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MS4 Annual Report/Interim Progress Certification

version 1.0

(Submission #: HQB-0N4K-AN8DW, version 1)

Details

Submitted 3/28/2025 (53 days ago) by Anthony Zalak

Alternate Identifier NYR20A528

Submission ID HQB-0N4K-AN8DW

Status Deemed Complete

Form Input

MS4 Operator Information

Municipality Name or Legal Entity Name
Village of Greenport

Permit ID #:
NYR20A528

MS4 Operator Type
Traditional land use control

Traditional Land Use Control
Village

Traditional Land Use Control

Traditional land use control MS4 Operator requirements are found in Part VI of the MS4 General Permit.

Legal Municipal/Entity Mailing address

236 Third Street
Greenport, NY 11944
Suffolk

Ranking Official

Official Title	First and Last Name	Phone	Email
Mayor	Kevin Stuessi	631-477-0248	kevin@greenportvillage.org

Report Preparer

Report Preparer Title	First and Last Name	Phone	Email
Contract Engineer	James R. Holzmacher	631-234-2220	bob@holzmacher.com

Stormwater Program Coordinator

Coordinator Title	First and Last Name	Phone	Email
Stormwater Program Coordinator	Kevin Stuessi	631-477-0248	kevin@greenportvillage.org

Part IV

Was the information in this section completed as part of a coalition/group?

No

MS4 General Permit Resources

Use the following webpages for more information on the permit and fact sheet:

[MS4 Permit Webpage](#)

[MS4 Toolbox](#)

SWMP Plan

Annually: Have the alternative implementation agreements in the SWMP Plan been updated? (Part IV.A.1.e.)

Yes

Annually: Has the SWMP been updated? (Part IV.B.3.)

Yes

Mapping

Annually: Has the comprehensive system mapping been updated? (Part IV.D.)

Yes

What tools are used to satisfy the comprehensive system mapping requirements? (e.g. paper maps, GIS, web mappers, etc.)

Web Mappers

Within three (3) years of the EDC: Has Phase I of the comprehensive mapping been completed? (Part IV.D.2.a.)

Yes

Within five (5) years of the EDC: Has Phase II of the comprehensive mapping been completed? (Part IV.D.2.b.)

Yes

Legal Authority

Within three (3) years of the EDC: For newly designated MS4 Operators, has adequate legal authority been developed and implemented? (Part IV.E.)

Yes

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Part V

In Year 5: Has the SWMP Plan been evaluated? (Part V.C.)

Yes

Part VI

Which MCMs in this Part were completed as a coalition/group, if any?

NONE PROVIDED

Minimum Control Measure 1

Within three (3) years of the EDC: Have the focus areas been identified? (Part VI.A.1.a.)

Yes

What focus areas were identified?

Areas with construction activities

Residential, commercial, and industrial areas (mapped in accordance with Part IV.D.1.e.iii.)

TMDL watersheds listed in Table 3 (subject to Part IX. requirements; mapped in accordance with Part IV.D.1.e.ii.c))

Within three (3) years of the EDC: Have the target audience(s) and associated pollutant generating activities been identified? (Part VI.A.1.b.)

Yes

What target audience(s) and associated pollutant generating activities were identified?

Residents

Commercial: Business owners and staff

Construction: Developers, contractors, and design professionals

MS4 Operator's municipal staff

Within three (3) years of the EDC: Have the education and outreach topics been identified and how the education and outreach topics will reduce the potential for pollutants explained? (Part VI.A.1.c.)

Yes

What education and outreach topics were identified?

Lawn & Garden Activities, Turf Management, Pet Wastes, Boater Sanitary Disposal, Feeding of Waterfowl, Activities that generate trash, etc.

In Year 5: Has the method(s) used for distribution of educational messages been identified? (Part VI.A.2.a.)

Yes

What is the method(s) used for distribution of educational messages?

Printed materials (e.g., mail inserts, brochures, and newsletters)

Displays in public areas (e.g., town halls, library, parks)

Electronic materials (e.g., websites, email listservs)

In Year 5: Has one educational message been delivered to each target audience(s) for each focus area based on the education and outreach topic(s)? (Part VI.A.2.b.)

Yes

In Year 4 and Year 5: Have target audiences, focus areas, and/or education and outreach topics been updated? (Part VI.A.2.c.)

Yes

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Minimum Control Measure 2

Annually: Has an opportunity for public involvement/participation in the development and implementation of the SWMP been provided? (Part VI.B.1.a.)

Yes

What was the opportunity for public involvement/participation in the SWMP?

