



PLEASE SUBMIT THE FOLLOWING APPLICATION, AND SUPPORTING DOCUMENTS, IN SEVEN (7) COMPLETE SETS, COLLATED INTO SEPARATE PACKETS.



BUILDING DEPARTMENT
 VILLAGE OF GREENPORT
 236 Third Street, Greenport, NY 11944

HISTORIC PRESERVATION COMMISSION REVIEW

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

PURSUANT TO THE PROVISIONS OF CHAPTER 48
 HISTORIC PRESERVATION LAW OF THE VILLAGE OF GREENPORT

DATE OF APPLICATION: _____

LOCATION OF PROPERTY: _____

SUFFOLK COUNTY TAX MAP NUMBER: _____

PROPERTY OWNER: _____

ADDRESS: _____ PHONE: _____

EMAIL ADDRESS: _____

ARCHITECT/DESIGNER: _____

ADDRESS: _____ PHONE: _____

EMAIL ADDRESS: _____

Type of Proposed Work

COMMERCIAL RESIDENTIAL

Site Work

- _____ FENCE AND GATES
- _____ DRIVEWAY, WALK, PATIO, OTHER PAVEMENT
- _____ MAJOR EXCAVATION OR REGRADING, OR BERM
- _____ SWIMMING POOL, TENNIS COURT
- _____ OTHER STRUCTURAL LANDSCAPE ELEMENT
- _____ SIGNAGE AND AWNINGS - SUBMIT SCALE DRAWINGS TO INDICATING TO FOLLOWING:
 - SIZE OF EACH SIGN
 - COLOR
 - FONT
 - LOCATIONS OF ALL SIGNAGE AND AWNINGS ON BUILDING
 - PROPOSED MATERIALS
- _____ MODERN FEATURES
 - SOLAR PANELS
 - SKYLIGHTS
 - OUTDOOR SHOWERS
 - OTHER

Landscape Planting

- _____ HEDGE ALONG STREET AND/OR PROPERTY BOUNDARY LINES
- _____ PLANTINGS INTENDED TO SCREEN OTHER WORK DESCRIBED IN THIS APPLICATION

Buildings

- NEW CONSTRUCTION
- ADDITION
- DEMOLITION
- REMOVAL
- ACCESSORY BUILDING

Building Alterations

- EXTERIOR WALL MATERIAL
- ROOF MATERIAL AND COLOR
- CHIMNEY MATERIAL
- FOUNDATION MATERIAL
- DOORWAYS (INCLUDING STORM/SCREEN DOORS)
- WINDOWS (INCLUDING STORM/SCREEN SASH) AND SHUTTERS
- PORCHES AND STEPS
- TRIM AND DECORATIVE DETAIL
- GUTTERS AND LEADERS
- PAINT AND STAIN
- EXTERIOR LIGHTING
- OTHER

PROVIDE A GENERAL DESCRIPTION OF THE PROPOSED WORK (USE ADDITIONAL SHEETS IF NECESSARY, REFER TO THE ACCOMPANYING EXHIBITS).

LIST ALL EXHIBITS SUBMITTED WITH THIS APPLICATION. ACTUAL SAMPLES OF MATERIALS AND/OR DESCRIPTIONS OF ACTUAL MATERIALS ARE REQUIRED. (REFER TO THE INSTRUCTIONS FOR THE REQUIRED SUBMISSIONS).

OTHER APPROVALS REQUIRED: _____

SIGNATURE OF OWNER OR AUTHORIZED AGENT: _____

DATE: _____