

REQUIRED CERTIFICATIONS FOR OWNER-OCCUPIED RENTAL PERMIT

If more than one option is provided for (as indicated by a £, select the appropriate box which applies (only one option should be selected)):

- a. The dwelling unit that is the subject of the rental permit (the “rental unit”) is:
- ☐ A single dwelling property (i.e. the only dwelling unit on the property).
- ☐ A dwelling unit located in a condominium or residential cooperative .
- b. The rental unit is in the principal building on the property and there is no accessory structure or building on the property on which the rental unit is located which is utilized for residential living purposes (i.e. sleeping or overnight occupancy).
- c. The rental unit does not include any dormitory-style sleeping arrangements.
- d. The rental unit is owned by the applicant principally for personal enjoyment and occupancy by the owner(s) of the rental unit and not as an investment, rental or commercial asset for passive income purposes.
- e. The short-term rental of the rental unit is only incidental to the primary use of such rental unit for residential living purposes of the owner(s) of the rental unit.
- f. To the extent that the owner owned the rental unit in the prior calendar year, an owner or owners physically resided at such dwelling unit for not less than 120 days of such calendar year.
- g. The owner(s) intend to reside at, and use for residential living purposes, such rental unit for not less than 120 days of any calendar year during which an owner-occupied short-term rental permit is in effect.
- h. No short-term rental permit has been issued that is still effective to any related person (owner or domestic partner of owner) in respect of any other dwelling unit in the Village of Greenport.
- i. To the best of my/our knowledge, the rental unit is safe and fit for human habitation.
- j. Electrical systems in the rental unit are serviceable with no visual defects or unsafe conditions.

- k. All fireplaces, fireplace inserts or other fuel burning heaters and furnaces located at the rental property are vented and properly installed and flues have been cleaned within the preceding twelve (12) month period.
- l. The use of the rental unit as a rental will comply with all requirements of Chapter 103 including the requirements set forth in Section 103-17.
- m. I have read a copy of the most recently enacted version of Chapter 103 (Rental Properties) of the Code of the Village of Greenport and the New York State Property Maintenance Code and agree to abide by the same.
- n. I do not have any knowledge of any complaints from tenants or others regarding any existing code, safety or health violations at the property which is the subject of the rental permit application.
- o. To the best of my knowledge all the information, documentation and certifications delivered and/or made in connection with the rental permit application in respect of the rental unit are true and correct in all material respects.