



236 THIRD STREET  
GREENPORT, NY 11944

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[www.villageofgreenport.gov](http://www.villageofgreenport.gov)

**MAYOR**  
KEVIN STUESSI  
EXT 215

**TRUSTEES**  
PATRICK BRENNAN  
DEPUTY MAYOR

LILY DOUGHERTY-JOHNSON

JULIA ROBINS

MARY BESS PHILLIPS

**TREASURER**  
ADAM BRAUTIGAM  
EXT. 217

**VILLAGE CLERK**  
CANDACE HALL  
EXT 214

February 19, 2026  
Mayor And Board of Trustees – Work Session Meeting  
Session 1: 9:00am – 12:00pm  
Session 2: 1:00pm – 3:30pm  
Greenport Firehouse  
Third Street, Greenport, NY 11944

## **MOTION TO OPEN MEETING**

## **PLEDGE OF ALLEGIANCE**

## **SESSION 1: 9:00am-12:00pm**

## **PUBLIC HEARING**

- Public hearing to discuss adoption of a proposed local law to amend the terms of office of alternate Board of Appeals and Planning Board members (the “Proposed Law”).

## **MONTHLY REPORTS**

- **VILLAGE CLERK** – Candace Hall
- **VILLAGE TREASURER** – Adam Brautigam
  - Meter Department
  - Housing Authority & Community Development
- **VILLAGE ADMINISTRATION**
  - Road and Water Department
  - Sewer Department (Wastewater Treatment)
  - Electric (Light) Department
  - Building Department
  - Recreation Department
    - Mitchell Park Marina/Parks
    - Recreation Center/After School Program
  - Campground
- **FIRE DEPARTMENT – Chief Alain DeKerillis**
  - Board of Wardens meeting minutes, monthly report(s) and calendar
- CPF Discussion – Trustee Dougherty-Johnson
- Sandy Beach & Safe Harbor Sewer Extension
- McBride Consulting: State Funding & Grants

## **SESSION 2: 1:00pm-3:30pm**

- America's 250<sup>th</sup> & Mitchell Park 35th Anniversary & Ice Rink Committee – Lisa Giloolly and Peggy Lauber
- Downtown Vacancy & Housing – Mark Terry, Village Planning Consultant and Dinni Gordon (Affordable and Workforce Housing Chair)
- Greenport BID Presentation – Rich Vanderburgh, BID President
- Paid Parking – Treasurer Brautigam and Trustee Phillips
- LWRP, Working Waterfront & Water Access – Deputy Mayor Brennan

## **RESOLUTIONS**

### **Resolution # 02-2026-1**

Resolution authorizing the publication of a Request for Proposals for Professional Audit Services of the Village of Greenport Electric Fund, including preparation of the required NYPA Report, and directing Clerk Hall to notice the Request for Proposals accordingly.

### **Resolution # 02-2026-2**

Resolution authorizing the publication of a Request for Proposals for Professional Audit Services for the Annual Village-Wide Audit and directing Clerk Hall to notice the Request for Proposals accordingly.

### **Resolution # 02-2026-3**

RESOLUTION authorizing the solicitation of BIDs for Sidewalk Sawcutting (repairs) of various sidewalks in the Village of Greenport and directing Clerk Hall to notice the solicitation of BIDs accordingly.

### **Resolution # 02-2026-4**

RESOLUTION authorizing the solicitation of BIDs for the Screw Pump Replacement at the Village of Greenport Sewer Plant and directing Clerk Hall to notice the solicitation of BIDs accordingly.



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**Submitted:** February 16, 2026  
**Meeting:** February 19, 2026, 6:00pm  
**Work Session Meeting**  
**To:** **Mayor Kevin Stuessi**  
**Board of Trustees**  
**Prepared by:** Candace Hall, *Village Clerk*  
**From:** Candace Hall, *Village Clerk*

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## Village Clerk February 2026 Work Session Report

### Announcements, Updates and Reminders:

- After nearly 15 years of service to the Village of Greenport as Deputy Clerk, Jeanmarie Odon will be retiring on February 26, 2026. On behalf of the Village staff, we wish Jeanmarie well in the next chapter.
- Village Website and Village Emails
  - “.gov” went live on Friday, February 13, 2026 (emails and website)
  - To help with the transition, the Village website and all emails will be re-routed from the former “.org” to “.gov”.
  - Photography Contest – still accepting entries through the end of March for round 1.
- The Village of Greenport annual tax sale is at 10:00am on Tuesday, March 10, 2026.
- Records Organization & Retention Project
  - The Village was awarded nearly \$150,000 from the NY Department of Education, State Archives to complete the re-organization of records in Village Hall.
  - The company will be arriving mid-April to begin the work
- Meeting Management Software
  - Training for the new PEAK program will begin in March
  - PEAK will replace the current IQM2 software
    - software used to create meeting agendas and track resolutions.
    - This software is also a link between the meeting video streaming
- The Village Annual Organizational Meeting will be held on Thursday, April 26, 2026, at the Greenport Firehouse.
- The Village Annual Budget Hearing will be held on Thursday, April 9, 2026 at 6:00pm at the Old Schoolhouse.

- The Kalmar Nyckel tall ship will be making another visit to the Village of Greenport; the ship is expected to arrive on or about July 18, 2026 and depart on July 27, 2026.

### **Public Assembly Permit Applications Received:**

- Public assembly application received from Brian Toussaint on behalf of the Greenport Athletic Booster Club to host a 5K Fundraiser on Saturday, May 30, 2026 from 9:00-10:30am. Proposed route is attached.
- Public assembly application received from GHS All Class Reunion Corp. to host the bi-annual Greenport All Class Reunion at 5<sup>th</sup> & 6<sup>th</sup> Street Beach on Saturday, July 19, 2026 from 8:00am-3:00pm.
- Public assembly application received from Mary Santacrose to host a Celebration of Life Softball Game in honor of John R. Santacrose at the Moores Lane Ball Fields on Saturday, May 16, 2026 from 12:00pm-3:00pm.
- Public assembly application received from the Southold Town Democratic Committee to host a rally and march in the Village of Greenport on Saturday, March 28, 2026 from 10:00am-12:00pm. The rally and march will begin at Mitchell Park. Requested route is as follows: First St -> Center St -> Main St -> Front St -> back to First St, then into Mitchell Park.
- Public assembly application received from Sarah Phillips on behalf of the Greenport Business Association to host the 36<sup>th</sup> Annual Maritime Festival and Parade on Friday, September 25, 2026 to Sunday September 27, 2026. Friday will be designated as a set up day, with an evening concert in Mitchell Park featuring The Greenport Band. The festival will take place on Saturday and Sunday, with a parade on Saturday morning.
  - The applicants are requesting a waiver of the Village alcohol prohibition on Saturday and Sunday during the festival hours (11:00am-5:00pm)
- Public assembly application received from Trustee Lily Dougherty-Johnson on behalf of the Village to host the Annual Moores Woods Clean Up Event on Saturday, March 21, 2026 from 10:00am-12:00pm.
- Public assembly application received from Denise Gilles on behalf of Friends of Mitchell Park and East End Tai Chi to host Tai Chi in Mitchell Park from 9:00am-10:00am on Saturdays beginning on May 2, 2026 through October 31, 2026.

### **Resolutions:**

- Resolution to approve the date change for the Greenport Fire Department's Spaghetti Dinner Fundraiser to Saturday, April 25, 2026.

- Resolution to schedule a public hearing at the March 26, 2026 Regular Session meeting regarding a Local Law to amend Chapter 13, "Code of Ethics" of the Code of the Village of Greenport.
- Resolution to schedule a public hearing at the March 26, 2026 Regular Session meeting regarding a Local Law to amend Chapter 29, "Procurement Policy" of the Code of the Village of Greenport.
- Resolution to approve \$2.22 hourly wage increase for Daniel F. King, per Article VII (Salaries and Compensation) of the collective bargaining agreement between the Village of Greenport and CSEA Local 1000 which stipulates a wage increase of 7% of the average CSEA salary with the completion of a job-related course, effective October 27, 2025.
- Resolution approving an annual salary increase of 4% for Deputy Village Treasurer Jake Campo, effective February 3, 2026.



Greenport Athletic Booster Club → 5K Route

## Chapter 29

### PROCUREMENT POLICY

§ 29-1.	Determination of type of purchase; competitive bidding.	§ 29-4.	Proposals.
§ 29-2.	Methods for securing goods and services.	§ 29-5.	Exceptions.
§ 29-3.	Documentation required.	§ 29-6.	Purchase orders.
		§ 29-7.	Requests for bids and proposals.

**[HISTORY: Adopted by the Board of Trustees of the Village of Greenport 12-9-1993; amended in its entirety 4-25-2011 by L.L. No. 5-2011. Subsequent amendments noted where applicable.]**

#### § 29-1. Determination of type of purchase; competitive bidding.

- A. Every purchase to be made must be initially reviewed to determine whether it is a purchase contract or a public works contract. Once that determination is made, a good-faith effort will be made to determine whether it is known or can reasonably be expected that the aggregate amount to be spent on the item of supply or service is not subject to competitive bidding, taking into account past purchases and the aggregate amount to be spent in a year. The following items are not subject to competitive bidding pursuant to § 103 of the General Municipal Law:
- (1) Purchase contracts that are for \$20,000 or less and public works contracts that are for \$35,000 or less.
  - (2) Emergency purchases.
  - (3) Certain municipal hospital purchases.
  - (4) Goods purchased from agencies for the blind or severely handicapped.
  - (5) Goods purchased from correctional institutions.
  - (6) Purchases under state and county contracts.
  - (7) Surplus and secondhand purchases from another governmental entity.
  - (8) Purchase contracts that are from sole source providers, a sole source provider being a provider or vendor that has been determined to be the only source of the goods or services that are to be obtained or provided.
- B. The decision that a purchase is not subject to competitive bidding will be documented in writing by the individual making the purchase. This documentation may include written or verbal quotes from vendors, a memo from the purchaser indicating how the decision was arrived at, documentation from manufacturers, contractors, suppliers or vendors, a copy of the contract indicating the source which makes the item or service exempt, a memo from the purchaser detailing the circumstances which led to an emergency purchase, or any other written documentation that is appropriate. If the purchase is approved or the contract is awarded by a resolution of the Board of Trustees, the resolution shall state the reason why the purchase was not subject to competitive bidding.

**§ 29-2. Methods for securing goods and services.**

A. All goods and services will be secured by use of written requests for proposals, written quotations, verbal quotations or any other method that assures that goods will be purchased at the lowest price and that favoritism will be avoided, except in the following circumstances:

- (1) Purchase contracts over \$20,000 and public works contracts over \$35,000 (which are subject to competitive bidding).
- (2) Goods purchased from agencies for the blind or severely handicapped pursuant to § 175-b of the State Finance Law.
- (3) Goods purchased from correctional institutions pursuant to § 186 of the Correction Law.
- (4) Purchases under state contracts pursuant to § 104 of the General Municipal Law.
- (5) Purchases under county contracts pursuant to § 103, Subdivision 3, of the General Municipal Law.
- (6) Purchases pursuant to § 29-4 of this chapter.
- (7) Purchases from a sole-source provider.
- (8) [Purchases under State contracts, pursuant to General Municipal Law §104.](#)
- (7)(9) [Purchases under county contracts, pursuant to General Municipal Law §103\(3\).](#)

B. The following method of purchase will be used when required by this chapter in order to achieve the highest savings:

- (1) Purchase contracts.