Public hearings or meetings

Annually: Has the public been informed about the opportunity for their involvement in the development and implementation of the SWMP and how they can get involved? (Part VI.B.1.b.)

Yes

What is the method(s) used for distribution to inform the public of the opportunity for involvement?

Electronic materials (e.g., websites, email listservs)

Printed materials (e.g., mail inserts, brochures and newsletters)

Displays in public areas (e.g., town halls, library, parks)

Annually: Has an opportunity to review and comment on the publicly available SWMP Plan been provided? (Part VI.B.2.a.)

Yes

Annually: Has an opportunity to review and comment on the draft annual report been provided? (Part VI.B.2.b.i.)

Yes

What opportunity for review and comment on the draft annual report has been provided?

Posting of draft Annual Report on a public website

Annually: Have the comments received on the SWMP Plan been summarized? (Part VI.B.2.c.i.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Comments have not yet been received

Annually: Have the comments received on the draft annual report been summarized? (Part VI.B.2.c.i.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Comments have not yet been received

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Minimum Control Measure 3

Within three (3) years of the EDC: Has an inventory of monitoring locations been developed? (Part VI.C.1.c.i.)

Yes

How many monitoring locations are on the inventory?

14

How many MS4 outfalls are on the inventory?

14

How many interconnections are on the inventory?

0

How many municipal facility intraconnections are on the inventory?

14

In Year 4 and Year 5: Has the monitoring location inventory been updated? (Part VI.C.1.c.ii.)

Yes

Within three (3) years of the EDC: Have monitoring locations been prioritized? (Part VI.C.1.d.i.)

Yes

How many high priority monitoring locations are on the inventory?

14

How many high priority MS4 outfalls are on the inventory?

14

How many high priority interconnections are on the inventory?

0

How many high priority municipal facility intraconnections are on the inventory?

14

In Year 4 and Year 5: Has the monitoring location prioritization been updated? (Part VI.C.1.d.iii.)

Yes

Within two (2) years of the EDC: Has a monitoring locations inspection and sampling program been developed and implemented? (Part VI.C.1.e.)

Yes

In Year 5: Have all the monitoring locations been inspected? (Part VI.C.1.e.i.a))

Yes

In Year 5: Has training on the MS4 Operator's monitoring locations inspection and sampling procedures been provided? (Part VI.C.1.e.ii.)

Yes

How many individuals were trained on the MS4 Operator's monitoring locations inspection and sampling procedures?

3

In Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received monitoring locations inspection and sampling training been updated? (Part VI.C.1.e.iii.)

Yes

In Year 3, Year 4, and Year 5: Have the monitoring locations inspection and sampling procedures been updated? (Part VI.C.1.e.iv.)

Yes

Within two (2) years of the EDC: Has an illicit discharge track down program been developed and implemented? (Part VI.C.2.)

Yes

In Year 5: Has training on the MS4 Operator's illicit discharge track down procedures prior to conducting illicit discharge track down been provided? (Part VI.C.2.b.)

Yes

How many individuals were trained on the MS4 Operator's illicit discharge track down procedures?

3

In Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received illicit discharge track down procedures training been updated? (Part VI.C.2.c.)

Yes

In Year 3, Year 4, and Year 5: Have the illicit discharge track down procedures been reviewed and updated? (Part VI.C.2.d.)

Yes

Within two (2) years of the EDC: Has an illicit discharge elimination program been developed and implemented? (Part VI.C.3.)

Yes

In Year 5: Has training on the MS4 Operator's illicit discharge elimination procedures prior to conducting illicit discharge elimination been provided? (Part VI.C.3.b.)

Yes

How many individuals were trained on the MS4 Operator's illicit discharge elimination procedures?

3

In Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received illicit discharge elimination procedures training been updated? (Part VI.C.3.c.)

Yes

In Year 3, Year 4, and Year 5: Have the illicit discharge elimination procedures been reviewed and updated? (Part VI.C.3.d.)

Yes

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Minimum Control Measure 4

Within one (1) year of the EDC: Has a construction oversight program been developed and implemented? (Part VI.D.3)

Yes

In Year 5: Has training on the MS4 Operator's construction oversight procedures prior to conducting construction oversight been provided? (Part VI.D.3.b.)

Yes

How many individuals were trained on the MS4 Operator's construction oversight procedures?

3

In Year 2, Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received construction oversight procedures training been updated? (Part VI.D.3.c.)

Yes

In Year 2, Year 3, Year 4, and Year 5: Have the construction oversight procedures been reviewed and updated? (Part VI.D.3.e.)

