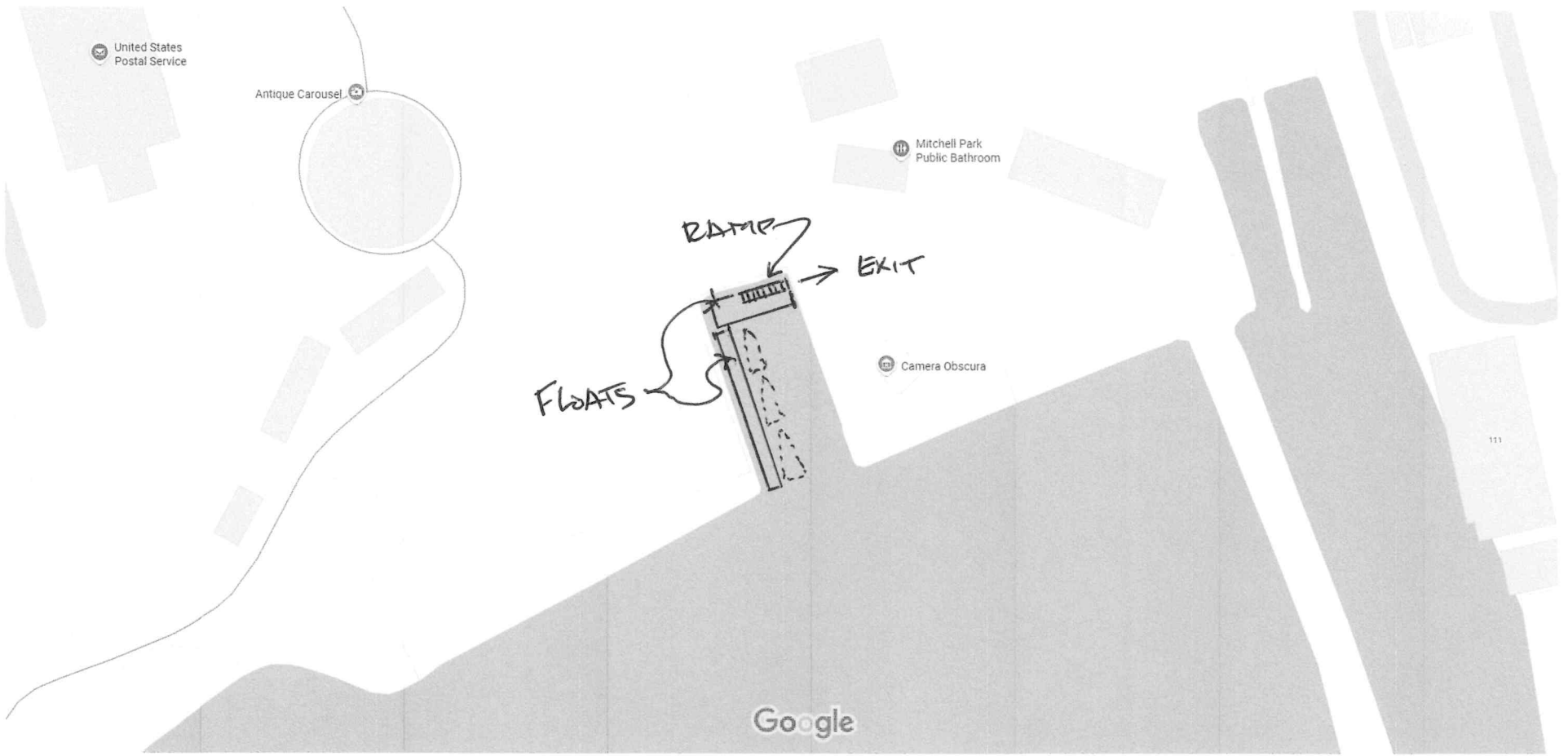
Imagery ©2025 Airbus, Map data ©2025 Google 20 ft