<b>Estimated Amount of Purchase Contract</b>	<b>Method</b>
\$2,500 to \$9,999	2 written quotations
\$10,000 to \$20,000	3 written quotations or written requests for quotations

- (2) Public works contracts.

<b>Estimated Amount of Public Works Contract</b>	<b>Method</b>
\$3,000 to \$4,999	2 written quotations
\$5,000 to \$19,999	2 written quotations
\$20,000 to \$35,000	3 written quotations or written requests for quotations

C. A good-faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser will document the attempt made at obtaining the proposals. In no event shall the failure to obtain the proposals be a bar to the procurement.

Village of Greenport, NY

**§ 29-3. Documentation required.**

- A. Documentation is required of each action taken in connection with each procurement.
- B. Documentation and an explanation is required whenever a contract is awarded to other than the lowest responsible offeror. This documentation will include an explanation of how the award will achieve savings or how the offeror was not responsible. A determination that the offeror is not responsible shall be made by the purchaser and may not be challenged under any circumstances.

#### § 29-4. Proposals.

- A. All proposals shall be made by the Clerk of the Village or the Clerk's designee. All proposals shall require a response by a specified date and time, and late proposals will neither be accepted nor considered. The Village may reject any and all quotes. All quotes shall be submitted to the Clerk in a sealed envelope. On the face of the envelope there shall be written the person or entity submitting the quote and the proposal to which the quote is in response. All quotes shall remain in the sealed envelope until the time and date specified in the proposal, and no quote thereafter shall be considered. Nothing herein requires solicitation of quotes be in writing. The Village may reject all quotes.
- B. No officer or employee of the Village shall solicit or accept quotes pursuant to these guidelines except the Village Clerk or the Clerk's designee.
- C. The Village Clerk shall maintain a list of individuals and entities from which proposals shall be solicited whenever proposals are solicited pursuant to this chapter and the Village Procurement Guideline Solicitation List.<sup>1</sup>
- D. The Village Procurement Guideline Solicitation List shall contain the name, address, telephone number and area of expertise of any person or entity which notifies the Village, in writing, to the attention of the Village Clerk, that the person or entity desires to be included upon the list. Such writing shall set forth the name, address, telephone number and area of expertise with respect to which the person or entity desires to receive proposals from the Village.
- E. Whenever proposals are sought by the Village pursuant to these procurement guidelines and the work or goods to be procured fall within an area of expertise identified on the Village Procurement Guideline Solicitation List, then in that event, every person or entity on the list with expertise in the area for which proposals are sought shall be invited by the Village to submit a proposal. Nothing herein shall prohibit the Village from soliciting proposals from persons or entities not on the list.

**Commented [B51]:** As noted in the footnote, this list is "on file in the office of the Village Clerk". Whether this file is in fact on file should be researched

#### § 29-5. Exceptions.

Pursuant to General Municipal Law §-104-b, ~~Subdivision 2f~~ the procurement policy may contain circumstances when, or types of procurement for which, in the sole discretion of the governing body, the solicitation of alternative proposals or quotations will not be in the best interest of the municipality. In the following circumstances, it may not be in the best interests of the Village of Greenport to solicit quotations or document the basis for not accepting the lowest bid:

- A. Professional services or services requiring special or technical skill, training or expertise except that the Village of Greenport recognizes that while professional services are exempt from competitive bidding requirements, that in order to insure that the Village receives the best value when procuring these services, whenever practicable will seek additional quotes for these services.

(1) The individual or company must be chosen based on accountability, reliability, responsibility,

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1. **Editor's Note:** This list is on file in the office of the Village Clerk.

skill, education and training, judgment, integrity and moral worth. These qualifications are not necessarily found in the individual or company that offers the lowest price, and the nature of these services are such that they do not readily lend themselves to competitive procurement procedures. In determining whether a service fits into this category, the Village of Greenport shall take into consideration the following guidelines:

- (a) Whether the services are subject to state licensing or testing requirements.
  - (b) Whether substantial formal education or training is a necessary prerequisite to the performance of the services.
  - (c) Whether the services require a personal relationship between the individual and municipal officials.
- (2) Professional or technical services shall include but not be limited to the following: services of an attorney; services of a physician; technical services of an engineer or architect engaged to prepare or review plans, maps and estimates; securing insurance coverage and/or services of an insurance broker; services of a certified public accountant; investment management or art work; management of municipally owned property; and computer software or programming services for customized programs, or services involved in substantial modification and customizing of prepackaged software.
- B. Emergency purchases pursuant to § 103, Subdivision 4, of the General Municipal Law. Due to the nature of this exception, these goods and services must be purchased immediately. "Emergency" is defined as an urgent and unexpected requirement where health and public safety or the conservation of public resources is at risk. A failure to properly and timely plan in advance for a procurement, which then results in a situation in which normal procurement practices cannot be followed, will not constitute an emergency. This section does not preclude alternate proposals if time permits.
  - C. Purchases of surplus and secondhand goods from any source. If alternate proposals are required, the Village of Greenport is precluded from purchasing surplus and secondhand goods at auctions or through specific advertised sources where the best prices of used goods and a lower price may indicate an older product.
  - D. Goods or services under \$2,500. The time and documentation required to purchase through this chapter may be more costly than the item itself and would therefore not be in the best interests of the taxpayer. In addition, it is not likely that such de minimis contracts would be awarded based on favoritism.
  - E. Sole-source purchases and contracts. Where competition would otherwise be required, but is not feasible due to the sole-source, single-source or emergency nature of a commodity or service, the Village must be able to justify and document the selection of the vendor and establish the reasonableness of the price. In accordance with the State Finance Law, exceptions to the general requirement for competitive selection shall only be made under unusual circumstances. The Village must maintain written justification supporting the sole-source, single-source or emergency determination.

#### § 29-6. Purchase orders.

- A. Purchase orders must be obtained for all purchases over \$100.
- B. Purchase orders must be obtained (dated) prior to the invoice date.

- C. In the event that, due to time constraints, a purchase order is not obtained prior to purchase, a written justification for the absence of said purchase order must be submitted with the voucher for payment.
- D. Expenditures for utility, phone, and professional services are exempt from purchase orders.

**§ 29-7. Requests for bids and proposals.**

- A. Requests for bids and proposals are required for all purchase contracts in excess of \$20,000 and public works contracts in excess of \$35,000, and are encouraged for all other contracts and purchases where practicable.
- B. All requests for bids and proposals shall be in standard Village form, shall comply with the New York State General Municipal Law as to minimum or substantive requirements, and shall contain the following language: "The Village of Greenport is an equal opportunity employer and does not discriminate on the basis of race, color, creed, ancestry, disability or handicap, marital/financial status, military status, religion, sex, sexual orientation, age or national origin with respect to employment or any employment-related matter, and the Village of Greenport requires that all contractors participating in contracts for public work in the Village of Greenport and all subcontractors of those contractors comply with that same requirement and evidence that compliance to the Village of Greenport by providing an affidavit to that effect. The Village of Greenport encourages bids for public works and other contracts with the Village of Greenport and subcontractors of the bidders for those contracts by minority- and women-owned contractors and entities, and the Village of Greenport will solicit bids and contracts from such entities with respect to the public work noticed herein."

**A Local Law to amend Chapter 13, "Code of Ethics" of the Code of the Village of Greenport.**

**BE IT ENACTED** by The Board of Trustees of the Village of Greenport, County of Suffolk, State of New York, as follows:

**Section 1. Legislative Intent and Purpose.**

The Board of Trustees finds it necessary and appropriate to amend Chapter 13 of the Village Code to strengthen the existing Code of Ethics and establish a Board of Ethics. The purpose of this amendment is to enhance public trust, avoid conflicts of interest or the appearance thereof, and provide clearer guidance to all Village officers and employees in the performance of their duties.

**Section 2.** Chapter 13 is amended in its entirety, to read as follows:

**§ 13-1 Purpose.**

- A. The Board of Trustees of the Village of Greenport recognizes that it must establish high standards of ethical conduct for officers, elected and appointed board, commission and committee members and employees of the Village so as to promote public confidence in the integrity of local government. Officers and employees of the Village of Greenport hold their positions to serve and benefit the public, and not for obtaining unwarranted personal or private gain in the exercise and performance of their official powers and duties. The Village of Greenport recognizes that, in furtherance of this fundamental principle, there is a need for clear and reasonable standards of ethical conduct. This Code of Ethics of the Village of Greenport establishes those standards.
- B. This Code of Ethics is enacted pursuant to § 806 of the General Municipal Law and § 10 of the Municipal Home Rule Law. Officers and employees of the Village of Greenport must comply with the provisions of the Code of Ethics, as well as the conflict of interest standards prescribed by Article 18 of the General Municipal Law. This Code of Ethics is in addition to the standards contained in Article 18 and is not intended to authorize any conduct prohibited by Article 18 of the General Municipal Law.

**§ 13-2 Definitions.**

As used in this chapter, the following terms shall have the meanings indicated:

- A. "Board" means the governing board of a municipality and any municipal administrative board (e.g. planning board, zoning board of appeals), commission,

or other agency or body comprised of two or more municipal officers or employees.

- B. "Code" means this code of ethics.
- C. "Interest" means a direct or indirect financial or material benefit but does not include any benefit arising from the provision or receipt of any services generally available to the residents or taxpayers of the municipality or an area of the municipality, or a lawful class of such residents or taxpayers. A municipal officer or employee is deemed to have an interest in any private organization when he or she, his or her spouse, or a member of his or her household, is an owner, partner, member, director, officer, employee, or directly or indirectly owns or controls more than 5% of the organization's outstanding stock.
- D. "Municipality" means the Village of Greenport. The word "municipal" refers to the municipality.
- E. "Municipal officer or employee" means a paid or unpaid officer or employee of the Village of Greenport, including, but not limited to, elected officers, members of any of the municipality's governing board, any of its administrative boards (e.g., Planning Board, Zoning Board of Appeals, Board of Trustees, Board of Ethics), commissions, committees, agencies, department heads and others who work in a similar capacity.
- F. "Relative" means a spouse, domestic partner, parent, step-parent, sibling (including half sibling), step-sibling, sibling's spouse, child, step-child, uncle, aunt, nephew, niece, first cousin, or household member of a municipal officer or employee, and individuals having any of these relationships to the spouse of the officer or employee.

### **§ 13-3 Standards of conduct.**

- A. Every municipal officer or employee must endeavor to pursue a course of conduct consistent with the declaration of policy and other provisions of this chapter and strive to act so as not to raise reasonable suspicion among the public that the municipal officer or employee may or is likely to be engaged in conduct that is in violation of the public's confidence and trust. The specific prohibitions set forth herein are not necessarily an exclusive list of provisions regarding the ethical conduct of municipal officers or employees.