Yes

Annually: Has the inventory of construction sites been updated? (Part VI.D.4.b.)

Yes

How many construction sites are on the inventory?

31

Within one (1) year of the EDC: Have construction sites been prioritized? (Part VI.D.5.a.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

All are equally important

In Year 2, Year 3, Year 4, and Year 5: Has the construction site prioritization been updated? (Part VI.D.5.c.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

All are equally important

Within three (3) years of the EDC: Have the individuals responsible for reviewing SWPPPs for acceptance received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity prior to conducting SWPPP reviews and/or approvals? (Part VI.D.6.a.i.)

Yes

Annually: Have the names, titles, and contact information for the individuals who have received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity, for individuals responsible for reviewing SWPPPs been updated? (Part VI.D.6.d.)

Yes

Are pre-construction meetings conducted prior to the commencement of construction activity? (Part VI.D.7.)

Yes

Within three (3) years of the EDC: Have the individuals responsible for construction site inspections received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity prior to conducting construction site inspections? (Part VI.D.8.a.i.)

Yes

Annually: Have all sites with construction activity identified in the inventory been inspected during active construction after the pre-construction meeting, or sooner if deficiencies are noted that require attention? (Part VI.D.8.c.)

Yes

Annually: Have the names, titles, and contact information for the individuals who have received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity, for individuals responsible for construction site inspections been updated? (Part VI.D.8.d.)

Yes

Are final construction site inspections conducted? (Part VI.D.9.)

Yes

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Minimum Control Measure 5

Annually: Has the inventory of post-construction SMPs been updated? (Part VI.E.2.c.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

The Village does not have or anticipate having an inventory of Post-Construction Stormwater Practices, due to the lack of sites/properties intended for construction that are 1-acre in size or greater.

How many post-construction SMPs are on the inventory?

1

Within five (5) years of the EDC: Have the required components been included in the post-construction SMP inventory? (Part VI.E.2.d.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

The Village does not have or anticipate having an inventory of Post-Construction Stormwater Practices, due to the lack of sites/properties intended for construction that are 1-acre in size or greater.

Within one (1) year of the EDC: Has a post-construction SMP inspection and maintenance program been developed and implemented? (Part VI.E.4.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

The Village does not have or anticipate having an inventory of Post-Construction Stormwater Practices, due to the lack of sites/properties intended for construction that are 1-acre in size or greater.

Has each post-construction SMP identified in the inventory been inspected at the required frequency? (Part VI.E.4.a.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

The Village does not have or anticipate having an inventory of Post-Construction Stormwater Practices, due to the lack of sites/properties intended for construction that are 1-acre in size or greater.

In Year 5: Has training on the MS4 Operator's post-construction SMP inspection and maintenance procedures prior to conducting post-construction SMP inspection and maintenance been provided? (Part VI.E.4.b.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

The Village does not have or anticipate having an inventory of Post-Construction Stormwater Practices, due to the lack of sites/properties intended for construction that are 1-acre in size or greater.

Annually: Have names, titles, and contact information for the individuals who have received post-construction SMP inspection and maintenance procedures training updated? (Part VI.E.4.c.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

The Village does not have or anticipate having an inventory of Post-Construction Stormwater Practices, due to the lack of sites/properties intended for construction that are 1-acre in size or greater.

In Year 2, Year 3, Year 4, and Year 5: Have the post-construction SMP inspection and maintenance procedures been reviewed and updated? (Part VI.E.4.d.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

The Village does not have or anticipate having an inventory of Post-Construction Stormwater Practices, due to the lack of sites/properties intended for construction that are 1-acre in size or greater.

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Minimum Control Measure 6

Within three (3) years of the EDC: Have best management practices (BMPs) been incorporated into the municipal facility program and municipal operations program? (Part VI.F.1.)

Yes

Within three (3) years of the EDC: Has a municipal facility program been developed and implemented? (Part VI.F.2.a.)

Yes

Which BMPs have been incorporated into the municipal facility program?

Spill Prevention and Response Procedures

Manage Vegetated Areas and Open Space on Municipal Property

Waste, Garbage, and Floatable Debris

Erosion and Sediment Controls

In Year 5: Has training on the MS4 Operator's municipal facility procedures prior to conducting municipal facility procedures been provided? (Part VI.F.2.a.ii.)

Yes

How many individuals were trained on the MS4 Operator's municipal facility procedures?

3

In Year 4 and Year 5: Have the names, titles, and contact information for the individuals who have received municipal facility procedures training been updated? (Part VI.F.2.a.iii.)

