



VILLAGE OF GREENPORT

NOTICE OF OPEN EMPLOYMENT POSITION(S)

The Village of Greenport is accepting applications for the following position(s):

P/T OFFICE ASSISTANT (Clerk's Office) - \$24 per hour

Applications and resumes can be submitted to the Village Clerk until April 16, 2026 via email to chall@villageofgreenport.gov or mailed to the address below.

Village of Greenport
236 Third Street
Greenport, NY 11944
Attn: Village Clerk Candace Hall

Please visit the Suffolk County Department of Civil Service website for a description of the job responsibilities:

apps2.suffolkcountyny.gov/civilservice/specs/0025spe.html

The Village of Greenport is an equal opportunity employer and provides equal employment opportunities to all employees and applicants for employment. The Village prohibits discrimination on the basis of race, color, creed, ancestry, disability, marital status, military status, religion, sex, sexual orientation, gender identity or expression, age, national origin or any other characteristic protected by federal, state or local law. The Village requires that all contractors participating in contracts for public work in the Village of Greenport and all subcontractors of those contractors comply with that same requirement.