A municipal officer or employee must not use the municipal office or employee's official position or office, or take or fail to take any discretionary action, in a manner which the municipal officer or employee knows, or has reason to know, may result in a personal financial benefit for any of the following persons:

- 1) Any municipal officer or employee;

- 2) Any municipal officer's or employee's employer (other than the Village);
  - 3) A municipal officer's or employee's relative;
  - 4) Any person or business entity that is a customer or client of the municipal officer or employee; or
  - 5) Any business entity in which the municipal officer or employee or a relative of the municipal officer or employee has a financial or pecuniary interest or serves as an employee, officer, or director, whether compensated or not compensated, or of which the municipal officer or employee or the municipal officer or employee's relative own 5% or greater of the outstanding stock or has authority to decide upon dispensing grants or other monetary benefits.
- B. A municipal officer or employee with the authority, either individually or as a member of a board, commission, or other village agency, to conduct inspections or issue permits or other Village approvals is not permitted to:
- 1) Engage in a business activity or have a financial interest in any business entity that conducts such inspections or applies for or assists in applications for such Municipality permits as a regular and significant part of its business; or
  - 2) Conduct any inspection or issue any permit with respect to an application in which the municipal officer or employee's outside employer or business has been involved.
- C. Misuse of authority. A municipal officer or employee must not use or attempt to use the municipal officer or employee's official position to secure unwarranted privileges or exemptions for the municipal officer or employee or others.
- D. Discrimination. A municipal officer or employee must not:
- 1) Discriminate or cause involuntary segregation, directly or indirectly, based on age, race, creed, color, religion, ethnicity, national origin, alienage or citizenship, familial status, marital status, military status, sex, gender identity or expression, sexual orientation, lawful source of income, status as a victim of domestic violence, or disability or allow the preceding to be factors affecting recruitment, selection, placement, assignment, compensation or promotion of any Village officer, member of any agency, or employee.

- 2) Permit, directly or indirectly, the use of any Village property, equipment or services by any person, business entity or any other group which directly or indirectly discriminates as set forth in Subsection **D. 1)** above.
- 3) Knowingly allow, cause, or enable the Village to have any financial or business dealings with any business entity or organization which discriminates as set forth in Subsection **D. 1)** above.

**§ 13-4 Prohibition on use of municipal position for personal or private gain.**

- A. No municipal officer or employee shall use his or her municipal position or official powers and duties to secure a financial or material benefit for himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.
- B. This Section 13-4 shall not prohibit a municipal officer or employee from:
  - 1) Voting to approve the municipality's annual budget;
  - 2) Receiving lawful compensation for services as a municipal officer or employee;
  - 3) Receiving payment or reimbursement for actual and necessary expenses reasonably incurred in the performance of official duty;
  - 4) Receiving payments under a lawful municipal contract;
  - 5) Using municipal personnel, vehicles, equipment, materials, supplies or property for any purpose pursuant to law; or
  - 6) Performing a ministerial function that does not require the exercise of discretion.

**§ 13-5 Treatment of public.**

All municipal officers and employees shall treat all members of the public, whether a person, firm or corporation, or other organization without special advantage in carrying out his or her official duties.

**§ 13-6 Disclosure of interest in legislation and other matters.**

- A. Whenever a matter requiring the exercise of discretion comes before a municipal officer or employee, either individually or as a member of a Board, and disposition of the matter could result in a direct or indirect financial or material benefit to himself or herself, a relative, or any private organization in which he or she is deemed to have an interest, the municipal officer or employee shall disclose in writing the nature of the interest.

- B. The disclosure shall be made when the matter requiring disclosure first comes before the municipal officer or employee, or when the municipal officer or employee first acquires knowledge of the interest requiring disclosure, whichever is earlier.
- C. In the case of a person serving in an elective office, the disclosure shall be filed with the Board of Trustees. In all other cases, the disclosure shall be filed with the person's supervisor or, if the person does not have a supervisor, the disclosure shall be filed with the municipal officer, employee or board having the power to appoint to the person's position.
  - 1) In the event that a person is serving as a member of any municipal Board, then a copy of such disclosure shall be filed with the Board. Any disclosure made to any Board shall be made publicly available at a meeting of the Board and must be included in the minutes of the meeting.

**§ 13-7 Investments in conflict with official duties.**

- A. No municipal officer or employee may acquire the following investments:
  - 1) Investments that can be reasonably expected to require more than sporadic recusal and abstention under § 13-10 of this code; or
  - 2) Investments that would otherwise impair the person's independence of judgment in the exercise or performance of his or her official powers and duties.
- B. This section does not prohibit a municipal officer or employee from acquiring or disposing of any other investments such as the following assets:
  - 1) Real property located within the municipality that is a residence for the municipal officer or employee;
  - 2) Less than five percent of the stock of a publicly traded corporation;
  - 3) Bonds or notes issued by the municipality and acquired more than one year after the date on which the bonds or notes were originally issued.

**§ 13-8 Private Employment in conflict with official duties.**

- A. No municipal officer or employee, during his or her tenure as a municipal officer or employee, may engage in any private employment, including the rendition of any business, commercial, professional or other types of services, when the employment:

- 1) Can be reasonably expected to require more than sporadic recusal and abstention pursuant to § 13-10 of this code;
- 2) Can be reasonably expected to require disclosure or use of confidential information gained by reason of serving as a municipal officer or employee;
- 3) Violates section 805-a(1)(c) or (d) of the General Municipal Law; or
- 4) Requires representation of a person or organization other than the municipality in connection with litigation, negotiations or any other matter to which the municipality is a party.

**§ 13-9 Future employment.**

- A. No municipal officer or employee may ask for, pursue or accept a private post-government employment opportunity with any person or organization that has a matter requiring the exercise of discretion pending before the municipal officer or employee, either individually or as a member of a board, while the matter is pending or within one year following final disposition of the matter.
- B. No municipal officer or employee, for the two-year period after serving as a municipal officer or employee, may represent or render services to a private person or organization in connection with any matter involving the exercise of discretion before the municipal office, board, department or comparable organizational unit for which he or she serves.
- C. No municipal officer or employee, at any time after serving as a municipal officer or employee, may represent or render services to a private person or organization in connection with any particular transaction in which he or she personally and substantially participated while serving as a municipal officer or employee.
- D. This section does not prohibit a municipal officer or employee from:
  - 1) Representing him or herself, or his or her spouse or minor children, before the Village of Greenport, or any officer, administrative board, commission or other agency of the municipality, in connection with any personal matter that does not arise from or involve a business, commercial or professional activity;
  - 2) Asserting a claim against the municipality on his or her own behalf, or on behalf of his or her spouse or minor children, in connection with any personal matter that does not arise from or involve a business, commercial or professional activity.

- 3) Appearing before the Village of Greenport Justice Court on behalf of private citizens.

**§ 13-10. Recusal and abstention.**

- A. No municipal officer or employee may participate in any decision or take any official action with respect to any matter requiring the exercise of discretion, including discussing the matter and voting on it, when he or she knows or has reason to know that the action could confer a direct or indirect financial or material benefit on himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.
- B. In the event that this section 13-10 prohibits a municipal officer or employee from exercising or performing a power or duty:
  - 1) If the power or duty is vested in a municipal officer as a member of a board, then the power or duty shall be exercised or performed by the other members of the board; or
  - 2) If the power or duty that is vested in a municipal officer individually, then the power or duty shall be exercised or performed by his or her deputy or, if the officer does not have a deputy, the power or duty shall be performed by another person to whom the officer may lawfully delegate the function.
  - 3) If the power or duty is vested in a municipal employee, he or she must refer the matter to his or her immediate supervisor, and the immediate supervisor shall designate another person to exercise or perform the power or duty.
- C. This code's prohibition on use of a municipal position (§ 13-3), disclosure requirements (§ 13-6), and requirements relating to recusal and abstention (§ 13-10), shall not apply with respect to the following matters:
  - 1) adoption of the municipality's annual budget;
  - 2) any matter requiring the exercise of discretion that directly affects any of the following groups of people or a lawful class of such groups:
    - a. all municipal officers or employees;
    - b. all residents or taxpayers of the municipality or an area of the municipality; or
    - c. the general public; or
    - d. any matter that does not require the exercise of discretion.
- D. Recusal and abstention shall not be required with respect to any matter:

- 1) Which comes before a board when a majority of the board's total membership would otherwise be prohibited from acting by § 13-10 of this code;
- 2) Which comes before a municipal officer when the officer would be prohibited from acting by § 13-10 of this code and the matter cannot be lawfully delegated to another person.

**§ 13-11. Interests in contracts.**

- A. No municipal officer or employee may have an interest in a contract that is prohibited by § 801 of the General Municipal Law.
- B. Every municipal officer and employee shall disclose interests in contracts with the municipality at the time and in the manner required by § 803 of the General Municipal Law.

**§ 13-12. Use of municipal resources.**

- A. Municipal resources shall be used for lawful municipal purposes. Municipal resources include, but are not limited to, municipal personnel, and the municipality's money, vehicles, equipment, materials, supplies or other property.
- B. No municipal officer or employee may use or permit the use of municipal resources for personal or private purposes, but this provision shall not be construed as prohibiting:
  - 1) Any use of municipal resources authorized by law or municipal policy;
  - 2) The use of municipal resources for personal or private purposes when provided to a municipal officer or employee as part of his or her compensation; or
  - 3) The occasional and incidental use during the business day of municipal telephones and computers for necessary personal matters such as family care and changes in work schedule.
- C. No municipal officer or employee shall cause the municipality to spend more than is reasonably necessary for transportation, meals or lodging in connection with official travel.

**§ 13-13. Nepotism.**

- A. No municipal officer or employee, either individually or as a member of a board, may participate in any decision specifically to appoint, hire, promote, discipline or discharge a relative for any position at, for or within the municipality or a municipal board.

- B. No municipal officer or employee may supervise a relative in the performance of the relative's official powers or duties.
- C. Any employee whose employment by the Village began prior to November 10th, 2025, is exempt from § 13-13.
- D. In exceptional circumstances, the limitations set forth in § 13-13 may be waived, provided such exception is approved in advance by a formal vote of the Board of Trustees.

**§ 13-14. Political solicitations.**

- A. No municipal officer or employee shall directly or indirectly compel or induce a subordinate municipal officer or employee to make, or promise to make, any political contribution, whether by gift of money, service or other thing of value.
- B. No municipal officer or employee may act or decline to act in relation to appointing, hiring or promoting, discharging, disciplining, or in any manner changing the official rank, status or compensation of any municipal officer or employee, or an applicant for a position as a municipal officer or employee, on the basis of the giving or withholding or neglecting to make any contribution of money or service or any other valuable thing for any political purpose.
- C. No municipal officer or employee shall use municipal resources for any political campaign or political activity.

**§ 13-15. Confidential information.**

No municipal officer or employee who acquires confidential information in the course of exercising or performing his or her official powers or duties may disclose or use such information unless the disclosure or use is required by law or in the course of exercising or performing his or her official powers and duties.