Yes

In Year 4 and Year 5: Have the municipal facility procedures been updated? (Part VI.F.2.a.iv.)

Yes

Within two (2) years of the EDC: Has a municipal facility inventory been developed? (Part VI.F.2.b.i.)

Yes

How many municipal facilities are on the inventory?

28

In Year 3, Year 4, and Year 5: Has the municipal facility inventory been updated? (Part VI.F.2.b.ii.)

Yes

Within three (3) years of the EDC: Have the municipal facilities been prioritized? (Part VI.F.2.c.i.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

all equally important

In Year 4 and Year 5: Has the municipal facility prioritization been updated? (Part VI.F.2.c.iii.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

all equally important

Within five (5) years of the EDC: Has a municipal facility specific SWPPP for each high priority municipal facility been developed? (Part VI.F.2.d.i.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

The Village does not have or anticipate having an inventory of Post-Construction Stormwater Practices, due to the lack of sites/properties intended for construction that are 1-acre in size or greater.

In Year 5: Has all wet weather visual monitoring of the monitoring locations at all high priority municipal facilities been conducted? (Part VI.F.2.d.ii.a))

Yes

In Year 5: Has a comprehensive site assessment for each high priority municipal facility been completed? (Part VI.F.2.d.ii.c))

Yes

In Year 5: Has a comprehensive site assessment for each low priority municipal facility been completed? (Part VI.F.2.e.ii.c))

Yes

Within three (3) years of the EDC: Has a municipal operations program been developed? (Part VI.F.3.a.)

Yes

Which BMPs have been incorporated into the municipal operations program?

Spill Prevention and Response Procedures

Manage Vegetated Areas and Open Space on Municipal Property

Waste, Garbage, and Floatable Debris

Erosion and Sediment Controls

In Year 5: Has training on the MS4 Operator's municipal operations procedures prior to conducting municipal operations been provided? (Part VI.F.3.a.ii.)

Yes

How many individuals were trained on the MS4 Operator's municipal operations procedures?

3

In Year 4 and Year 5: Have the names, titles, and contact information for the individuals who have received municipal operations procedures training been updated? (Part VI.F.3.a.iii.)

Yes

In Year 4 and Year 5: Have the municipal operations procedures been reviewed and updated? (Part VI.F.3.a.iv.)

Yes

Within three (3) years of the EDC: Have catch basins in need of inspection been identified? (Part VI.F.3.c.i.)

Yes

Within three (3) years of the EDC: Has catch basin inspection information been inventoried? (Part VI.F.3.c.ii.)

Yes

How many catch basins have been inspected?

6

How many catch basins that were inspected had a sump >50% full of trash, sediment, and debris?

3

In Year 5: Have all streets, bridges, parking lots, and right of ways been swept? (Part VI.F.3.d.i.a))

Yes

Annually: Have all streets in business districts and commercial areas been swept? (Part VI.F.3.d.i.b))

Yes

Within five (5) years of the EDC: Have roads, bridges, parking lots, and right of way maintenance specific BMPs been implemented? (Part VI.F.3.d.ii.)

Yes

Within five (5) years of the EDC: Have winter road maintenance specific BMPs been implemented? (Part VI.F.3.d.iii.)

Yes

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Part VIII

Does the MS4 Operator discharge to an impaired water listed in Appendix C of GP-0-24-001?

Yes

For which pollutant(s) is the waterbody impaired? Select the pollutants for all the impaired waters listed in Appendix C of GP-0-24-001 to which the MS4 Operator discharges.

Pathogens

Which requirements in this Part were completed as a coalition/group, if any?

NONE PROVIDED

Pathogens

Within three (3) years of the EDC: Has the comprehensive system mapping been updated, in a geographic information system (GIS), to include MS4 infrastructure and sewershed information for each MS4 outfall and ADA MS4 outfall discharging to a pathogens impaired water listed in Appendix C? (Part VIII.C.1.a.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Nothing new has been constructed

Within three (3) years of the EDC: Has the comprehensive system mapping been updated, in a geographic information system (GIS), to include the listed items for each MS4 outfall discharging to a pathogens impaired water listed in Appendix C? (Part VIII.C.1.b.)

Yes

Within three (3) years of the EDC: Has the comprehensive system mapping been updated, in a geographic information system (GIS), to include ADA MS4 outfalls discharging to a pathogens impaired water listed in Appendix C? (Part VIII.C.1.c.)

N/A

Please clarify the reason for selecting "No" or "N/A" for this item.

