

**REQUEST FOR PROPOSAL**  
**Annual Village-Wide Audit Services, excluding the Electric Fund**

PLEASE TAKE NOTICE that the Village of Greenport will be accepting proposals from qualified firms and/or certified public accountants for **Annual Village-Wide Audit Services, excluding the Electric Fund**.

The Village of Greenport will accept sealed proposals only at the Office of the Village Clerk, Greenport Village Hall, 236 Third Street, Greenport, New York 11944, during the regular business hours of 8:30 a.m. through 4:30 p.m. from **Thursday, May 14, 2026**, through 10:30 a.m. on **Thursday June 11, 2026** at which time all timely received sealed proposals will be opened.

Request for Proposal documents may be obtained on **Thursday, May 14, 2026** on the official Village of Greenport website: [www.villageofgreenport.gov](http://www.villageofgreenport.gov)

Proposals must be filed in accordance with the specifications of the Village of Greenport and Municipal Law Section 103. Proposals should indicate on the outside of the sealed envelope:

**Annual Village-Wide Audit Services, excluding the Electric Fund**

Proposals must be either hand-delivered to the Village Hall as indicated or sent by overnight mail to be received no later than 10:30 a.m. on **Thursday June 11, 2026**.

The Village of Greenport reserves the right to reject any/all proposals or to waive any irregularity in a proposal and further reserves the right to accept the lowest responding proposal that is deemed to be in the best interest of the Village of Greenport.

The Village of Greenport is an equal opportunity employer and does not discriminate on the basis of race, color, creed, ancestry, disability or handicap, marital / financial status, military status, religion, sex, sexual orientation, age or national origin with respect to employment or any employment related matter and the Village of Greenport requires that all contractors participating in contracts for public work in the Village of Greenport and all subcontractors of those contractors comply with the same requirement and evidence of that compliance to the Village of Greenport by providing an affidavit to that effect. The Village of Greenport encourages proposals for public contracts, and public contracts with the Village of Greenport and subcontracts of those contracts by minority and women-owned contractors and entities, and the Village of Greenport will solicit proposals and contracts from such entities with respect to the public work noticed herein.

**NO BID WILL BE ACCEPTED AFTER THE DATE AND/OR TIME SPECIFIED.**

BY ORDER OF THE VILLAGE OF GREENPORT BOARD OF TRUSTEES

Candace Hall, Village Clerk