**§ 13-16. Gifts.**

- A. No municipal officer or employee shall solicit, accept or receive a gift in violation of section 805-a(1)(a) of the General Municipal Law as interpreted in this section.
- B. No municipal officer or employee may directly or indirectly solicit any gift.
- C. No municipal officer or employee may accept or receive any gift, or multiple gifts from the same donor, having an annual aggregate value of seventy-five dollars or more when:

- 1) The gift reasonably appears to be intended to influence the officer or employee in the exercise or performance of his or her official powers or duties;
  - 2) The gift could reasonably be expected to influence the officer or employee in the exercise or performance of his or her official powers or duties; or
  - 3) The gift is intended as a reward for any official action on the part of the officer or employee.
- D. For purposes of this section, a “gift” includes anything of value, whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or in any other form. The value of a gift is the gift’s fair market value, determined by the retail cost of the item or a comparable item. The fair market value of a ticket entitling the holder to food, refreshments, entertainment, or any other benefit is the face value of the ticket, or the actual cost to the donor, whichever is greater. Determination of whether multiple gifts from a single donor exceed seventy-five dollars must be made by adding together the value of all gifts received from the donor by an officer or employee during the twelve-month period preceding the receipt of the most recent gift.
- E. Presumption.
- 1) A gift to a municipal officer or employee is presumed to be intended to influence the exercise or performance of his or her official powers or duties when the gift is from a private person or organization that seeks municipal action involving the exercise of discretion by or with the participation of the officer or employee.
  - 2) A gift to a municipal officer or employee is presumed to be intended as a reward for official action when the gift is from a private person or organization that has obtained municipal action involving the exercise of discretion by or with the participation of the officer or employee during the preceding twelve months.
- F. This section does not prohibit any other gift, including:
- 1) Gifts made to the municipality;
  - 2) Gifts from a person with a family or personal relationship with the officer or employee when the circumstances make it clear that the personal relationship, rather than the recipient's status as a municipal officer or employee, is the primary motivating factor for the gift;
  - 3) Gifts given on special occasions, such as marriage, illness, or retirement, which are modest, reasonable and customary;
  - 4) Unsolicited advertising or promotional material of little intrinsic value, such as pens, pencils, note pads, and calendars;

- 5) Awards and plaques having a value of seventy-five dollars or less which are publicly presented in recognition of service as a municipal officer or employee, or other service to the community; or
- 6) Meals and refreshments provided when a municipal officer or employee is a speaker or participant at a job-related professional or educational conference or program and the meals and refreshments are made available to all participants;
- 7) Complimentary attendance, food and beverage offered by the sponsor of an event that is widely attended or was in good faith intended to be widely attended, when attendance at the event is related to the municipal officer or employee's duties and responsibilities as a public official or village employee or allows the municipal officer or employee to perform a ceremonial function appropriate to the municipal officer's or employee's position;
- 8) Political contributions that are subject to disclosure and not otherwise prohibited by law.

**§ 13-17. Annual financial disclosure.**

- A. Within thirty days after taking office, or announcing candidacy for office, and no later than July 13 of each year thereafter, all municipal officers and employees shall file with the Village Clerk a financial disclosure statement.
- B. The financial disclosure statement will be in the form approved, from time to time, by the Board of Ethics.
- C. Notwithstanding §13-17 A above, within 30 days of a material change in the information provided in the annual financial disclosure statement or an acquisition or disposition of rental property in the Village, the municipal officer or employee will amend such annual financial disclosure statement to reflect such information. Amendments to annual disclosure statements will be noticed concurrently to the Board of Ethics for a §13-7 A review.

**§ 13-18. Board of Ethics.**

- A. There is hereby established a board of ethics for the municipality. The board of ethics shall consist of five members. The members of such board of ethics shall be appointed by the Board of Trustees, receive no salary or compensation for their services as members of the board of ethics, and shall serve three-year terms that are hereby staggered. Initial appointments shall be made as follows: two members shall be appointed for an initial term of one year, two members shall be appointed for an initial term of two years, and one member shall be appointed for an initial term of three years. Subsequent appointments for all vacancies shall be for the full three-year term.

B. Qualification of Board members.

- 1) All members of the Board of Ethics must be residents of the municipality.
- 2) The members of the Board of Ethics should be qualified by temperament and experience to carry out the duties and responsibilities of the Board.
- 3) No member of the Board of Ethics shall be a committee person or hold office in a partisan political organization or hold elective office in the Village of Greenport.
- 4) No officer or employee of the Village of Greenport is eligible to serve on the Board of Ethics.

C. Powers and duties of the Board of Ethics.

- 1) The Board of Ethics shall select its own Chairperson from within the Board for a one-year term. The Chairperson or a majority of the Board of Ethics may call a meeting of the Board of Ethics, and the Board of Ethics must meet at least quarterly.
- 2) To prescribe and promulgate rules and regulations governing its own internal organization and procedures in a manner not inconsistent with this section or state or federal law.
- 3) To review lists of municipal officials and disclosure statements pursuant to §13-17 of the Village of Greenport Code of Ethics.
- 4) To conduct investigations pursuant to § 13-19 of the Village of Greenport Code of Ethics.
- 5) To conduct hearings, recommend disciplinary action and initiate appropriate actions and proceeding pursuant to §§ 13-19 and 13-20 of the Village of Greenport Code of Ethics.
- 6) To issue advisory opinions pursuant to § 13-21 of the Village of Greenport Code of Ethics.
- 7) To provide ethics training and education to Village officers and employees on the provisions of the Village of Atlantic Beach Code of Ethics and Article 18 of the General Municipal Law.
- 8) The Ethics Board of the Village of Greenport may act only with respect to officers and employees of the municipality and persons having business dealing with the municipality. The termination of a Village officer's or employee's term of office or employment with the Village shall not affect the jurisdiction of the Village Ethics Board with respect to requirements imposed by this chapter on current and former Village officers or employees to the extent permitted by law.

- 9) The Village Ethics Board may refer any matter within its jurisdiction to the County Ethics Board in its discretion.
- 10) A member of the Board of Ethics may be removed from office by a minimum of four votes of the Village Board for failure to fulfill the duties of the office or for violation of this chapter. The Village Board must give the Board member written notice and an opportunity to reply. The reply must be received within two weeks of the written notice.
- 11) The Board of Ethics must prepare an annual report to the Village Board on its activities and recommend changes to the Village Ethics Law.

**§ 13-19. Complaints and investigations.**

- A. Upon receipt of a form duly sworn by the person requesting an investigation of an alleged violation of this chapter or upon the Board determining on its own initiative that a violation of this chapter may exist, the Board of Ethics shall have the power and duty to conduct any investigation necessary to carry out the provisions of this section. In conducting any such investigation, the Board may administer oaths or affirmations, subpoena witnesses and compel their attendance and require the production of any books or records which it may deem relevant or material. The form to be utilized in requesting an investigation of an alleged violation of this chapter shall be the form available in the office of the Village Clerk.
- B. The Village Board of Ethics investigation shall be confidential until such time that a final determination of the Village Board of Ethics has been made. Thereafter the Village Board of Ethics shall state, in writing, its disposition of every sworn complaint it receives and of every investigation it conducts and shall set forth the reasons for the disposition to the Village Board. Any findings of violations of this chapter or other applicable law shall be served upon the subject of the investigation within seven days of any such findings of violations and such violations shall be made a public record and shall be indexed and maintained on file by the Village Clerk.

**§ 13-20. Enforcement.**

- A. Any municipal officer or employee who violates this Code may be censured, fined, suspended or removed from office or employment in the manner provided by law.
- B. Damages. The Board of Ethics may recommend to the Board of Trustees that the Village initiate an action in the Supreme Court of the State of New York to recover damages arising from the violation of this chapter.
- C. Civil forfeiture. The Board of Ethics may recommend to the Board of Trustees that the Village initiate an action or special proceeding, as appropriate, in the Supreme Court

of the State of New York to obtain civil forfeiture of any proceeds arising from the violation of this chapter.

- D. Debarment. The Ethics Board may recommend to the Board of Trustees that any person or business entity which violates this chapter be debarred from transacting business with the Village.
- E. Injunctive relief. The Board of Ethics may recommend to the Board of Trustees that the Village initiate an action or special proceeding, as appropriate, in the Supreme Court of the State of New York for injunctive relief to enjoin a violation of this chapter or to compel compliance with this chapter.
- F. Prosecutions. The Board of Ethics may recommend to the Board of Trustees that the Village refer to the appropriate prosecutor possible criminal violations of this chapter.

**§ 13-21. Confidential ethics advisory opinions.**

- A. The Board of Ethics shall render confidential advisory opinions only to officers and employees of the Village of Greenport with respect to Article 18 of the General Municipal Law and this Code of Ethics.
- B. If a municipal officer or employee is in doubt regarding any particular conduct or issue, the municipal officer or employee may request guidance from the Board of Ethics who shall, in their discretion, prepare an advisory opinion, based on a thorough review of the facts and applicable law.
- C. The Board's opinion is to be based solely on the facts presented in the request or subsequently submitted in a written signed document. The opinion will be rendered in writing to the requester as expeditiously as is practicable, with special attention to the time requirements of a given case.
- D. An officer or employee of the municipality whose conduct or action is the subject of an advisory opinion will not be subject to penalties or sanctions by virtue of acting, or failing to act, due to a reasonable reliance on the opinion, unless material facts were omitted or misstated in the material submitted by the requester.
- E. The Board of Ethics will maintain a confidential indexed file of all advisory opinions issued by the Board.

**§ 13-22. Posting and distribution.**

- A. The Village Clerk must promptly cause a copy of this code, and a copy of any amendment to this code, to be posted publicly and conspicuously in each building under the municipality's control. The code must be posted within ten days following

the date on which the code takes effect. An amendment to the code must be posted within ten days following the date on which the amendment takes effect.

- B. The Village Clerk must promptly cause a copy of this code, including any amendments to this code to be distributed to every person who is or becomes an officer or employee of the Village of Greenport.
- C. Every municipal officer or employee who receives a copy of this code or an amendment to the code must acknowledge such receipt in writing. Such acknowledgments must be filed with the Village Clerk who must maintain such acknowledgments as a public record.
- D. The failure to post this Code of Ethics or an amendment to the code does not affect either the applicability or enforceability of the code or amendment. The failure of a municipal officer or employee to receive a copy of the Code of Ethics or an amendment to the code, or to acknowledge receipt thereof in writing, does not affect either the applicability or enforceability of the code or of the amendment to the code.

**§ 13-23. Biennial ethics training.**

- A. All officers and employees of the Village of Greenport and members of the Village of Greenport Board of Ethics must complete an initial ethics training seminar within one (1) year of the effective date of this amendment. Thereafter, all such individuals must complete ethics training on a biennial basis. Ethics training will be provided at the direction of the Village Board, in conjunction with the Board of Ethics.
- B. Ethics training shall be provided by qualified professionals proficient in municipal ethics and will be designed to keep recipients knowledgeable of current standards and issues in municipal ethics.
- C. The training seminar will be made available each year.
- D. Scheduling and records documenting compliance with this section will be performed and maintained by the Village Clerk.