Nothing new has been constructed

Minimum Control Measure 1

In Year 4 and Year 5: Have educational messages with information specific to pathogens been provided? (Part VIII.C.2.b.)

Yes

Minimum Control Measure 3

Within five (5) years of the EDC: Has the number of each item listed in Part VIII.C.1.b. been included on the MS4 outfall inventory for each associated MS4 outfall? (Part VIII.C.4.)

Yes

Minimum Control Measure 6

In Year 4 and Year 5: Have all streets located in sewersheds discharging to pathogens impaired segments been swept? (Part VIII.C.7.a.i.)

Yes

Within one (1) year of the EDC: Has the effectiveness of deterrents, population controls, and other measures that may reduce bird related pathogen contributions been evaluated? (Part VIII.C.7.b.iv.)

Yes

Within one (1) year of the EDC: Have dog waste receptacles been made available in areas where pets/domestic animals may frequent? (Part VIII.C.7.c.)

Yes

Please enter any comments related to the questions in this section below:

NONE PROVIDED

Part IX

Does the MS4 Operator discharge to a TMDL listed in Table 3 of GP-0-24-001?
No

Please enter any comments related to the questions in this section below:
NONE PROVIDED

Interim Progress Status

Interim Progress Resources

Use the following webpages for more information on the permit and fact sheet:
[MS4 Permit Webpage](#)
[MS4 Toolbox](#)

Have you reviewed compliance items due within two years of EDC?
Yes

Have you reviewed compliance items due within three years of EDC?
Yes

Have you reviewed compliance items due within four years of EDC?
Yes

Have you reviewed compliance items due within five years of EDC?
Yes

Have you reviewed compliance items which need to be completed routinely (annually, every five (5) years, etc.)?
Yes

Please enter any comments related to the questions in this section.
NONE PROVIDED

Certification

The ranking elected official or Principal Executive Officer for the MS4 Operator will be signing the form.
Yes

As the Ranking Elected Official or Principal Executive Officer, please download the certification form using the link below. Complete and sign the certification. Then, upload the certification form to this Interim Progress Certification and/or Annual Report.
[Certification Form](#)

Attach completed certification form.
MS4 Operator Certification Form SIGNED.pdf - 03/28/2025 01:40 PM
Comment
NONE PROVIDED

Attachments

Date	Attachment Name	Context	User
3/28/2025 1:40 PM	MS4 Operator Certification Form SIGNED.pdf	Attachment	Anthony Zalak

Status History

	User	Processing Status
3/11/2025 10:29:37 AM	Anthony Zalak	Draft

	User	Processing Status
3/28/2025 1:40:51 PM	Anthony Zalak	Submitting
3/28/2025 1:41:03 PM	Anthony Zalak	Submitted
4/4/2025 10:15:08 AM	Audra Beach	In Review
4/4/2025 10:16:22 AM	Audra Beach	Deemed Complete
4/4/2025 10:16:46 AM	Audra Beach	In Review
4/4/2025 10:16:54 AM	Audra Beach	Deemed Complete

Processing Steps

Step Name	Assigned To/Completed By	Date Completed
Form Submitted	Anthony Zalak	3/28/2025 1:41:03 PM
Review	Audra Beach	4/4/2025 10:16:49 AM

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Water, Bureau of Water Permits
625 Broadway, Albany, New York 12233-3505
P: (518) 402-8111 | F: (518) 402-9029
www.dec.ny.gov

MS4 Operator Certification Form for eReports
SPDES General Permit for
Stormwater Discharges From
Municipal Separate Storm Sewer Systems (GP-0-24-001)

Instructions

As required by Part V.B.2. and Part V.B.3. of GP-0-24-001, the MS4 Operator must submit the Annual Report and the Interim Progress Certification, respectively. As stated in Part V.B.5. of GP-0-24-001, all reports must be signed in accordance with Part X.J. of GP-0-24-001.

MS4 Operator Name: Village of Greenport - Mayor Kevin Stuessi

Permit ID: NYR20A 528

eReport Submission Number: HQB-0N4K-AN8DW

MS4 Operator Certification

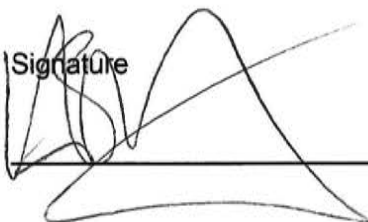
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (please print or type)

Kevin Stuessi

Title

Mayor

Signature


Date

03/19/25



Department of
Environmental
Conservation