AERIAL VIEW
MITCHELL PARK

PB
8/15/25

VISITORS DOCK

2 OF 3



Map data ©2025 Google 20 ft

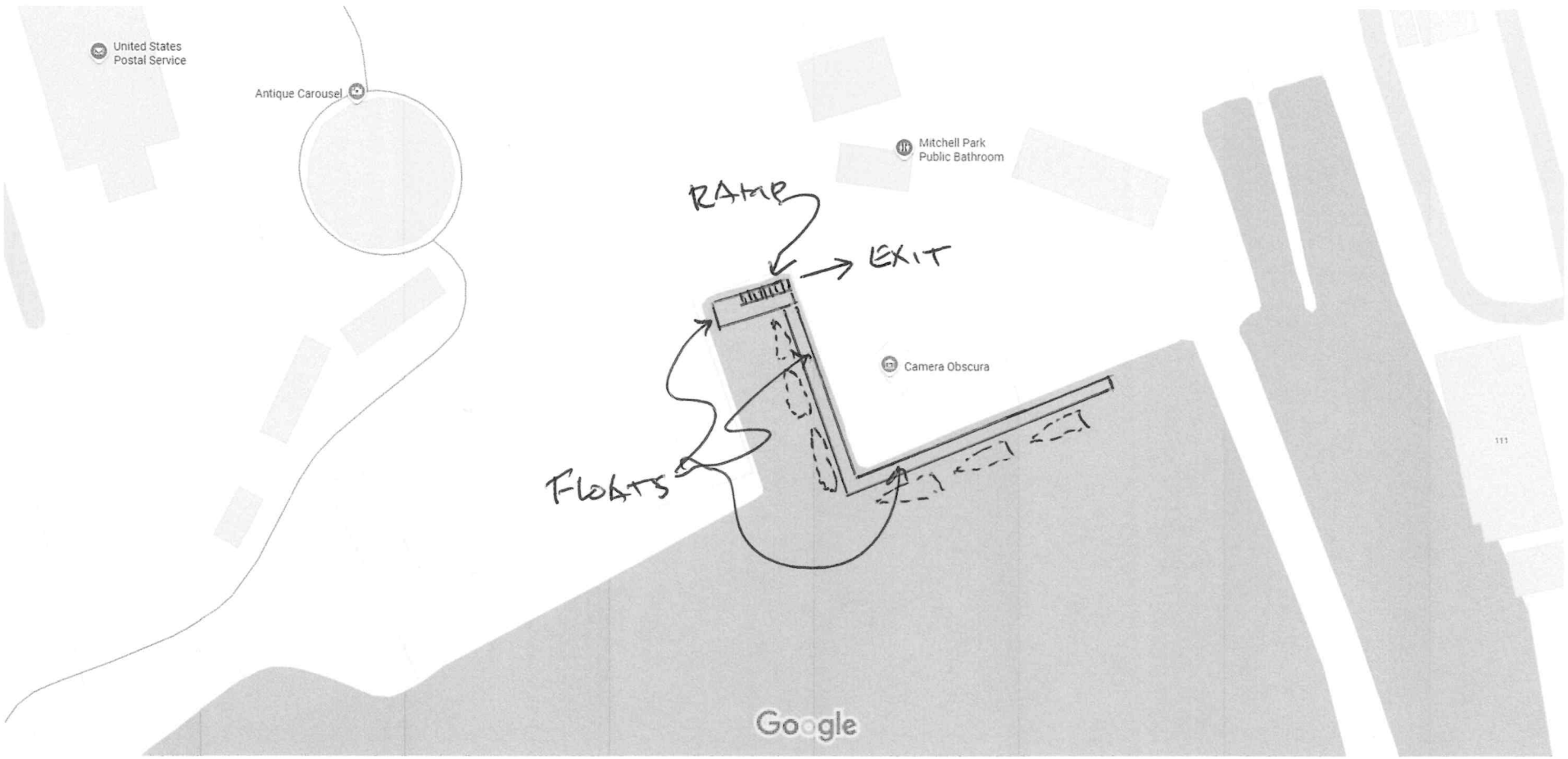
PROPOSAL 'A'

- 130 LF DOCKING
- SHORT-STAY
- RECREATIONAL ONLY

PB 8/15/25

VISITORS DOCK

3 OF 3



PROPOSAL 'B'

- 250 LF DOCKING
- SHORT-STAY
- RECREATIONAL ONLY

PB
8/15/25