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MAYOR  
KEVIN STUESSI  
EXT 215

TRUSTEES  
PATRICK BRENNAN  
DEPUTY MAYOR

MARY BESS PHILLIPS

LILY DOUGHERTY-JOHNSON

JULIA ROBINS

TREASURER  
ADAM BRAUTIGAM  
EXT. 217

VILLAGE CLERK  
CANDACE HALL  
EXT 214

**Submitted:** February 13, 2026  
**Meeting:** February 19, 2026  
**Work Session Meeting**  
**To:** Mayor Kevin Stuessi  
Board of Trustees  
**Prepared by:** Adam Brautigam, *Village Treasurer*  
**From:** Adam Brautigam, *Village Treasurer*

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**Village Treasurer February 2026 Work Session Report**

**REQUEST A MOTION BE PLACED ON THE AGENDA FOR:**

RESOLUTION approving attached budget modification #6552, to appropriate light fund reserves to fund phase 2 of the LED streetlight project and directing that budget amendment #6552 be included as part of the formal meeting minutes of the February 26<sup>th</sup>, 2026, meeting of the Board of Trustees.

RESOLUTION approving attached budget modification #6553, to appropriate light fund reserves to fund the monthly power invoice and directing that budget amendment #6553 be included as part of the formal meeting minutes of the February 26<sup>th</sup>, 2026, meeting of the Board of Trustees.

**UTILITY BILLING**

End of Month Statistics for January 2026 completed.  
Sector one read, to be billed by 02/13/2026.  
Sector two bills to be read and mailed by 02/20/2026.

**SIGNIFICANT COLLECTIONS**

RENTS COLLECTED IN JANUARY 2026- \$93,411.85  
PROPERTY TAX COLLECTED THROUGH JANUARY 2026-  
\$1,382,981.31

**SIGNIFICANT PAYMENTS**

2025 BAN INTEREST- \$128,000.00  
2024 BONDING- 69,700.00

**COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY**

5 recertifications and 5 interims were performed in January 2026.

**INFORMATIONAL:**

Cash Holdings Report - See attached

Utility Billing Statistics Report – See attached

# VILLAGE OF GREENPORT

## Payment / Balance as of 02/04/2026

	Count	Balance Amt	Count	Paid Amt
BID	7	1,838.61	109	51,170.39
CODEV			2	23,046.80
SEWER	5	15,788.63	18	10,495.81
VILLT	24	26,630.52	1,020	1,382,981.31
WATER	5	5,981.16	18	5,387.60
<b>Total PRINCIPAL</b>		<u>50,238.92</u>		<u>1,473,081.91</u>
PEN			65	7,252.37
<b>Total PENALTY</b>				<u>7,252.37</u>
<b>Total</b>		<u>50,238.92</u>		<u>1,480,334.28</u>





**FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - January 2026**

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3	HOUSE
Rent	\$ 1,125.00	\$ 2,100.00	1,900.00	\$ 1,950.00	
Late Fees/Credits	\$ 50.00	\$ (50.00)			
<b>TOTAL REVENUE</b>	<b>\$ 1,175.00</b>	<b>\$ 2,050.00</b>	<b>\$ 1,900.00</b>	<b>\$ 1,950.00</b>	<b>\$ 5,900.00</b>
<b>EXPENSES:</b>	<b>EXPENSES: 213 Center</b>	<b>EXPENSES: 278 2nd Street</b>			
<u>Utilities</u>	213 CENTER	UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3 - 8328	HOUSE - 8590 RE/8361 SW
Electric					\$ 18.12
Water/Sewer	\$ 83.04				\$ 83.04
Heating Oil					
<u>Admin</u>					
Salaries & Benefits (Asha, Adam)	\$ 634.52				\$ 1,903.55
Payment Agreement to Village					\$ 1,000.00
<b>Total</b>	<b>\$ 717.56</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,004.71</b>
					<b>\$ 3,004.71</b>
<b>Maintenance Repairs/Other</b>	213 CENTER	UNIT 1	UNIT 2	UNIT 3	HOUSE
Pine Oaks Landscaping					\$ 550.00
Sentry Automatic Fire Protection					\$ 550.00
Southold Town Receiver of Taxes	\$ 4,070.09				\$ 6,512.11
URT Residential					\$ 411.12
Southold/Acc Hardware					\$ 95.87
JP McHale Pest Mgmt, LLC					\$ 50.13
Mattituck Enviro Services					\$ 250.00
Pine Oaks Landscaping					\$ 8,419.23
<b>Total Maintenance Expenses</b>	<b>\$ 4,070.09</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,419.23</b>
<b>MONTHLY FINANCIAL SUMMARY</b>	<b>213 CENTER</b>	<b>278 2nd STREET</b>			
Interest Earned					
Total Revenue	\$ 1,175.00			\$ 5,900.00	
Total Expenses	\$ 4,787.65			\$ 11,423.94	
<b>NET REVENUE</b>	<b>\$ (3,612.65)</b>			<b>\$ (5,523.94)</b>	
<b>EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES</b>	<b>\$ (3,612.65)</b>			<b>\$ (5,523.94)</b>	



**BANK ACCOU  
FOR THE MONTH OF .**

<b>FUND</b>	<b>BANK ACCOUNT NAME</b>	<b>G/L ACCT#</b>
A	General	A.0200.000
A	Repair & Maintenance	A.0200.400
A	Greenhill Cemetery	A.0201.100
A	Money Market	A.0201.130
A	Fire Apparatus	A.0221.110
A	Bulding Department Escrow	A.0235.101
A	Parks and Recreation	A.0200.200
A	General Investment Savings	A.0201.110
A	American Recovery Plan	A.0200.415
CD	Small Cities Rehab.	CD.0200.000
CD	NYS CDBG Funds	CD.0200.400
E	Light Fund	E.0121.100
E	Light Depreciation Savings	E.0116.100
E	Light Investment Savings	E.0201.110
E	TTC Collections	E.0121.120
E	Renewable Energy Savings	E.0121.130
E	Consumer Deposit Savings	E.0191.100
E	Consumer Deposit Checking	E.0244.200
F	Water	F.0200.000
F	Water Fund Capital	F.0200.400
F	Water Investment Savings	F.0201.120
F	Water Fund CD (MM)	F.0201.000
F	Water Fund Money Market	F.0201.130
G	Sewer	G.0200.000
G	NYS DEC Consent	G.0201.000
G	Sewer Fund I	G.0201.100
G	Sewer Investment Savings	G.0201.110

G	NYSEFC	G.0205.000
G	Sewer Wastewater	G.0220.110
G	NYSERDA	G.0525.000
H	Capital	H.0200.000
H	Capital Reserve	H.0200.400
TA	Trust & Agency	TA.0200.000
TA	Retirement Savings	TA.0201.000
TA	WWI Memorial Trust	TA.0201.001
TA	T & A Special Escrow	TA.0201.002
TA	Justice Court	TA.0201.004
TA	Global Common	TA.0201.009
TA	Basketball Court Donations	TA.0200.101
TA	Tree Committee	TA.0200.102
TA	Summer Day Camp Donations	TA.0200.103
TA	Recreation Center Donations	TA.0200.104
TA	Friends of Fifth Street	TA.0200.106
TA	American Legion Bldg	TA.0200.107
TA	Fifth Street Rehab	TA.0200.120
TA	Carousel Committee	TA.0200.113
TA	Mitchell Park Bathrooms Rehab	TA.0200.115
TA	Accounts Payable	TA.0202.000
TA	Camera Obscura Donations	TA.0200.116

Wire Account  
Utility Clearing

**INT BALANCES**  
**JANUARY 2026**

TYPE	BALANCE	
Checking	218,706.51	D
Checking	137,471.76	D
Savings	33,759.89	M&T
Money Market	2,368.28	D
Savings	743,112.25	D
Checking	73,762.63	D
Checking	15,239.50	D
Muni Investment Pool	989,118.80	NYCLASS
Checking		D
<b>TOTAL GENERAL FUND</b>	<b>\$2,213,039.62</b>	
Savings	1,143.49	M&T
Public Funds Acct	226.21	D
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>\$1,369.70</b>	
Checking	132,889.65	D
Savings	1,719,706.29	D
Muni Investment Pool	1,093,567.82	NYCLASS
Savings	214,387.57	D
Savings	244,546.14	D
Savings	117,505.09	D
Checking	15,742.21	D
<b>TOTAL LIGHT FUND</b>	<b>\$3,528,344.77</b>	
Checking	36,560.07	D
Savings	8,408.79	M&T
Muni Investment Pool	458,219.22	NYCLASS
Money Market	204,158.26	M&T
Money Market	10.23	D
	<b>\$707,356.57</b>	
Checking	777,502.83	D
Savings	31,644.40	M&T
Money Market	297,778.23	M&T
Muni Investment Pool	818,659.88	NYCLASS

Checking	185,851.61		M&T
Savings	12,197.52		M&T
Checking	111.01		M&T
<b>TOTAL SEWER FUND</b>		<b>\$2,123,745.48</b>	

Checking	3,223,148.38		D
Savings	51,380.54		M&T
<b>TOTAL CAPITAL FUND</b>		<b>\$3,274,528.92</b>	

Checking	28,916.08		D
Savings	50,710.65		M&T
Savings	732.96		M&T
Savings	6,621.01		M&T
Savings	4,805.91		M&T
Savings	272,072.25		D
Checking	92.00		D
Checking	5,147.63		D
Checking	1,680.00		D
Checking	781.14		D
Checking	113.00		D
Checking	200.00		D
Checking	13,796.00		D
Checking	30,742.84		D
Checking	30,000.00		D
Checking	212,512.50		D
Checking	1,697.28		D
<b>TOTAL TRUST &amp; AGENCY FUND</b>		<b>\$660,621.25</b>	

	16.61		D
	11,250.76		D
		<b>\$11,267.37</b>	

**TOTAL VILLAGE WIDE** **\$12,520,273.68**





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villageofgreenport.org

**MAYOR**  
KEVIN STUESSI  
EXT 215

**TRUSTEES**  
PATRICK BRENNAN  
DEPUTY MAYOR

LILY DOUGHERTY-JOHNSON

JULIA ROBINS

MARY BESS PHILLIPS

**TREASURER**  
ADAM BRAUTIGAM  
EXT 217

**VILLAGE CLERK**  
CANDACE HALL  
EXT 214

Submitted: February 9, 2026  
Meeting: February 19, 2026 6:00 PM  
*Work Session Meeting*  
To: Mayor Kevin Stuessi  
Board of Trustees  
Prepared By: William Schulz,  
From: Village Administration,

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## Work Session

# Work Session Report for Road and Utilities

January 15, 2026

## Administrator's Office

### Statistics

#### Work Orders:

Electric = 37 Written, 37 Completed

Water = 30 Written, 30 Completed

Sewer = 38 Written, 38 Completed

Road = 62 Written, 62 Completed

### Reports

- ❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 12-08-2025. The results are detailed below in the Road Department's *Sampling* section.

- ❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 12-08-2025.

## Discussion

## Resolutions

## Road/Water Department

### Statistics

Water Distribution:

5,201,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.50 mg/L

Third Street Firehouse - Kitchen Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.55 mg/L

The form, DOH-360, was filed with the DOH on December 8, 2025, with the above results.

**Report**

Tasks Accomplished:

- ❖ Did all normal highway tasks.
- ❖ Daily garbage collection
- ❖ Daily litter pick up parking lots
- ❖ Finished brush pick up for the season.
- ❖ Dropped off mower at Kaelin's for service.
- ❖ Removed garbage at Adam's Street parking lot.
- ❖ Unloaded equipment at power plant.
- ❖ Cleaned leaves at Parks.
- ❖ Set up stage for Christmas parade.
- ❖ Cleaned flower beds at Village Hall.
- ❖ Cleared drains throughout the Village.
- ❖ Picked up litter on South Street.
- ❖ Set up Santa at Steamboat corner.
- ❖ Repaired sign at IGA parking lot.

- ❖ Set up salter on G-55
- ❖ Patched throughout the Village.
- ❖ Winterized street sweeper.
- ❖ Plowed/salted roads and parking lots (12/13,12/14 and 12/27)
- ❖ Salted sidewalks (12/13,12/14 and 12/31)
- ❖ Salted roads on 12/31/25
- ❖ Removed downed trees on 3rd street basketball court, 5th avenue and Moore Lane.
- ❖ Loaded 20 dumpsters with sweeping debris.

## **Sewer Department**

### **Statistics**

#### Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.

Total plant flow for the month of October = 8,368,000 Gallons

Average Daily Flow = .270 (MGD) Permit Limit = .650 MGD

Total Suspended Solids percent removal (TSS) = 96% Permit Limit = 75%

CBOD percent removal = 98% Permit Limit = 75%

Coliform Fecal General = 5.9 MPN. Permit limit 200 MPN/100

Coliform Total General = 33 MPN. Permit limit 700 MPN/100

Total Nitrogen = 22.0 LBS/day

Sludge Removal:

0 Gallons of sludge hauled in

**Report**

❖ Treatment Plant:

Wes Tech performed preventative maintenance on equipment in BNR Basin #1

Huber in to troubleshoot headworks screen

❖ Collection System:

New generator installed at Peconic Landing

**Electric Department**

## Statistics

### Monthly Power Usage:

Maximum usage day = December 15 @ 131.275 Mwh

Minimum usage day = December 19 @ 91.169 Mwh

Peak demand for the month = 6.064 MW December 15, 0815am

Monthly total usage = 2,592.382 Mwh

Service calls/call outs = 09

Street light repairs = 2

Customers shut off for nonpayment = 0

Customers turned on for payment = 0

Customers turned on for the season = 0

New Services/Upgrade =2 new service and 0 service upgrade.

### Tasks Accomplished:

- ❖ Christmas lights were completed and tested to make sure all the lights were working, had to replace the lights on the seahorse at the end of Main St, replace the remote-control unit for the Main lighting in Mitchell Park. Menorah was placed in the park as well.
- ❖ Power out on circuit 4 caused by a contractor digging into an underground primary cable, the cable was missed marked by a 3<sup>rd</sup> party location service. Also experienced an additional outage on several or circuits, this was due to trying to parallel another circuit to pick up the load of circuit 4. Both circuits were restored very quickly. After the power was restored, the Electric Department

staff spliced and repaired the damaged cable.

- ❖ Streetlighting project is at about 95% completed, a few wrong fixtures were shipped, and a replacement light pole for the Adams Street parking lot was ordered. This will be finished once the correct fixtures and light pole are delivered
- ❖ Couple new solar power customers were put in service and electric meters changed to solar net meters.
- ❖ Truck service, G24 had to replace the batteries, clean and service trucks as needed
- ❖ Several half power calls, due to high winds, and a couple of no power calls due to other reasons.
- ❖ Several half power calls, due to high winds, and a couple of no power calls due to other reasons.
- ❖ Contracted Eastern Environmental to clean and service the plants oil water separator, this is the first time it has been serviced since being in service.

**Attachments:**

Greenport Meter 12-2025 (PDF)

Total Usage: 3,400,631.0000 KWH

Peak Demand: 6064.00 KW

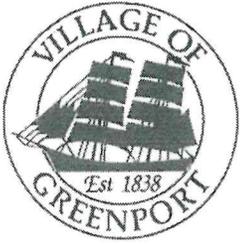
Occured On: December 15 2025 08:15

Load Factor: 75.38%

Date Start: Monday, December 1, 2025

Date End: Wednesday, December 31, 2025

Period Ending	KWH
12/1/2025	92,156.00
12/2/2025	97,753.00
12/3/2025	97,313.00
12/4/2025	104,739.00
12/5/2025	118,209.00
12/6/2025	99,866.00
12/7/2025	97,823.00
12/8/2025	114,466.00
12/9/2025	118,596.00
12/10/2025	100,589.00
12/11/2025	108,410.00
12/12/2025	120,244.00
12/13/2025	110,659.00
12/14/2025	115,370.00
12/15/2025	131,275.00
12/16/2025	116,457.00
12/17/2025	108,507.00
12/18/2025	99,427.00
12/19/2025	91,169.00
12/20/2025	106,825.00
12/21/2025	100,053.00
12/22/2025	112,117.00
12/23/2025	107,367.00
12/24/2025	102,332.00
12/25/2025	102,608.00
12/26/2025	125,851.00
12/27/2025	126,200.00
12/28/2025	118,675.00
12/29/2025	104,208.00
12/30/2025	126,466.00
12/31/2025	124,901.00



236 THIRD STREET  
GREENPORT, NY 11944

Tel: (631)477-0248  
Fax: (631)477-1877

[villageofgreenport.org](http://villageofgreenport.org)

**MAYOR**  
KEVIN STUESSI  
EXT 215

**TRUSTEES**  
PATRICK BRENNAN  
DEPUTY MAYOR

LILY DOUGHERTY-JOHNSON

JULIA ROBINS

MARY BESS PHILLIPS

**TREASURER**  
ADAM BRAUTIGAM  
EXT 217

**VILLAGE CLERK**  
CANDACE HALL  
EXT 214

Submitted: February 9, 2026  
Meeting: February 19, 2026 6:00 PM  
*Work Session Meeting*  
To: Mayor Kevin Stuessi  
Board of Trustees  
Prepared By: William Schulz,  
From: Village Administration

## Recreation

# Work Session Report Recreation Department

January 15, 2026

## Mitchell Park Marina/Parks

- ❖ The Friends of Mitchell Park sponsored two “Free Carousel” this month.  
After the Tree Lighting Ceremony on December 6<sup>th</sup>, and during the Holiday stroll on December 19<sup>th</sup>. Both events were great and a wonderful turnout. A great BIG shout out to The Friends of Mitchell Park for sponsoring these events.
- ❖ Daily routine of public restroom sanitation and garbage collection.
- ❖ Mitchell Park walkway removal handled by the recreation staff to also include adjacent sidewalks and School House.
- ❖ Weekly School House sanitation and deep cleaning of Event room and bathroom facility.
- ❖ Fifth Street Beach Mobi Matt resecured after the storm.
- ❖ Mitchell Park Marina leaf clean up and organization.
- ❖ Carousel weekly inspection and lubrication of Carousel zurks, open and sweep gears, and telescopes.
- ❖ Aggregate walkway and landscaping border maintenance.
- ❖ Installation of huge Santa Claus and Holiday lights by the Recreation

Department.

- ❖ Removal of Village Hall window air conditioners.
- ❖ Pressure washing of rear ADA access deck at Village Hall and installation of stairway traction grip.
- ❖ Weekly routine Carousel deep cleaning and interior windows, decks and benches.
- ❖ Locksmith replacement of rear ADA door handle at Village Hall.
- ❖ Bayman Dock devices installed with new breakers on panel.
- ❖ CVAP Grant annual submission process has begun its collection of supportive documentation to be submitted in early 2026.
- ❖ Daily debris collection at Fifth Street Beach and water filtration bottling room.
- ❖ Weekly deep cleaning, sterilization and sanitation of Recreation Center Facility.
- ❖ New pump out facility mechanism purchased and being delivered to have back up and ready for replacement when needed.
- ❖ Bi-Annual health check and retightening of Carousel operation completed by WRF. Reinstall of restored horse row 14. Thorough cleaning of horses and telescopes ongoing.

Monthly Revenue Reports are attached

## **Recreation Center**

### **Statistics**

Attendance:

After School Program = 15 Children Enrolled

## Reports

- ❖ The After School Program is going very well.
- ❖ The Children's Holiday party was a huge success. The children had a great time with Santa Claus, presents, refreshments and music.
- ❖ The children from the After Care Program will be returning back from the Holiday break on January 5<sup>th</sup>.
- ❖ The Recreation Center is sanitized and cleaned daily.
- ❖ We are preparing the Recreation Center for Martin Luther King Day.
- ❖ The children continue to enjoy the wide range of games provided for them.

## Campground

### Tasks Accomplished

- ❖ McCann's Campground Fall clean-0up.
- ❖ McCann's Campground closed on November 1<sup>st</sup>.

### **Attachments:**

RECREATION MONTHLY REVENUE REPORT 12-2025 (PDF)





# Village of Greenport Building Department

## Monthly Report

01/01/2026 - 01/31/2026

<b>WORK TYPE</b>	<b>PERMIT #</b>	<b>PERMIT DATE</b>	<b>PARCEL ID</b>	<b>ADDRESS</b>
REPLACE ROOF ASPHALT SHINGLES	25-073	01/14/2026	002-001-024	823 MAIN STREET
REPLACE LIVING ROOM WINDOWS	25-075	01/23/2026	003-004-31.3	101 STERLING STREET
REPLACE SHINGLES WITH SOLAR SHINGLES	26-004	01/30/2026	006-008-01.2	307 FLINT STREET



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JULIA ROBINS

**TREASURER**  
ADAM BRAUTIGAM  
EXT. 217

**VILLAGE CLERK**  
CANDACE HALL  
EXT 214

**Submitted:** February 13, 2026  
**Meeting:** February 19, 2026  
**Work Session Meeting**  
**To:** Mayor Kevin Stuessi  
Board of Trustees  
**Prepared by:** Greenport Fire Department  
**From:** Greenport Fire Department

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## Greenport Fire Department February 2026 Work Session Report

### Attached Documents:

- Board of Wardens meeting minutes
- Monthly report(s)
- Calendar

CHIEF ALAIN DeKERILLIS 631-208-7506  
 1<sup>ST</sup> CHIEF WAYNE MILLER 631-831-5645  
 2<sup>ND</sup> CHIEF DAVID NYCE 917-439-6324  
 CHAPLAIN FRANK MUSTO  
 ASST. CHAPLAIN CLAUDE KUMJIAN  
 TREASURER: SCOTT HOLLID  
 Duty Companies: 8-3-2 & 8-3-3



(631) 477-9801 – STATION 1  
 (631) 477-8261 – STATION 2  
 (631) 477-1943 – CHIEF'S OFFICE  
 (631)-477-4012  
 311 THIRD STREET – PO BOX 58  
 GREENPORT, NY 11944  
 Email: gfdsecretary@greenportvillage.org  
 First due on Signal 24's + 8-3-3

## February 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Begin collecting For Food Drive Grievance day 9-12 Sta 1	2 Relief Hose Standard Hose 19:00	3 Eagle Hose 19:00	4 Marine Rescue 19:00	5 Mandatory Dept. Training 6:30pm	6	7
8 Mandatory training make up day 09:00	9 Star Hose 18:30 Dinner	10 Rescue mtg 18:30 Dinner Finance Follow	11 Phenix H&L 18:30	12 Washington B'Day Prep Chowder Prep	13 Washington B'Day Prep Dept. Clean Up Chowder Prep	14 INS: start 12- Sta 2 12:30 Sta 1 Washingtons Parade
15 Washingtons Birthday Clean Up	16	17 Fire Police 18:30	18 Wardens Meeting 19:00	19 CME? ELIH	20 FOOD DRIVE Sorting goods. STA 1 Mtg Rm	21 Food Drive distribution day STA 1 Mtg Rm 12:30-16:30
22 Mandatory Trainings Jameport FD 09:00	23 Mandatory Monday Funday Rescue Training 19:00	24 CME? PECONIC LANDING	25	26	27	28

## UPCOMING DATES IN MARCH

March 1 Mandatory Trainings Mattituck FD 09:00

March 2 RELIEF, STANDARD

March 3 EAGLE

March 4 MARINE

March 9 STAR

March 10 RESCUE, FINANCE

March 11 PHENIX H&L

March 17 FIRE POLICE

March 18 WARDENS

CME TO BE ANNOUNCED

CHIEF ALAIN DeKERILLIS  
 1<sup>ST</sup> ASST CHIEF WAYNE MILLER  
 2<sup>ND</sup> ASST CHIEF DAVID NYCE  
 CHAPLAIN FRANK MUSTO  
 ASST. CHAPLAIN CLAUDE KUMJIAN  
 TREASURER Scott Hollid



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 311 THIRD STREET – PO BOX 58  
 GREENPORT, NY 11944  
 Email: gfdfire@optonline.net  
 www.greenportfd.org

**Greenport Fire Department Monthly Report**  
**January 2026**

**Number of calls this month:.....74**  
**Number of calls to date:.....74**

**Breakdown of Calls by Signal Numbers:**

9	(stand/by).....	0
12	(brush fire) .....	0
13	(automatic alarm, smoke, etc.).....	13
13-35	(working structure fire).....	1
14	(vehicle fire) .....	0
16	(ambulance/rescue).....	51
16-23	(MVA, water rescue, misc.) .....	6
16-59	(routine transport) .....	0
23	(CO alarm, medi-vac) .....	2
24/9	(mutual aid standby).....	1
24/12	(mutual aid brush fire) .....	0
24/13-35	(mutual aid working structure fire) .....	0
24/16	(mutual aid ambulance/rescue) .....	0
24/16-23	(mutual aid MVA).....	0
24/23	(mutual aid water rescue/misc.).....	0
26	(boat fire) .....	0

**Breakdown of Calls by Location:**

Within the Incorporated Village of Greenport .....	32
Within the East/West Fire Protection District .....	42
Other (mutual aid) .....	1

<p>CHIEF ALAIN DeKERILLIS  1<sup>ST</sup> ASST CHIEF WAYNE MILLER  2<sup>ND</sup> ASST CHIEF DAVID NYCE  CHAPLAIN FRANK MUSTO  ASST. CHAPLAIN CLAUDE KUMJIAN  TREASURER: Scott Hollid</p>		<p>(631) 477-9801 – STATION 1  (631) 477-8261 – STATION 2  (631) 477-1943 – CHIEF'S OFFICE  (631-477-4012  311 THIRD STREET – PO BOX 58  GREENPORT, NY 11944  Email: <a href="mailto:gfdsecretary@greenportvillage.org">gfdsecretary@greenportvillage.org</a>  <a href="http://www.greenportfd.org">www.greenportfd.org</a></p>
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## **Meeting of the Board of Wardens**

**Wednesday January 21, 2026**

### **OPENING**

Chief Alain de Kerillis opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

### **ATTENDANCE**

Chief Alain de Kerillis

2<sup>nd</sup> Ass't Chief David Nyce

Wardens Bernard Purcell and Wayde Manwaring of Eagle Hose Co. #1

Warden Antone Volinski III of Relief Hose Co. #2

Wardens Patrick Brennan and Robert Hamilton of Star Hose Co. #3

Wardens Scott Hollid and Jordan Arnold of Standard Hose Co. #4

Wardens Michael Reed and Peter Harris of Phenix Hook & Ladder Co. #1

Excused: 1st Asst Chief Wayne Miller

### **THOSE WISHING TO ADDRESS THE BOARD -**

1. Megan Barron spoke about the food drive beginning 1/31. She is requesting permission to have the date to distribute the food 2/21, over a 4 hour period and would like to use the meeting room for that. She would also like to use the FD 2/20 as well for sorting. She is also requesting permission to use the pick-up truck any day it's available in February. Megan also

mentioned that Taylor Reed said that we should do a signal 19 to make everyone aware. Chief de Kerillis asked Megan to get him the wording for the signal 19 and he would take care of it. She also thanked Phenix Hook & Ladder Co. #1 for donating \$400.

2. Kristi brought up fundraising for the Marine Squad. She said that the fundraising committee is looking to raise \$400,000 to go towards the fire boat to alleviate burden on the taxpayers. They will develop a plan on how they are going to raise the money in the upcoming weeks and share that plan with the Wardens. They are also working with Tony so that they don't step on any one's toes in terms of the overall fundraising. P. Brennan said that he is pleased Kristi has agreed to do this, it could be a great help to the department and the Village. He has been getting some feedback from the Wardens about concerns about this so he is going to take what he is hearing and work with Kristi to develop a plan.

Motion made by S. Hollid, seconded by A. Volinski III, to give permission to move forward with the fundraising pending the plan that is presented to the Board. Motion Carried.

Motion made by D. Nyce, seconded by S. Hollid, to allow use of the Fire House for the food drive on Feb 20 for sorting & 21<sup>st</sup> for distribution, and using the pickup truck when needed. Motion Carried.

## **COMMUNICATIONS**

1. \$100 donation in memory of George Capon from Robin Grattan and Jerry Lang.
2. North Fork Volunteer Fire Fighters Association Dues for 2026: \$100
3. Bellport FD Annual St. Patricks Day Parade March 28, 2026 @ 11AM
4. Suffolk County Volunteer Firemen's Association Memorial Service May 3, 2026.
5. Fire Chiefs' Council of Suffolk County, NY 2026 Dues: \$300

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to file and/or forward all communications, Motion carried.

## **EXECUTIVE SESSION**

Motion made by S. Hollid, seconded by A. Volinski III, to adjourn to an executive session to discuss personnel matters. Motion Carried. Adjourned to executive session at 7:11pm. Both P. Brennan and D. Nyce recused themselves from the executive session.

Submitted by,

Rebecca J. McKnight

Recording Secretary

Minutes from Fire council Meeting 1/21/26

At 2030 Hrs Motion made by J Arnold to exit Executive session and rejoin Regular Meeting. Motion seconded by M Reed. Motion carried.

Motion made by A Volinski III to set a Special Meeting of the Fire Council for Thursday the 29<sup>th</sup> of January at 1800 Hrs at the 3<sup>rd</sup> St firehouse the purpose of which was to discuss a personnel matter. Motion seconded by W Manwaring. Motion carried.

Motion made by D Nyce to dispense with the regular order of business. Motion seconded by S Hollid. Motion carried.

Motion made by A Dekerillis to fund Spanish lessons for members and EMT's to learn "medical Spanish" in the amount of \$2,000 for 10 members. Motion seconded by J Arnold. Motion carried.

Treasurers report was read by S Hollid. Motion made by P Brennan to accept the Treasurers Report as read. Motion seconded by J Arnold. Motion carried.

Finance Committee meeting was reviewed by W Manwaring as 30 and 32 had been away and 31 was not present at this Fire Council meeting. W Manwaring reported that all Companies requests were budget items and that there was discussion about the finger reader and then discussion about the 31 car. It was reported by 31 that the car engine had low compression in one cylinder and that another cylinder had been opened and was "wet" indicating a leak. In opinion of 31 the car is shot. Discussion amongst Fire Council on options and possible short term solutions to buy time and do more exploration of the vehicle. It was agreed to have 30 do a Budget Modification to fund this further work. Motion made by A Volinski III to accept the report as given. Motion seconded by M Reed. Motion carried.

Motion made by A DeKerillis to do a Budget Modification moving money from Line 200 (Buildings and Grounds) to Line 415 (Repair and Maintenance of Transportation Equipment) to fund the further work on the 31 car. An estimate will be acquired prior to work. Motion seconded by W Manwaring. Motion carried.

Motion made by D Nyce to post all communications and deposit all checks. Motion seconded by M Reed. Motion carried.

Good of the Department

Marine Squad Spaghetti Dinner Jan 31<sup>st</sup> 4-7 pm. at Sta 1

51 requested an additional email blast for Washington's B-Day. Approved and he will work with Admin to complete. Discussion held on RSVP's

D Nyce brought up the effort by B.I.D. (Business Improvement District) and the local merchants to participate in the Washington's Birthday weekend celebration. As it coincides with Valentine's Day they are making an effort to advertise and participate in support of the Parade. To that end they are looking to help with the red light bulb give away that the department started last Spring) funded by Greenport Electric) in support of volunteer fire and rescue. Also asked for and received permission to sell department calendars at the event.

D Nyce said that the department has been asked to participate again this year in the Paul Drum Experience events this Summer on July the 22<sup>nd</sup>. Motion made by J Arnold to grant that permission. Motion seconded by P Brennan. Motion carried.

Motion made by P Brennan to authorize B Purcell to talk to the Suffolk Times regarding the history of the Washington's Birthday Parade. They had reached out last year but there was no contact made due to "missed communications". Motion seconded by J Arnold. Motion carried.

30 will be setting a date for Grievance Day and it will be posted and announced.

Reading of the meeting Minutes for approval

Motion made by J Arnold to dispense. Motion seconded by W Manwaring. Motion carried.

Adjournment

Motion made by J Arnold to adjourn. Motion seconded by A Volinski III. Motion carried.

Meeting adjourned at 2106 Hrs.

Respectfully submitted by D Nyce

Greenport FD							2/1/2026 9:27:55										
LOSAP Report							From 1/1/2026 To 1/31/2026										
LOSAP			State				Report				for All and None						
General Fires			26				General Rescues				48						
Name	Badge #	Fire #	Fire %	Fire Pts	Res #	Res %	Res Pts	Training	Drill	Standby	Elected	Meeting	Misc	Teaching	Total	YR Exp	Proj
Antonelle, Carmine R	252	15	57.6	25.0	18	37.5	25.0	0.0	0.0	0.0	0.0	3.0	0.0	0.0	3.0	53.0	
Arnold, Jordan	225	6	23.0	25.0	2	4.1	0.0	0.0	0.0	0.0	0.0	3.0	0.0	0.0	3.0	28.0	
Baglivi, Ryan	254	4	15.3	25.0	0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	26.0	
Barron, Megan	241	14	53.8	25.0	15	31.2	25.0	5.0	0.0	1.0	0.0	7.0	0.0	0.0	13.0	63.0	
Barszczewski, Joseph III	231	2	7.6	0.0	1	2.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	1.0	
Betz, James	230	2	7.6	0.0	4	8.3	0.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	2.0	2.0	
Birmingham, Kenneth	5	4	15.3	25.0	3	6.2	0.0	0.0	0.0	0.0	0.0	3.0	0.0	0.0	3.0	28.0	
Blasko, Gary	7	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Breese, Colleen L	14	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Breese, Harry R II	10	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Breitstadt, Charles	250	0	0.0	0.0	2	4.1	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	1.0	
Brennan, Patrick	229	1	3.8	0.0	1	2.0	0.0	0.0	0.0	0.0	0.0	3.0	0.0	0.0	3.0	3.0	
Buchanan, Shawn	218	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Bumble, Charles III	12	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	1.0	
Bumble, Samantha	195	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	1.0	
Butler, Michael J	160	7	26.9	25.0	3	6.2	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	26.0	
Capon, George	15	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Carey, Patrick	17	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Charters, Gary	18	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Ciriello, Frank	243	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Clark, Henry A III	20	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Clark, James B	22	2	7.6	0.0	0	0.0	0.0	5.0	0.0	0.0	0.0	1.0	0.0	0.0	6.0	6.0	
Clark, Jeffry	23	11	42.3	25.0	1	2.0	0.0	0.0	0.0	0.0	0.0	2.0	1.0	0.0	3.0	28.0	
Corazzini, Jeffrey	28	5	19.2	25.0	19	39.5	25.0	1.0	0.0	0.0	0.0	3.0	1.0	0.0	5.0	55.0	
Corazzini, Warren	29	2	7.6	0.0	1	2.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	1.0	
Corwin, Everett	31	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	3.0	0.0	0.0	3.0	3.0	
Corwin, Norma	197	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Corwin, Robert E	33	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Corwin, Robert J	604	5	19.2	25.0	4	8.3	0.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	2.0	27.0	
Corwin, Scott	35	5	19.2	25.0	3	6.2	0.0	0.0	0.0	0.0	0.0	3.0	0.0	0.0	3.0	28.0	
Costas, Thomas	11	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	2.0	2.0	



Name	Badge #	FACT	FIRE%	Fire Pts	RES F	RES %	RES Pts	TRAINING	DIZELL	Stair/By	Elect/By	Meeting	MISC	Teach	TOTAL	YR END Proj.
Manwaring, Julia	82	6	23.0	25.0	6	12.5	25.0	3.0	0.0	0.0	0.0	3.0	0.0	0.0	6.0	56.0
Manwaring, Wayde	83	9	34.6	25.0	7	14.5	25.0	4.0	0.0	0.0	0.0	4.0	0.0	0.0	8.0	58.0
Marczewski, Macy W	84	1	3.8	0.0	0	0.0	0.0	5.0	0.0	0.0	0.0	1.0	0.0	0.0	6.0	6.0
Martocchia, Jerome A	301	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Miller, Wayne D	91	4	15.3	25.0	8	16.6	25.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	50.0
Mills, William (Jamie) J III	164	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Milovich, Joseph P JR	165	13	50.0	25.0	0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	26.0
Mims, Ralph	292	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	1.0
Musto, Francis G	149	0	0.0	0.0	1	2.0	0.0	0.0	0.0	0.0	0.0	2.0	1.0	0.0	3.0	3.0
Mysliborski, Linda M	303	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Nedoszytko, William	93	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	1.0
Nyce, David	199	9	34.6	25.0	12	25.0	25.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	2.0	52.0
O'Brien, Michael G JR	208	2	7.6	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	1.0
Petrigliano, Victor G	226	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Piel, Jeffrey	206	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	1.0
Pirillo, James A	96	11	42.3	25.0	1	2.0	0.0	5.0	0.0	0.0	0.0	4.0	1.0	0.0	10.0	35.0
Pope, George H	98	5	19.2	25.0	6	12.5	25.0	0.0	0.0	0.0	0.0	4.0	0.0	0.0	4.0	54.0
Purcell, Bernard	100	24	92.3	25.0	38	79.1	25.0	0.0	0.0	0.0	0.0	8.0	1.0	0.0	9.0	59.0
Purcell, Ryan	101	6	23.0	25.0	3	6.2	0.0	0.0	0.0	0.0	0.0	3.0	0.0	0.0	3.0	28.0
Quillin, Michael	103	5	19.2	25.0	0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	26.0
Raynor, Dale K	132	5	19.2	25.0	3	6.2	0.0	0.0	0.0	1.0	0.0	3.0	1.0	0.0	5.0	30.0
Reed, Michael	238	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	1.0
Reed, Taylor	212	2	7.6	0.0	16	33.3	25.0	3.0	0.0	0.0	0.0	1.0	0.0	0.0	4.0	29.0
Reiss, Helen	161	5	19.2	25.0	9	18.7	25.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	51.0
Richter, Michael	108	3	11.5	25.0	0	0.0	0.0	5.0	0.0	0.0	0.0	2.0	0.0	0.0	7.0	32.0
Robins, William	216	7	26.9	25.0	1	2.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	26.0
Rosa, Lisa	109	7	26.9	25.0	2	4.1	0.0	0.0	0.0	0.0	0.0	2.0	1.0	0.0	3.0	28.0
Rung, Rosalie	184	1	3.8	0.0	9	18.7	25.0	1.0	0.0	1.0	0.0	1.0	0.0	0.0	3.0	28.0
Rutkowski, Stephen	177	13	50.0	25.0	14	29.1	25.0	0.0	0.0	0.0	0.0	2.0	1.0	0.0	3.0	53.0
Santos, Luis T	264	2	7.6	0.0	2	4.1	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	1.0
Schroeder, Geoffrey	256	3	11.5	25.0	0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	26.0
Spanos, James	306	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Strickland, Samuel G	211	11	42.3	25.0	7	14.5	25.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	2.0	52.0
Tamin, John	126	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	1.0
Tejada, Yira	174	0	0.0	0.0	2	4.1	0.0	5.0	0.0	0.0	0.0	1.0	0.0	0.0	6.0	6.0
Thorp, Thomas F	314	13	50.0	25.0	4	8.3	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	26.0
Vandenburgh, Richard W	236	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
VanEtten, George	129	3	11.5	25.0	1	2.0	0.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	2.0	27.0

Name	Badge #	FAE #	FAE %	Fire PYS	RES #	RES %	Res PYS	Training	DRJ LL	Standby	Elect	Mech PYS	Misc	Teach	Total	YR PYS Proj %
Verity, Michael	130	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Versheck, Jon	247	1	3.8	0.0	5	10.4	25.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	2.0	27.0
Volinski, Antone F III	133	4	15.3	25.0	6	12.5	25.0	2.0	0.0	0.0	0.0	2.0	0.0	0.0	4.0	54.0
Volinski, Darryl	134	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Waller, Kristie	244	14	53.8	25.0	6	12.5	25.0	3.0	0.0	1.0	0.0	4.0	0.0	0.0	8.0	58.0
Walters, Joseph	138	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	1.0	1.0
Weingart, Jeffrey L	142	0	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Wright, William	148	7	26.9	25.0	17	35.4	25.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	2.0	52.0
Zamayar, Elias	189	16	61.5	25.0	8	16.6	25.0	0.0	0.0	0.0	0.0	3.0	2.0	0.0	5.0	55.0
Zurek, Gregory	146	5	19.2	25.0	0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	1.0	0.0	3.0	28.0
Zurek, Stanley JR	147	10	38.4	25.0	1	2.0	0.0	5.0	0.0	0.0	0.0	2.0	2.0	0.0	9.0	34.0



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TREASURER  
ADAM BRAUTIGAM  
EXT. 217

VILLAGE CLERK  
CANDACE HALL  
EXT 214

**Submitted:** February 12, 2026  
**Meeting:** February 19, 2026  
**Work Session Meeting**  
**To:** Mayor Kevin Stuessi  
Board of Trustees  
**Prepared by:** Lily Dougherty-Johnson, Village Trustee  
**From:** Lily Dougherty-Johnson, Village Trustee

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## Trustee Lily Dougherty-Johnson February 2026 Work Session Report

**Dances in the Park:** Extra date!

**Communication Committee:**

- Social media
- NEW Website & emails - communication avenues for boards, committees & departments
- Privacy policy

**Southold Town:**

- Liaisons - letter to Town to request
- CPF priorities (see below)

**(Earth Day) Clean Up:**

- Saturday, March 21, 10am
- Wheelbarrows, wagons, truck?
- Moore's Woods, Monsell Trail, end of Webb St/sandpits/radio tower
- Volunteers, Rotary, Boy and Girl Scouts, school, NFEC

**Moore's Woods:**

- Eagle Scout and AP research project, Interact Club, Audubon - this spring

**Board discussion:**

- North Ferry queue change orders and bus shelter
- 3rd street basketball court signage & sound study
- Sewer report
- Bulkhead repairs, Ice rink
- McBride grant consultants - presentation, invoices
- Recycling & trash cans, NFEC Litter Critter
- Dark skies & Mini RR lights
- Parking & B & B code
- Village administrator hiring update
- Lead service inventory & letter/water testing
- Mass assembly permit code & application updates

- Planning board framework (ADUs & entertainment permits)
- LWRP grant
- RR dock rules
- Policies, including ethics
- Sidewalks, paving, plowing & salt
- Capital/maintenance planning
- Mitchell Park - heat in bathrooms & Camera Obscura, historical signage, architects
- Bathrooms signage/hours

**Greenport CPF Priorities:**

(to be decided by Village Board, to help Southold update their plans, subject to change, in order of proposed priority)

*Italics are specific prioritized projects*

1. Water Quality
  - a. Sewer
    - i. Expansion - *Sandy Beach/Safe Harbor*
    - ii. Raising pump stations/replacing pipes
    - iii. Pumpout stations/boats
    - iv. I/A systems
  - b. Storm Water
    - i. *Addressing drains/road runoff - 5th & 6th Streets*
    - ii. Catchment basins, rain gardens, permeable pavement, etc. (could be included in above storm water projects)
  - c. Shellfish/Habitat Restoration
  - d. Wetlands Restoration
2. Historic Preservation
  - a. Various buildings
3. Open Space
  - a. Various parcel



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**TREASURER**  
ADAM BRAUTIGAM  
EXT. 217

**VILLAGE CLERK**  
CANDACE HALL  
EXT 214

**Submitted:** February 13, 2026  
**Meeting:** February 19, 2026  
**Work Session Meeting**  
**To:** Mayor Kevin Stuessi  
Board of Trustees  
**Prepared by:** Patrick Brennan, Deputy Mayor  
**From:** Patrick Brennan, Deputy Mayor

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## Deputy Mayor Brennan February 2026 Work Session Report

### LWRP – UPDATE

- Committee
- Consultant RFP

### MINI RR – UPDATE

- Management responsibility

### FIRE DEPARTMENT – UPDATE

- No Parking at 4<sup>th</sup> Ave – Status & next steps
- Public & Non-public space
- Fire Boat – Status
- Snow Removal – Discussion

### HARBOR MANAGEMENT & PLANNING

- Baymen's Dock Policy – Recommendations for additional terms & conditions
- Short-stay Dock – Visitors dock
- RR Dock – Update?
- USCG Cutter - Visit

### GENERAL DISCUSSION TOPICS

Village Administrator Role – Status?  
Village Organizational Chart – Status?  
Sidewalk & Road Repair – Priorities?  
3<sup>rd</sup> Street Basketball Court – Course of action?  
Building Department – Reporting & Staffing Status?  
Code Enforcement – Staffing & Workload?